

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**September 17, 2024, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:**     **Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston**

**Staff Present:**       **Clerk - Martina Chait-Hartwig  
Interim Treasurer - Paul Creamer  
Interim CAO, Mike Rutter**

1.     Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3.     Moment of Silent Reflection

Council observed a moment of silent reflection.

4.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: September 17, 2024**Resolution Number 326-2024**

Moved by: Deputy Mayor Nelson  
 Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated September 17, 2024, be adopted, as circulated. Carried

6. Adoption of Minutes and Business Arising from the Minutes6.1 Regular Council Meeting Minutes - September 3, 20246.2 Special Council Meeting Minutes - August 13, 2024, August 30, 2024, September 3, 2024, and September 6, 2024**Resolution Number 327-2024**

Moved by: Councillor Watt  
 Seconded by: Councillor Vervoort

That the Minutes from the Regular Council Meeting held on September 3, 2024, and Special Council Meeting held on August 13, 2024, August 30, 2024, September 3, 2024, and September 6, 2024, all be received and approved. Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate7.1 Peterborough County Council Minutes - August 7, 20247.2 Kawartha Lake Steward Association - Notice of 2024 Annual General Meeting7.3 Township of Otonabee-South Monaghan - Notice of Public Meeting for Housekeeping Zoning By-law Amendment7.4 Municipal Appraisal Forms (MAF) for Severance Files B-28-24 & B-29-24 (Kelly) B-71-24 (Carruthers), B-72-24 (Darling) and B-84-24 (Vollering)

Councillor Watt requested that Items in 7.4 files B-71-24 (Carruthers) and B-72-24 (Darling) be held for discussion.

**Resolution Number 328-2024**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

The Consent Agenda items for September 17, 2024, be received except items in 7.4 B-71-24 (Carruthers) and B-72-24 (Darling). Carried

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Public Comment Period - No Debate or Decision: None

10. Staff Reports

10.1 Report and Capital Project Status

**Resolution Number 329-2024**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Report and Capital Project Status document be received. Carried

10.2 Community Grant Requests - September 2024, Treasurer-2024-17

**Resolution Number 330-2024**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the report, September 17, 2024, regarding Community Grant Requests be received, and;

That Council directed staff to provide the Peterborough County Plowmen's Association a donation of \$200.00 for the annual plowing match. Carried

10.3 2025 Council Meeting Schedule, Clerk's Office-2024-19

**Resolution Number 331-2024**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Clerk's Office report 2024-19, dated September 17, 2024, regarding the schedule of the Regular Council meeting in 2025 and the proposed draft schedule for the Committee of the Whole meetings in 2025, be received and approved.

Carried

10.4 Group Benefits Renewal Report - 2024, Clerk's Office-2024-20

**Resolution Number 332-2024**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the report, September 17, 2024, regarding the Group Benefits Program – November 1, 2024, Renewal Report be received for information with thanks.

Carried

10.5 Update regarding Events Committee, Clerk's Office-2024-21

**Resolution Number 333-2024**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report, September 17, 2024, regarding an update on the Events Committee be received and that a letter of thanks be sent to Julie Chatten for her work on the Events Committee and further that Township signs at Community Centre be used to promote upcoming events.

Carried

11. Committee Minutes and Other Reports:

11.1 Douro-Dummer Public Library Board Meeting Minutes - July 9, 2024

**Resolution Number 334-2024**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the minutes of Douro-Dummer Public Library Board meeting held on July 9, 2024, be received. Carried

12. Correspondence – Action Items:

12.1 Township of Springwater - Request for Notice of Provincial Regional Governance Reviews

**Resolution Number 335-2024**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the letter from Township of Springwater, dated September 5, 2024, requesting that Notice be provided for Provincial Regional Governance Reviews be received and supported. Carried

12.2 Municipal Appraisal Forms (MAF) for Severance Files B-71-24 (Carruthers), B-72-24 (Darling)

**Resolution Number 336-2024**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the MAF for Severance files B-71-24 (Carruthers) and B-72-24 (Darling) be received and that staff work with County Land Division and Otonnabee Region Conservation Authority to request that the severance fees be waived either fully or partially in light of past land transfer errors that may have take place. Carried

13. By-laws:13.1 By-law Number 2024-54 - A By-law to Appoint a Treasurer and repeal previous appointment By-laws

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That By-law Number 2024-54 to Appoint a Treasurer and repeal previous appointment By-laws, be passed, in open Council this 17th day of September 2024 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

14. Reports derived from previous Notice of Motions: None15. Notices of Motion - No Debate: None16. Announcements:

**Mayor Watson** - Culture Days on October 5th, 2024, featuring the Douro-Dummer Land Geology Bus Tour (\$10 per participant) and the Douro-Dummer Mural Art Project (Drop-in, FREE), organized by the Friends of the Library.

**Councillor Watt** - The Community Tree Planting Project, with tree pick-up available from Thursday, September 19th to Sunday, September 22nd and the Association of Ontario Road Supervisors (AORS) Provincial Safety Truck Rodeo on Wednesday, September 25, 2024, at the Douro Community Centre.

**Councillor Johnston** - Recognized and acknowledged the induction of J. Murray Jones into the Peterborough Pathway of Fame.

17. Closed Session:17.1 Approval Closed Session Minutes

Special Closed Session Minutes - August 13th, 2024

Special Closed Session Minutes - August 30th, 2024

Special Closed Session Minutes - September 3rd, 2024

Special Closed Session Minutes - September 3, 2024

Special Closed Session Minutes - September 6th, 2024

17.2 Information regarding a proposed or pending acquisition or disposition of land by the municipality or local board;17.3 Report to Council, C.A.O.-2024-23

**Resolution Number 337-2024**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(b) personal matters about an identifiable individual, including municipal or local board employees (personnel);

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(d) labour relations or employee negotiations (CAO Recruitment); (5:37 p.m.).

Carried

18. Rise from Closed Session with or without a Report**Resolution Number 338-2024**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Council rise from Closed Session without a report (6:28 p.m.). Carried

19. Matters Arising from Closed Session: None20. Confirming By-law - 2024-55

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That By-law Number 2024-55, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 17th day of September 2024, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting

Special Council Meeting - October 1, 2024 - 4:00 p.m.

Regular Council Meeting - October 1, 2024 - 5:00 p.m.

22. Adjournment

**Resolution Number 339-2024**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 6:30 p.m.

Carried

---

Mayor, Heather Watson

---

Clerk, Martina Chait-Hartwig