

TOWNSHIP OF DOURO-DUMMER							
Library							
OPERATING & CAPITAL							
Thursday, October 31, 2024							
	2023	2023	2023	2024	2024	REMAINING	REMAINING
	Budget	Annual Actual	YTD Actual	Budget	YTD Actual	Budget (\$)	Budget (%)
Expenses							
Salaries & Wages:							
00-16-1640-1001 OP-RC-LB-Wages PT	84,257.99	80,300.68	64,547.11	89,591.65	71,974.61	17,617.04	19.70%
00-16-1640-1101 OP-RC-LB-Vacation Pay PT	3,370.32	3,492.58	2,834.62	3,583.67	3,174.26	409.41	11.40%
00-16-1640-1201 OP-RC-LB-Stat Pay PT	3,370.32	3,232.01	3,232.01	3,583.67	3,424.72	158.95	4.40%
00-16-1640-2001 OP-RC-LB-CPP PT	4,180.35	4,243.84	3,427.55	4,705.95	3,856.42	849.53	18.10%
00-16-1640-2051 OP-RC-LB-EI PT	1,863.79	2,007.22	1,632.70	1,981.77	1,825.90	155.87	7.90%
00-16-1640-2101 OP-RC-LB-EHT PT	1,643.03	1,715.16	1,395.13	1,747.04	1,532.18	214.86	12.30%
00-16-1640-2201 OP-RC-LB-WSIB PT	2,527.74	2,876.40	2,339.75	2,687.75	2,687.16	0.59	0.00%
00-16-1640-2301 OP-RC-LB-OMERS PT	6,017.00	6,303.40	4,959.06	6,757.21	6,334.92	422.29	6.20%
Total Salaries & Wages	107,230.54	104,171.29	84,367.93	114,638.71	94,810.17	19,828.54	17.30%
Professional Development and Memberships:							
00-16-1640-2500 OP-RC-LB-Travel Mileage	260	240.44	155.92	260	141.83	118.17	45.50%
00-16-1640-2601 OP-RC-LB-Membership Fees	500	681.05	681.05	600	545	55	9.20%
00-16-1640-2602 OP-RC-LB-Conference Expenses	1,530.00	971.67	140.95	1,530.00	153.5	1,376.50	90.00%
00-16-1640-2603 OP-RC-LB-Training	700	254.4	152.64	700	405	295	42.10%
Total Professional Development and Memberships	2,990.00	2,147.56	1,130.56	3,090.00	1,245.33	1,844.67	59.70%
Advertising and Special Events:							
00-16-1640-4300 OP-RC-LB-Advertising	510	66	66	510	321.49	188.51	37.00%
00-16-1640-4700 OP-RC-LB-Hospitality	50	37.21	27.54	50	28.69	21.31	42.60%
00-16-1640-4710 OP-RC-LB-Special Events	125	92.87	22.39	125	18	107	85.60%
00-16-1640-4711 OP-RC-LB-Programs	1,100.00	911.19	692.63	1,100.00	742.47	357.53	32.50%

00-16-1640-4720 OP-RC-LB-Promotional	100	70.1	37.63	100	0	100	100.00%
Total Advertising and Special Events	1,885.00	1,177.37	846.19	1,885.00	1,110.65	774.35	41.10%
Office Equipment and Supplies:							
00-16-1640-4100 OP-RC-LB-Paper Supplies	250	43.73	43.73	250	131.94	118.06	47.20%
00-16-1640-4110 OP-RC-LB-Office Supplies	325	182.64	182.64	325	174.16	150.84	46.40%
00-16-1640-4113 OP-RC-LB-Computer Supplies	110	15.24	15.24	110	30.46	79.54	72.30%
00-16-1640-4117 OP-RC-LB-Health & Safety Supplies	450	351.98	345.88	450	181.6	268.4	59.60%
00-16-1640-4119 OP-RC-LB-Printer Supplies	600	393.81	242.19	600	343.95	256.05	42.70%
00-16-1640-4210 OP-RC-LB-Postage	325	225.44	106.38	325	312.67	12.33	3.80%
00-16-1640-4410 OP-RC-LB-Subscriptions	1,530.00	1,993.60	1,959.69	1,530.00	1,879.34	-349.34	-22.80%
00-16-1640-4430 OP-RC-LB-Films/Videos	750	850	850	850	850	0	0
Total Office Equipment and Supplies	4,340.00	4,056.44	3,745.75	4,440.00	3,904.12	535.88	12.10%
Materials and Supplies:							
00-16-1640-4118 OP-RC-LB-Supplies	325	505.32	461.32	325	306.56	18.44	5.70%
00-16-1640-4600 OP-RC-LB-Materials	100	560.23	483.36	100	0	100	100.00%
00-16-1640-4711 OP-RC-LB-Programs	1,100.00	911.19	692.63	1,100.00	742.47	357.53	32.50%
Total Materials and Supplies	1,525.00	1,976.74	1,637.31	1,525.00	1,049.03	475.97	31.20%
Building Maintenance and Repairs:							
00-16-1640-4111 OP-RC-LB-Cleaning Supplies	250	141.05	195.69	250	190.06	59.94	24.00%
00-16-1640-5121 OP-RC-LB-Grounds Maintenance	500	165.06	90.06	500	778.99	-278.99	-55.80%
00-16-1640-5130 OP-RC-LB-Maint Bldg	2,500.00	1,385.77	303.55	2,500.00	1,513.17	986.83	39.50%
00-16-1640-5131 OP-RC-LB-Cleaning	0	923.44	923.44	0	2,645.76	-2,645.76	0
00-16-1640-5140 OP-RC-LB-Maint Bldg Imp	0	15,781.97	0	0	0	0	0
00-16-1640-5340 OP-RC-LB-TCA UT Bldg Imp	2,200.00	2,054.52	586.12	2,200.00	1,246.56	953.44	43.30%
Total Building Maintenance and Repairs	5,450.00	20,451.81	2,098.86	5,450.00	6,374.54	-924.54	-17.00%

Utilities:							
00-16-1640-3100 OP-RC-LB-Heat	3,600.00	2,957.71	2,096.32	3,600.00	2,105.71	1,494.29	41.50%
00-16-1640-3110 OP-RC-LB-Hydro	4,000.00	6,660.07	5,754.66	6,000.00	5,623.76	376.24	6.30%
00-16-1640-3300 OP-RC-LB-Telephones	1,000.00	1,228.58	1,032.88	1,000.00	962.45	37.55	3.80%
00-16-1640-3320 OP-RC-LB-Internet Service	1,000.00	1,334.53	671.91	1,000.00	1,009.06	-9.06	-0.90%
Total Utilities	9,600.00	12,180.89	9,555.77	11,600.00	9,700.98	1,899.02	16.40%
Equipment Purchases and Maintenance:							
00-16-1640-5162 OP-RC-LB-Fire Extinguisher Maint	50	152.49	0	50	0	50	100.00%
00-16-1640-5360 OP-RC-LB-TCA UT Equip	500	0	0	500	358.45	141.55	28.30%
00-16-1640-5160 OP-RC-LB-Maint Equip	250	0	0	250	0	250	100.00%
Total Equipment Purchases and Maintenance	800	152.49	0	800	358.45	441.55	55.20%
Computer Hardware and Software:							
00-16-1640-5170 OP-RC-LB-Maint CompHw	1,000.00	1,101.58	1,101.58	1,000.00	478.27	521.73	52.20%
00-16-1640-5180 OP-RC-LB-Maint CompSw	1,500.00	724.82	355.94	1,600.00	219.21	1,380.79	86.30%
00-16-1640-5370 OP-RC-LB-TCA UT CompHw	1,500.00	1,846.74	0	1,500.00	1,145.78	354.22	23.60%
Total Computer Hardware and Software	4,000.00	3,673.14	1,457.52	4,100.00	1,843.26	2,256.74	55.00%
Contracted Services:							
00-16-1640-3220 OP-RC-LB-Security	350	174.43	174.43	350	0	350	100.00%
00-16-1640-3500 OP-RC-LB-Licensing	4,000.00	6,000.68	6,000.68	4,000.00	3,106.60	893.4	22.30%
00-16-1640-3900 OP-RC-LB-Other Contracts	600	259.4	193.79	600	228.96	371.04	61.80%
00-16-1640-3800 OP-RC-LB-Audit Fees	1,100.00	0	0	1,100.00	0	1,100.00	100.00%
Total Contracted Services	6,050.00	6,434.51	6,368.90	6,050.00	3,335.56	2,714.44	44.90%
Financial Fees and Expenses:							

00-16-1640-7100 OP-RC-LB-Interest	10	29	29	10	6.37	3.63	36.30%
00-16-1640-7010 OP-RC-LB-Financial Fees	20	0	0	20	0	20	100.00%
Total Financial Fees and Expenses	30	29	29	30	6.37	23.63	78.80%
Insurance:							
00-16-1640-3400 OP-RC-LB-Insurance	3,156.48	3,758.42	3,758.42	4,319.55	4,629.96	-310.41	-7.20%
Total Insurance	3,156.48	3,758.42	3,758.42	4,319.55	4,629.96	-310.41	-7.20%
Interest Expense:							
00-16-1640-7100 OP-RC-LB-Interest	10	29	29	10	6.37	3.63	36.30%
Total Interest Expense	10	29	29	10	6.37	3.63	36.30%
Total Expenses	147,067.02	160,238.66	115,025.21	157,938.26	128,374.79	29,563.47	18.70%
Revenues							
Donations and Fundraising:							
00-16-1640-8890 OP-RC-LB-Fund Raising	-104.04	0	0	-104.04	-78.8	-25.24	24.30%
00-16-1640-8900 OP-RC-LB-Donations	-280.5	-281.85	-281.85	-280.5	-388	107.5	-38.30%
Total Donations and Fundraising	-384.54	-281.85	-281.85	-384.54	-466.8	82.26	-21.40%
Grants							
Infractions:							
00-16-1640-8180 OP-RC-LB-Infractions	-408	-174	-174	-408	-7	-401	98.30%
Total Infractions	-408	-174	-174	-408	-7	-401	98.30%
Other Revenues:							
00-16-1640-8325 OP-RC-LB-Sales Photocopies	-156.06	-83.9	-83.9	-156.06	-57.05	-99.01	63.40%

00-16-1640-8880 OP-RC-LB-Other Revenues	-26.01	-504.25	-60.25	-26.01	-444	417.99	-1607.00%
00-16-1640-8320 OP-RC-LB-Sales	-26.01	0	0	-26.01	0	-26.01	100.00%
Total Other Revenues	-208.08	-588.15	-144.15	-208.08	-501.05	292.97	-140.80%
Program Revenue:							
00-16-1640-8430 OP-RC-LB-Programs	-75	-20	-20	-75	-4.8	-70.2	93.60%
Total Program Revenue	-75	-20	-20	-75	-4.8	-70.2	93.60%
Total Revenues	-1,075.62	-1,064.00	-620	-1,075.62	-979.65	-95.97	8.90%
Operating Reserve Transfers							
Internal Transfers							
Transfer to Capital:							
00-16-1640-5198 OP-RC-LB-Internal Rentals	204	73.37	0	204	0	204	100.00%
Total Transfer to Capital	204	73.37	0	204	0	204	100.00%
Total Internal Transfers	204	73.37	0	204	0	204	100.00%
NET	146,195.40	159,248.03	114,405.21	157,066.64	127,395.14	29,671.50	18.90%