

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**October 15, 2024, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Staff Present: Clerk - Martina Chait-Hartwig
Treasurer - Paul Creamer
CBO - Don Helleman
Fire Chief - Chuck Pedersen
Planner - Christina Coulter

Staff Absent: Interim C.A.O. – Mike Rutter

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: October 15, 2024

5.1 Approval of Amended Agenda - October 15, 2024

Resolution Number 363-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated October 15, 2024, be adopted, as amended.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes October 1, 2024

6.2 Special Council Meeting Minutes October 1, 2024

Resolution Number 364-2024

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Minutes from the Regular Council meeting held on October 1, 2024, and Special Council meeting held on October 1, 2024, both be received and approved.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Technical Advisory Committee (TAC) OP Modification Meeting Minutes - No.10 - September 12, 2024

7.2 Municipal Appraisal Form (MAF) for Severance Files B-19-24 and B-20-24

7.3 Eastern Ontario Wardens' Caucus (EOWC) - Municipal Infrastructure Policy Paper

Resolution Number 365-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

The Consent Agenda items for October 15, 2024, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Zoning By-law Amendment File R-10-24 (Sewage Systems) Public Meeting Report, Planning-2024-23

Resolution Number 366-2024

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

Public Meeting - Zoning By-law Amendment File R-10-24 (Sewage Systems) Public Meeting Report, Planning-2024-23. (5:04 p.m.) Carried

In attendance: None

In-person Comments: None

Comments received: No comments have been received from members of the public.

Comments were received from the following agencies:

- Enbridge Gas Inc.: No objections to the application.
- Bell Canada: Bell Canada does NOT generally comment on zoning by-law amendments. If required, a follow-up email will be provided by Bell Canada to outline any input to be considered on the infrastructure / policy initiative circulation received at this time.
- Kawartha Pine Ridge District School Board: did not identify any concerns or issues related to their mandate.
- Otonabee Region Conservation Authority (ORCA): reviewed the proposed changes as it relates to their mandate and Ontario Regulation 41/24 and had no comments.
- Ministry of Transportation Ontario (MTO): The Ministry has no concerns with the proposed amendment to the Zoning By-Law. The Ministry requested a copy of the decision and a statement in the by-law indicating that properties located adjacent to a highway will be subject to the requirements of the Ministry and that the requirements of the Ministry supersede those of the municipality. The Ministry noted that all land development on lands that abut a provincial highway or fall within MTO zone of permit control will require MTO approvals and permits prior to the issuance of any

municipal building permits or approvals as per section 8. (2) (a) of the Building Code Act.

- Crowe Valley Conservation Authority provided written comments, and they have reviewed the proposed amendment as it relates to their mandate and Ontario Regulation 41/24 and had no comments. CVCA noted that a permit for any development (construction/grading/excavating) activities, including the installation of new septic systems and changes to existing septic systems, would be required within the CVCA's regulated area and will apply the applicable Board Approved Policies. Carried

Resolution Number 367-2024

Moved by: Councillor Johnston

Seconded by: Councillor Watt

Close Public Meeting - Zoning By-law Amendment File R-10-24 (Sewage Systems) Public Meeting Report, Planning-2024-23. (5:13 p.m.). Carried

Resolution Number 368-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the report, dated October 15, 2024, regarding File R-10-24 (Sewage Systems) be received and;

That Council receives all comments related to File R-10-24; and

That the By-law to enact the Zoning By-law Amendment be passed at the appropriate time during the meeting. Carried

8.2 Presentation - Lorri Rork, Community Development Coordinator regarding Community Care Programing

Resolution Number 369-2024

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the presentation from Lorri Rork and Catherine Pink, Community Development Coordinators, regarding Community Care Programming, be received with thanks, and that Council consider the request for funding as part of the 2025 budget. Carried

9. Public Comment Period - No Debate or Decision - None

10. Staff Reports:

10.1 Report and Capital Project Status

Resolution Number 370-2024

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the Report and Capital Project Status document be received. Carried

10.2 Provincial Planning Statement (PPS, 2024, Planning-2024-24

Resolution Number 371-2024

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Report, dated October 15, 2024, regarding the new Provincial Planning Statement (PPS, 2024) be received for information with thanks.

Carried

10.3 Purchasing Report - Fire Pumper Apparatus, Treasurer-2024-22

Resolution Number 372-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the report, dated October 15, regarding the Award of RFP FD-2024-01 – Supply and Delivery of Two Pumper Fire Apparatus be received; and

That Camions Carl Thibault Inc. be awarded the contract to supply two pumper fire apparatus vehicles;

That staff be directed to agree to a progressive payment schedule, where payment will be made for the chassis upon arrival at the vendor, which reduces the price by \$14,500 per truck resulting in a total price of \$637,048.00 per vehicle and a total of \$1,274,096; and

That reserves be allocated for the purchase.

Carried

- 10.4 Request to Stop-up, Close and Sell part of Sixth Line Road North Dummer - Little - Report No. 2, Clerk's Office-2024-23

Resolution Number 373-2024

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report, dated October 15, 2024, regarding the request from Mr. Little to Stop-up, Close and Sell part of Sixth Line Road North Road Allowance be received, that Council deem the land surplus and that staff bring back an agreement of sale and by-law to authorize same once a survey is complete and lastly that the cost formula used in the most recent stop-up and close request be applied to the request from Mr. Little.

Carried

11. Committee Minutes and Other Reports:

- 11.1 Committee of the Whole Meeting Minutes - October 8, 2024

Resolution Number 374-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the minutes from the Township of Douro-Dummer Committee of the Whole meeting held on October 8, 2024, be received and approved.

Carried

12. Correspondence – Action Items:

- 12.1 Ontario Big City Mayors (OBCM) - Request for support of the "Solve the Crisis" Campaign

Resolution Number 375-2024

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the letter from the Ontario Big City Mayors (OBCM), dated October 10, 2024, with a request for support of the "Solve the Crisis" campaign be received.

Carried

12.2 Town of Cobourg - Resolution regarding Involuntary Care for Individuals with Severe Mental Health and Addictions Issues

Resolution Number 376-2024

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the letter from the Town of Cobourg, dated October 4, 2024, regarding involuntary care for individuals with severe mental health and addictions issues be received and supported. Carried

12.3 Town of Bradford West Gwillimbury - Resolution regarding Ontario Deposit Return Program

Resolution Number 378-2024

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the letter from the Town of Bradford West Gwillimbury, dated September 20, 2024, regarding Ontario deposit return program be received and supported. Carried

13. By-laws:

13.1 By-law 2024-61 - To assume certain parcels into the Township Road System, Severance Files: B-100-23, Parent Roll: 1522-020-001-01900 and B-16-23, Parent Roll: 1522-010-003-04900 (10' Strips)

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the By-law 2024-61 to assume certain parcels into the Township Road System, Severance Files: B-100-23, Parent Roll: 1522-020-001-01900 and B-16-23, Parent Roll: 1522-010-003-04900 (10' Strips), be passed, in open Council this 15th day of October 2024 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

- 13.2 By-law 2024-62 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (Sewage Systems)

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the By-law 2024-62 to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (Sewage Systems), be passed, in open Council this 15th day of October 2024 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate: None

16. Announcements:

Councillor Johnston – The Knight of Columbus will be hosting a breakfast at the St. Joseph Catholic Church Hall the first Sunday in November.

17. Closed Session:

Resolution Number 379-2024

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (6:10 p.m.). Carried

18. Rise from Closed Session with or without a Report

Council raised from Closed Session with a report (6:42 p.m.).

19. Matters Arising from Closed Session**Resolution Number 380-2024**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the staff be directed to send a letter of acknowledgement to the Township of Asphodel-Norwood regarding a request for a contribution for the Norwood Medical Centre and further to that Council will be providing the contribution requested.

Carried

20. Confirming By-law 2024-63

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That By-law Number 2024-62, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 15 day of October, 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

21. Next Meeting

Regular Council Meeting – November 5, 2024

Coffee and Conversations with Council – November 6, 2024

22. Adjournment**Resolution Number 381-2024**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That this meeting adjourn at 6:43 p.m.

Carried

 Mayor, Heather Watson

 Clerk, Martina Chait-Hartwig