



ACTION PLAN for 2023/24

FOR THE DOURO-DUMMER PUBLIC LIBRARY BOARD AND CEO

GOALS	OUTCOMES	LEAD PARTY	EXPECTED TIMING	STATUS
<p>1. Improve service to community</p>	<p>1.1. Assess consistency of program delivery, community survey</p> <p>1.2. Develop internal and community partnerships: Early Years Centre, PNL, Ptbo County Hubs, Hospice, Activity Haven, and others</p> <p>1.3. Increase staff capacity through increased staff hours</p>	<p>CEO and Board</p>	<p>1.1. Fall 2024</p> <p>1.2. Fall 2023, Winter 2024</p> <p>1.3. Fall 2023, Fall 2024</p>	<p>1.1. Community Feedback Survey implemented September through October 2024</p> <p>1.2. Ongoing</p> <p>1.3. Ongoing</p>

As at October 2024



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2. Improve library space	<p>2.1. Repair drywall, paint office, hallway, public washroom, foyer, circulation, non-fiction section</p> <p>2.2. Reorganize non-fiction section to invite more use</p> <p>2.3. Assess/ replace furniture</p> <p>2.4. Expand/ increase program space and improve flexibility</p>	CEO	<p>2.1. Spring 2023</p> <p>2.2. Spring 2023</p> <p>2.3. Fall 2023</p> <p>2.4. Fall 2024</p>	<p>2.1. Completed May 2023</p> <p>2.2. Completed May 2023</p> <p>2.3. Funding received June 2023; chairs replaced Spring 2024</p> <p>2.4.</p>

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<p>3. Improve community access to internet and technology services</p>	<p>3.1. Reorganize computer lab to improve user experience</p> <p>3.2. Purchase new patron computers (3rd and 4th public access stations for computer lab)</p> <p>3.3. Market highspeed broadband</p>	<p>CEO and Board</p>	<p>3.1. Spring 2023</p> <p>3.2. Summer 2023</p> <p>3.3. After high</p>	<p>3.1. Completed May 2023</p> <p>3.2. Funding for 3 public access stations received June 2023</p> <p>Computers purchased, installation completed Winter 2024</p> <p>3.3. Community Network Partner</p>
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			speed connecti on installed	connected DDPL late fall 2023
	3.4. Create outdoor space for high speed wifi use		3.4. 2024	3.4. Ongoing
4. Be a key partner within the municipality	4.1. Attend committee of the whole meetings	CEO and Board	4.1. Quarterly	4.1. Regular departmental reports submitted quarterly to C.O.W.
	4.2. Become integrated into municipal service plan where appropriate		4.2. ?	4.2. Ongoing

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5. Complete policy review	5.1. Develop review schedule 5.2. Track review, report to Board 5.3. Make policies accessible on library website	CEO & Policy Committee	5.1. May 2023 5.2. Monthly 5.3. 2024	5.1. Completed (included in Foundation Documents Policy) 5.2. Ongoing 5.3. Ongoing