

The following provides an update on recent work completed by the Planning Department:

- Projects
  - Cloudpermit Planning Module
    - Staff continue to receive severance applications from the County during their “soft launch phase”. This process appears to be working well, although, once our comments are submitted to the County, the application is no longer accessible from the Cloudpermit site, so maintaining the documents on our shared directory is still required.
    - Participated in Training Workshop: New Features for Planning & Development on August 6, 2024.
    - Participated in Training Workshop: Public Search Map on September 10, 2024.
  - County-wide Cloudpermit User Group
    - Participated in the August 8, 2024 virtual meeting to discuss the planning module and reviewed Zoning By-law Amendment Application (Section 34 Planning Act), Holding removal (Section 36 Planning Act), Temporary Use (Section 39 Planning Act), Interim Control (Section 38 Planning Act).
    - Participated in the September 12, 2024 virtual meeting to discuss the planning module and completed review of the Zoning By-law Amendment Application and began review of the Site Plan Application.
    - The next meeting is scheduled for October 10, 2024.
  - County of Peterborough Official Plan
    - The Technical Advisory Committee (TAC) for the County Official Plan (OP) met on August 15, 2024 and September 12, 2024.
    - Meeting minutes for July 25, 2024 and August 15, 2024 were included on the September 3, 2024 Township Council Meeting Agenda.
    - Meeting minutes for September 12, 2024 have not been received as of the writing of this Report.
    - The September 12, 2024 meeting consisted of a discussion regarding correspondence received by the Minister of Municipal Affairs and housing with respect to the adopted Official Plan along with group participation in an Aird and Berlis Webinar regarding the new Provincial Planning Statement (PPS).

- The Ministers letter is available on the Peterborough County Council Agenda, item 8(b)  
<https://peterboroughcounty.civicweb.net/document/314395> with the following Recommendation:  
“That the correspondence from the Ministry of Municipal Affairs and Housing regarding the Official Plan be received; and,  
That staff be directed to bring a report to a future Council meeting.”
- The next meeting has not been scheduled at this time.
  
- Source Protection Municipal Working Group
  - The next meeting is at the call of the Co-Chairs.
  
- Otonabee Region Water Response Team Meeting
  - The next meeting has not been scheduled.
  
- Pre-Consultations, PSR’s and Inquiries
  - Pre-Consultations
    - 13 Pre-consultations have been completed to date. Four have been initiated through the County as County Planning Approval would be required for each proposal (i.e. OPA, Plan of Subdivision, Severance etc). Ten have been initiated through the Township for applications requiring Township Approval (i.e. rezoning, minor variance, site plan etc.).
    - One request for pre-consultation was withdrawn and there is one pre-consultation scheduled for October 3, 2024.
  
  - Preliminary Severance Reviews (PSRs)
    - 28 PSRs have been completed to date.
  
  - Inquiries
    - Responded to various inquiries, correspondence and applications under the Planning Act including reviewing proposals in light of the existing and new Official Plan and proposed PPS.
    - Approximately 126 property inquiries completed to date.
  
- Applications
  - Severances (County Approval/Township Comments)
    - 22 applications received to date.
    - Currently 44 active severance applications.

- Minor Variances
  - 1 application approved at the April 12, 2024 Committee of Adjustment meeting. No appeals received.
  - No new applications received to date.
  
- Zoning By-law Amendments (ZBA)
  - 13 ZBA applications received to date.
  - Public Meeting held September 3, 2024 for R-11-24 (Parkhill Storage) peer review on-going and revised By-law to presented to a future Council Meeting for a decision.
  - Public Meeting Scheduled for R-10-24 (Septic) (Township Initiated) on October 15, 2024.
  - R-12-24 (Earnshaw) and R-13-24 (Sandeman) received and in review for “completeness”.
  
- Official Plan Amendments (County Approval)
  - No new applications to report.
  
- Site Plans
  - Parkhill Storage (awaiting completion of peer review and decision for R-11-24).
  
- Subdivisions (County Approval)
  - 15T-21006 (Clancy) draft plan approved November 24, 2023. The Developer’s team provided a Detailed design and draft plan conditions clearance submission on August 29, 2024. Planning Staff and the Township’s Engineering firm are in the process of reviewing this submission. At the request of the Developer, the submission was also provided to ORCA for review. Draft Plan Approval lapses November 3, 2026.
  - 15T-90011 (Hall’s Glen) draft plan extension approved May 14, 2024. Planning Staff and the Township’s legal firm have begun working with the Developer and their Consultant towards preparation of the subdivision agreement (phasing, draft plan conditions matrix, wetland compensation etc.). Draft Plan Conditions submission received from the Developer’s team September 20, 2024. Draft Plan Approval lapses September 14, 2025.
  - 15T-23001 (Riel) Notice of complete application provided April 13, 2023. No public meeting required. Peer review on-going.

o Other

- Peterborough County launched an [Active Planning Applications website](#) and the applicable Township planning webpages have been updated to include links to this site. At the direction of Committee of the Whole on August 13, 2024, Staff contacted the County to obtain additional information to create a similar website for active Township Planning Applications. County and Township Staff having been working towards a meeting to discuss further details but anticipate approximately 10 hours of time to “stand up” the application. The Township is eligible for 20 hours of annual support towards these types of projects.
- The [Provincial Planning Statement, 2024](#) (PPS, 2024) was released on August 20, 2024.  
The PPS, 2024 replaces *A Place to Grow: Growth Plan for the Greater Golden Horseshoe* and the PPS, 2020 by integrating them into a single planning document which applies province-wide. The PPS, 2024 will apply to all decisions in respect of a planning matter made on or after October 20, 2024, subject to a possible transition regulation. From then on, subject to any transition regulation, all municipal decisions, as well as comments, submissions or advice affecting planning matters, must be consistent with the PPS, 2024 pursuant to subsections 3(5) and 3(6) of the *Planning Act*.  
At the September 3, 2024 Regular Council Meeting, Resolution Number 314-2024 directed the Township Planner to present a report to Council regarding the new PPS and a report is being drafted accordingly.
- Completed the Hydro One Load Forecast request for information for Douro-Dummer Township on August 27, 2024 at the request of the CAO. As per their request, Hydro One is seeking to understand and address our community's future electricity needs. This vital information will be integrated into the Independent Electricity System Operator's (IESO) 2024 regional planning process for the transmission system in the Peterborough to Kingston region, set to commence shortly.
- Attended a Citywide e-Permitting Software webinar on September 4, 2024.
- Assisted the Clerk's Department with compiling information for an FOI request for various properties.

- At the request of the CAO, the Planner and Clerk have respectively been identified as the Primary and Alternate Township Staff representatives for the County of Peterborough Technical Advisory Committee (TAC) for the development of a Watershed Plan. The TAC is planning to meet 4 times over the next year with all but the last meeting being held virtually (anticipated timeline for meetings: September and November (2024), February and June (2025)). The intent of the TAC is to participate in Vision/Goal/Objective and Target Setting; provide insight into, and share, information resources to enable an understanding of the County watersheds existing conditions, and to identify information/data gaps and priorities for future assessments (subwatershed studies), and finally to provide input to the draft Watershed Plan.
- Met at the request of Lois Wallace, Environment Council for Clear, Ston(e)y and White Lakes to discuss shoreline protection and preservation issues and opportunities on September 18, 2024.
- Participated in the 2024 Peterborough Farm Showcase Tour on September 19, 2024 hosted by the Peterborough Agricultural Roundtable.
- Attended the annual Ontario Professional Planners Institute (OPPI) Conference in Hamilton Ontario from September 25 – 27, 2024.

**Report Approval Details**

Document Title:	Committee of Whole - Planning Department Update - September - October 2024.docx
Attachments:	
Final Approval Date:	Oct 1, 2024

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Mike Rutter