



Report to: Library Board
From: Maggie Pearson
Date: November 1st, 2024

Synopsis of Report: Monthly Update on Operations and Projects

- Submitted annual Public Library Operating Grant application

- Ontario is changing the platform through which all libraries complete borrower and lender requests for interlibrary loans. Completed admin training for platform migration, configured new accounts and system, facilitated staff training. New system launches November 12th

- Attended OLS Training session Navigating Public Library Finances Part 3: Specialized Topics.

- Attended OLS Virtual Conference

- Attended working budget sessions with Municipal Treasurer; completed first draft 2025 budget

- As per Council Resolution Number 055-2024 and Board Resolution Number 42-2024, met with staff to explore other opportunities in the township for locations suitable for the delivery of Library services.

- Updated Art Gallery Webpage guided by Art Gallery Committee input and created artist application form. Managed website content and social media accounts, promoting weekly programs and events; created monthly newsletters

- Created online version of Community Feedback Survey – data collection ongoing

- Developed November, December program calendar, staff schedule and staff work plans

- Managed Peterborough Social Services County Hubs room bookings and facilitated access