

**Report to Council**

Re: Seventh Line Road South  
Dummer Road Allowance - Clerk's  
Office-2024-24

From: Martina Chait-Hartwig

Date: November 19, 2024

**Recommendation:**

That the Clerk's Office-2024-24 report, November 19, 2024, regarding a request to improve and use the Seventh Line Road South Dummer Road Allowance be received and that staff be instructed to proceed with the public circulation of the request and bring back comments for Council's review as per Policy No. 18.

**Overview:**

Staff have received the attached request to improve and allow for the use of the unopened Seventh Line South Dummer road allowance from Mr. Duguay on behalf of his client Mr. Lobb. In the past the family has requested permission from Council to trim trees in the road allowance to enable farm equipment to access various farm fields, which has been granted.

Attached a copy of a GIS map which shows the section (in purple) of the road allowance which they wish to work on to provide access to their property.

A copy of Policy No. 18 regarding improvements on unopened road allowances is attached to this report.

As per the policy, Manager of Public Works, Jake Condon has inspected the road allowance and has provided the required standards for the road that is proposed if approved- this is attached as well.

Staff and Mr. Duguay have reviewed the processes contained within the Policy for improving and opening road allowances.

According to the policy, the next step in this process is to notify all adjacent land owners of the request received and request their comments. The Conservation Authority and other municipal stakeholders will also be circulated on this request.

If this process results in Council approval, the Township will enter into an agreement with Mr. Lobb outlining that road maintenance and snow clearing will not be provided by the Township.

**Conclusion:**

With Council's approval, staff are ready to move forward with the circulation of the request and solicit comments from the adjoining landowners.

**Financial Impact:**

At this time the impact is staff time to prepare and circulate the required notice to the adjacent landowners and stakeholder. If the process progresses, the applicant will be responsible for all costs including surveying, the cost of the road upgrades and any legal agreements.



**Service Modernization and Innovation**

Modernizing, refining and innovating services for residents is essential to effectively meet the needs of our community, enhance our operational efficiency, and ensure we remain adaptable in a rapidly changing world.



**Business Attraction, Expansion, and Retention**

Business attraction, expansion, and retention is vital for the economic health and sustainability of our Township, such as job creation, tax revenue, investing in innovation, maintaining our quality of life, and supporting community stability.



**Infrastructure Renewal**

Infrastructure renewal is a critical investment for our Township as it will ensure our adherence to health and safety, economic development, investment attraction, environmental sustainability, quality of life, public confidence, and regional competitiveness.

**Report Approval Details**

Document Title:	Request for Permission for Improvement to Unopened Road Allowance - Lobb.docx
Attachments:	- Policy No. 18 - Improvement and Opening of Road Allowances.pdf - KMD MEMO Martina Chait-Hartwig - 7th Line Rd S, October 17, 2024.doc - Township of Douro-Dummer - XS-20m OVERHEAD road standard.PDF
Final Approval Date:	Nov 14, 2024

This report and all of its attachments were approved and signed as outlined below:

**No Signature found**

Jake Condon

Todd Davis