

2025 Library Operating Budget - Draft as at November 12, 2024

	2024 Budget	2024 Actuals - YTD	2025 Budget - Draft	Change (\$)	Change (%)	Notes
Expenses						
Salaries and Wages	\$96,758.99	\$71,372.31	\$106,769.49	\$10,010.50	10.3%	The increase to salaries and wages reflect a currently projected cost of living adjustment of 2.4% and additional costs for a Township employee to clean/maintain the facility twice a week for three hours.
Salaries and Wage Deductions	\$17,879.72	\$14,739.36	\$19,590.22	\$1,710.50	9.6%	
Travel and Training						
2500 - Travel Mileage	\$260.00	\$141.83	\$260.00	\$0.00	0.0%	
2601 - Membership Fees	\$600.00	\$450.00	\$640.00	\$40.00	6.7%	
2602 - Conference Expenses	\$1,530.00	\$153.50	\$1,530.00	\$0.00	0.0%	
2603 - Training	\$700.00	\$405.00	\$700.00	\$0.00	0.0%	
Travel and Training Total	\$3,090.00	\$1,150.33	\$3,130.00	\$40.00	1.3%	
Contracted Services						
3100 - Heat	\$3,600.00	\$1,791.51	\$3,600.00	\$0.00	0.0%	
3110 - Hydro	\$6,000.00	\$5,225.76	\$6,000.00	\$0.00	0.0%	
3220 - Security	\$350.00	\$0.00	\$350.00	\$0.00	0.0%	
3300 - Telephone	\$1,000.00	\$867.18	\$1,000.00	\$0.00	0.0%	
3320 - Internet Service	\$1,000.00	\$860.50	\$1,000.00	\$0.00	0.0%	
3400 - Insurance	\$4,319.55	\$4,629.96	\$5,092.96	\$773.41	17.9%	Increase based on current estimates.
3500 - Licensing	\$4,000.00	\$3,030.28	\$6,000.00	\$2,000.00	50.0%	To reflect cost increases and also moved some budget from account 5180.
3900 - Other Contracts	\$600.00	\$152.64	\$600.00	\$0.00	0.0%	
3800 - Audit Fees	\$1,100.00	\$0.00	\$1,100.00	\$0.00	0.0%	
Contracted Services Total	\$21,969.55	\$16,557.83	\$24,742.96	\$2,773.41	12.6%	
Materials and Supplies						
4100 - Paper Supplies	\$250.00	\$101.46	\$250.00	\$0.00	0.0%	
4111 - Cleaning Supplies	\$250.00	\$190.06	\$250.00	\$0.00	0.0%	
4113 - Computer Supplies	\$110.00	\$30.46	\$110.00	\$0.00	0.0%	
4118 - Supplies	\$325.00	\$280.90	\$325.00	\$0.00	0.0%	
4119 - Printer Supplies	\$600.00	\$343.95	\$600.00	\$0.00	0.0%	
4200 - Freight & Delivery	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	
4210 - Postage	\$325.00	\$239.36	\$325.00	\$0.00	0.0%	
4300 - Advertising	\$510.00	\$321.49	\$510.00	\$0.00	0.0%	
4400 - Reproduction	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	
4410 - Subscriptions	\$1,530.00	\$1,809.51	\$1,530.00	\$0.00	0.0%	
4600 - Material	\$100.00	\$0.00	\$100.00	\$0.00	0.0%	
4700 - Hospitality	\$50.00	\$28.69	\$50.00	\$0.00	0.0%	
4710 - Special Events	\$125.00	\$18.00	\$125.00	\$0.00	0.0%	

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4720 - Promotional	\$100.00	\$0.00	\$100.00	\$0.00	0.0%	
4711 - Programs	\$1,100.00	\$400.65	\$1,100.00	\$0.00	0.0%	
Materials and Supplies Total	\$7,000.00	\$4,970.29	\$7,000.00	\$0.00	0.0%	
Repairs and Maintenance						
5121 - Grounds Maintenance	\$500.00	\$233.89	\$500.00	\$0.00	0.0%	
5130 - Maint Bldg	\$2,500.00	\$1,513.17	\$2,500.00	\$0.00	0.0%	
5140 - Maint Bldg Imp	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	
5160 - Maint Equip	\$250.00	\$0.00	\$250.00	\$0.00	0.0%	
5162 - Fire Extinguisher Maint	\$50.00	\$0.00	\$50.00	\$0.00	0.0%	
5170 - Maint CompHw	\$1,000.00	\$478.27	\$1,000.00	\$0.00	0.0%	
5180 - Maint CompSw	\$1,600.00	\$175.47	\$1,000.00	-\$600.00	-37.5%	
5131 - Cleaning	\$0.00	\$1,221.12	\$0.00	\$0.00	0.0%	
Repairs and Maintenance Total	\$5,900.00	\$3,621.92	\$5,300.00	-\$600.00	-10.2%	
Other Expenses						
7010 - Financial Fees	\$20.00	\$0.00	\$20.00	\$0.00	0.0%	
Other Expenses Total	\$20.00	\$0.00	\$20.00	\$0.00	0.0%	
Interest Expense						
7100 - Interest	\$10.00	\$3.19	\$10.00	\$0.00	0.0%	
Interest Expense Total	\$10.00	\$3.19	\$10.00	\$0.00	0.0%	
Internal Rental Recoveries						
5198 - Internal Rentals	\$204.00	\$0.00	\$204.00	\$0.00	0.0%	
Internal Rental Recoveries Total	\$204.00	\$0.00	\$204.00	\$0.00	0.0%	
Minor Capital Expenses						
5360 - TCA UT Equip	\$500.00	\$358.45	\$500.00	\$0.00	0.0%	
5380 - TCA UT CompSW	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	
5370 - TCA UT CompHw	\$1,500.00	\$1,145.78	\$1,500.00	\$0.00	0.0%	
5340 - TCA UT Bldg Imp	\$2,200.00	\$1,246.56	\$2,200.00	\$0.00	0.0%	
Minor Capital Expenses Total	\$4,200.00	\$2,750.79	\$4,200.00	\$0.00	0.0%	
Expenses Total	\$157,032.26	\$115,166.02	\$170,966.67	\$13,934.41	8.9%	
Revenues						
Other Revenues						
8880 - Other Revenues	-\$26.01	-\$444.00	-\$26.01	\$0.00	0.0%	
8900 - Donations	-\$280.50	-\$388.00	-\$280.50	\$0.00	0.0%	
8180 - Infractions	-\$408.00	-\$7.00	-\$408.00	\$0.00	0.0%	

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8320 - Sales	-\$26.01	\$0.00	-\$26.01	\$0.00	0.0%	
8325 - Sales Photocopies	-\$156.06	-\$57.05	-\$156.06	\$0.00	0.0%	
8323 - Sale Art	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	
8430 - Programs	-\$75.00	-\$4.80	-\$75.00	\$0.00	0.0%	
8890 - Fund Raising	-\$104.04	-\$78.80	-\$104.04	\$0.00	0.0%	
Other Revenues Total	-\$1,075.62	-\$979.65	-\$1,075.62	\$0.00	0.0%	
Revenues Total	-\$1,075.62	-\$979.65	-\$1,075.62	\$0.00	0.0%	
Grand Total	\$155,957	\$114,186.37	\$169,891.05	\$13,934	8.9%	

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