

## Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**October 1, 2024, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:**     **Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston**

**Staff Present:**       **Interim CAO Mike Rutter  
Clerk Martina Chait-Hartwig  
Treasurer Paul Creamer  
Manager of Recreation Facilities Mike Mood**

1.     Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:04 p.m.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3.     Moment of Silent Reflection

Council observed a moment of silent reflection.

4.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: October 1, 2024

**Resolution Number 348-2024**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated October 1, 2024, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - September 17, 2024

6.2 Emergency Council Meeting Minutes - September 24, 2024

**Resolution Number 349-2024**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Minutes from the Regular Council meeting held on September 17, 2024, and Emergency Council meeting held on September 24, 2024, both be received and approved.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Peterborough County Council Minutes - September 4, 2024

7.2 Municipal Appraisal Form (MAF) for Severance File B-79-24 (Armstrong)

**Resolution Number 350-2024**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

The Consent Agenda items for October 1, 2024, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Presentation - Jamie Hobbs, Asset Management Advisor, PSD Citywide Inc. - 2024 Asset Management Plan

**Resolution Number 351-2024**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Presentation from Jamie Hobbs, Asset Management Advisor, PSD Citywide Inc. regarding the Township of Douro-Dummer 2024 Asset Management Plan be received with thanks. Carried

9. Public Comment Period - No Debate or Decision – None

10. Staff Reports

10.1 Report and Capital Project Status

**Resolution Number 352-2024**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Report and Capital Project Status document be received. Carried

10.2 Douro CC Ice Surface Floor Replacement, Recreation Facilities-2024-05

**Resolution Number 353-2024**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report, dated October 1, 2024, regarding Douro Community Centre (CC) Ice Surface Floor Replacement be received that Council direct staff to apply for the Community Sport and Recreation Infrastructure Fund for the purpose of replacing the Douro Community Centre Ice Surface Floor. Carried

**Resolution Number 354-2024**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the staff be requested to investigate in-floor heating options as part of the application for funding to replace the Douro Community Centre Ice Surface Floor. Carried

10.3 Asset Management Plan, Treasurer-2024-18**Resolution Number 355-2024**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the report, dated October 1, 2024, regarding the Asset Management Plan be received, that the Asset Management Plan be approved and that it be posted on the Township website. Carried

**Resolution Number 356-2024**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

The staff be requested to send a letter to the Ministry of Municipal Affairs and Housing and MPP Dave Smith, regarding concerns with the current funding arrangements for municipalities from senior levels of government. Carried

10.4 Financial Report - September 23, 2024, Treasurer-2024-19**Resolution Number 357-2024**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report, dated October 1, 2024, regarding the Financial Report – September 23, 2024, be received. Carried

10.5 Procurement Update - October 2024, Treasurer-2024-20

**Resolution Number 358-2024**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report, dated October 1, regarding Purchasing Report – October 2024 be received; and

That Powell (Richmond Hill) Contracting Limited be awarded the 2024 Roadside Safety Devices tender for the installation of new Mash Energy Attenuating Terminal Systems and new Type M steel beam Guide Rail for Hickey Road.

Carried

10.6 Community Engagement Meeting, Council-2024-01

**Resolution Number 359-2024**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report, regarding a community engagement event from Mayor Watson, dated October 1, 2024, be received, that Council support the hosting of a Community Engagement Meeting on November 6, 2024, in the Town Hall and further that senior municipal staff be requested to attend.

Carried

11. Committee Minutes and Other Reports:

11.1 Township of Douro-Dummer Arena Facilities Future Ad-Hoc Committee Minutes - October 12, 2023

**Resolution Number 360-2024**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the minutes from the Township of Douro-Dummer Arena Facilities Future Ad-Hoc Committee meeting held on October 12, 2023, be received and approved.

Carried

12. Correspondence – Action Items:

12.1 City of Kitchener - Resolution regarding Renovictions - Safe and Adequate Housing

**Resolution Number 361-2024**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the resolution from the City of Kitchener, dated September 1, 2024, regarding renovictions be received. Carried

13. By-laws:

13.1 By-law 2024-57 - A By-law to assume certain parcels into the Township Road System. Severance File: B-87-23, Parent Roll: 1522-020-005-42700

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the By-law 2024-57 to assume certain parcels into the Township Road System. Severance File: B-87-23, Parent Roll: 1522-020-005-42700, be passed, in open Council this 1st day of October 2024 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13.2 By-law 2024-58 - A By-law to amend By-law No. 2022-21, as amended (Procedural By-law) to Amend Committee of the Whole Meeting Dates

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the By-law 2024-58 to amend By-law No. 2022-21, as amended (Procedural By-law) to Amend Committee of the Whole Meeting Dates, be passed, in open Council this 1st day of October 2024 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13.3 By-law 2024-59 - Being a By-law to Appoint a Chief Administrative Officer, a Deputy Chief Administrative Officer and Repeal By-law 2024-41

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the By-law 2024-59 to appoint a Chief Administrative Officer, a Deputy Chief Administrative Officer and Repeal By-law 2024-41, be passed, in open Council this 1st day of October 2024 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

16. Announcements:

**Councillor Watt** - Lakefield IDA Pharmacy will celebrate its 50th anniversary on October 5, 2024.

**Councillor Johnston** - The Douro-Dummer Fire Association's 2024 fundraiser calendar is now available for purchase at the Township Office, S&B Foods in Warsaw, and the Douro-Dummer Public Library.

**Mayor Watson and Deputy Mayor Nelson** - The Community Tree Planting program was a tremendous success – thank you to everyone who participated.

**Mayor Watson** - Culture Days will take place on October 5th, 2024, featuring the Douro-Dummer Land Geology Bus Tour (\$10 per participant) and the Douro-Dummer Mural Art Project (Drop-in, FREE), organized by the Friends of the Library.

**Councillor Watt** - A big thank you to all the volunteers who made the Truck Rodeo a huge success.

**Councillor Johnston** - Remembrance Day services will be held on November 11, 2024, and Douro-Dummer Santa Claus Parade will take place on November 30, 2024.

**Mayor Watson** - The Peterborough County Plowmen's Association will host its annual plowing match in the Township of Douro-Dummer on September 28, 2024.

17. Closed Session: None

18. Confirming By-law 2024-60

Moved by: Deputy Mayor Nelson  
Seconded by: Councillor Vervoort

That By-law Number 2024-58, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 1st day of October 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

19. Next Meeting

Committee of the Whole - October 8th, 2024, at 10:00 a.m.

Regular Council Meeting - October 15th, 2024, at 5:00 p.m.

20. Adjournment

**Resolution Number 362-2024**

Moved by: Councillor Watt  
Seconded by: Councillor Vervoort

That this meeting adjourn at 6:15 p.m. Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig