

(DRAFT)

Minutes of the Township of Douro-Dummer Public Library Board Meeting

November 12, 2024, 4:00 PM

Present: **Tom Watt**
 Darla Milne
 Georgia Gale-Kidd
 Diane Bonner
 Tina Fridgen

Staff Present **Library CEO Maggie Pearson**

1. Call to Order

With a quorum of the Board being present, the Secretary called the meeting to order at 4:01 PM

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of October 8, 2024 Minutes

Resolution Number 44-2024

Moved by: Diane Bonner

Seconded by: Darla Milne

That the October 8, 2024 draft minutes be approved.

Carried

4. Business Arising from Minutes:

4.1 Committee Reports:

4.1.1 Friends of the Library:

Verbal Report from Georgia Gale Kidd: Wreath making workshop and community potluck a great community building success, and the Friends of the Library gratefully acknowledge the support received from the Township in setting it up, especially from the Fire Services Department and Parks and Recreation. Speaker Series over for 2024 and will resume in 2025, many thanks to all who volunteered, supported, and participated.

4.1.2 Art Gallery Committee

Verbal Report from Tina Fridgen: regarding next gallery installation and fundraising auction, was deferred.

Resolution Number 45-2024

Moved by: Darla Milne

Seconded by: Tom Watt

That these reports be accepted for information.

Carried

5. Financial Reports:

5.1 First Draft 2025 Budget

5.2 Budget to Actuals as at October 31, 2024

Resolution Number 46-2024

Moved by: Tina Fridgen

Seconded by: Diane Bonner

That these reports be accepted for information and that,

The draft budget be updated to include staff hours (total 70) for two full time equivalent employees.

Carried

6. Librarian Reports:

6.1 Report to Board: First Draft 2025 Budget

6.2 Report to Board: Stats October 2024

6.3 Report to Board: Operations and Projects

Resolution Number 46-2024

Moved by: Tina Fridgen

Seconded by: Darla Milne

That these reports be accepted for information.

Carried

7. New Business:

7.1 Action Plan

Resolution Number 47-2024

Moved by: Tina Fridgen

Seconded by: Darla Milne

That the CEO report back on steering process for the development of a 2025 – 2030 strategic plan.

Carried

8. Correspondence:

9. Closed Session:

10. Adjournment

Resolution Number 48-2024

Moved by: Darla Milne

That the meeting be adjourned at 5:00 PM

Carried

11. Next Meeting:

Tuesday, December 10th, 2024

Chair, Georgia Gale-Kidd

Secretary, Maggie Pearson