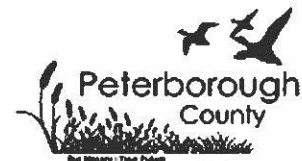


# Minutes County Council - Regular Meeting



9:30 AM - Wednesday, September 4, 2024

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

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**Present:** Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burt, Councillor Matthew Graham, Councillor Terry Lamshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

**Regrets:** Councillor Huntley

**Staff Present:** Chief Administrative Officer Sheridan Graham; Senior Director of Emergency & Shared Services/Deputy CAO Randy Mellow; Chief Information Officer/Chief Financial Officer and Senior Director of Corporate Services Jennifer Stover; Director of Strategic Services Lynn Fawn; Chief of Paramedics Patricia Bromfield; Senior Director of Planning and Public Works Bryan Weir; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning and Development Iain Mudd; Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of Communications and Tourism Tracie Bertrand; General Manager of People Services Allison Young; General Manager of Public Works Operations Bill Linnen;

## 1. Call To Order

Warden Clark called the meeting to order at 9:31 a.m.

## 2. Land Acknowledgement

## 3. Moment of Silent Reflection/Silence

## 4. Adoption of Agenda

**Resolution No. 191-2024**

Moved by Councillor Webb

Seconded by Councillor Graham

That the agenda be adopted as circulated.

**Carried**

**5. Disclosure of Interest**

There were no disclosures of interest.

**6. Adoption of Minutes**

**Resolution No. 192-2024**

Moved by Councillor Wilford  
Seconded by Councillor Amyotte

That the minutes of the Regular Council meeting of August 7, 2024 be adopted as circulated.

**Carried**

**7. Delegations and Presentations**

- a. **Sam Begin, Legislative Services Student Assistant**  
**Marissa Martin, Records and Information Management Coordinator**  
**Re: CPS 2024-27 Historical Minutes Scanning and Storage**

**Resolution No. 193-2024**

Moved by Councillor Armstrong  
Seconded by Councillor Black

That the presentation of Report CPS 2024-27, Historical Minutes Scanning and Storage, be received for information.

**Carried**

**8. Consent Items**

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Staff Report**  
**Michelle Fisher, General Manager, Finance/Deputy Treasurer**  
**Re: 2025 Tariff of Fees**
- b. **Staff Report**  
**Patricia Bromfield, Chief of Paramedics**  
**Re: Peterborough Paramedics Response Time Plan, 2025**
- c. **Staff Reports**  
**Kari Stevenson, Director of Legislative Services/Clerk**  
**Re: CPS 2024-25 2025 Council Meeting Calendar**
- d. **Correspondence Report**  
**Re: CPS 2024-26 Correspondence Report**

**e. Liaison Reports from External Committees, Boards and Agencies  
Fairhaven Board of Directors  
Re: Minutes of June 12, 2024**

The entire correspondence report, item 8.d., was pulled from the Consent Agenda to be dealt with separately.

**Resolution No. 194-2024**

Moved by Councillor Lambshead  
Seconded by Councillor Armstrong

That the correspondence from the resident in Trent Lakes be received; and

That the County of Peterborough does not charge the Development fees on this redevelopment of the property that has an existing structure of usable, livable, habitable space.

**Ayes:** Senis, Amyotte, Armstrong, Black, Burt, Lambshead, Martin, Nelson, and Watson

**Nays:** Clark, Graham, Taylor, Webb, Whelan, and Wilford

**CARRIED. 13-6 on a recorded vote**

**Resolution No. 195-2024**

Moved by Councillor Watson  
Seconded by Councillor Burt

That the balance of the Correspondence Report be received.

**Carried**

**Resolution No. 196-2024**

Moved by Councillor Armstrong  
Seconded by Councillor Black

That Report FIN 2024-19 2025 Tariff of Fees be received; and

That comments be forwarded to staff by September 25, 2024, for changes to be considered in the 2025 budget process; and,

That the Response Time Performance Plan for submission under Part VIII of Ontario Regulation 257/00 made under the Ambulance Act be approved; and,

That Report CPS 2024-25, 2025 Council Meeting Calendar be received, and the calendar be approved; and,

That the minutes of the Fairhaven Board of Directors meeting of June 12, 2024, be received.

**9. Staff Reports - Direction**

- a. **Randy Mellow, Senior Director of Emergency/Shared Services, Deputy CAO**  
**Re: CAO 2024-18 Peterborough County Administrative Building Advisory Working Group**

**Resolution No. 197-2024**

Moved by Councillor Amyotte  
Seconded by Councillor Whelan

That Report CAO 2024-18 Peterborough County Administrative Building Advisory Working Group be received; and,

That the establishment of a Peterborough County Administrative Building Advisory Working Group consisting of the County of Peterborough Leadership Team and two representatives of Council be authorized; and,

That Council Members interested in participating on the working group, advise the Warden in order for the Warden to appoint two (2) members at the September 18th, 2024 Council meeting.

Carried

- b. **Staff Reports**  
**Kari Stevenson, Director of Legislative Services/Clerk**  
**Re: CPS 2024-24 Code of Conduct Complaint**

**Resolution No. 198-2024**

Moved by Councillor Taylor  
Seconded by Councillor Martin

That Report CPS 2024-24, Code of Conduct Complaint, be received;

That the Code of Conduct Complaint Report from Tony E. Fleming, dated July 29, 2024, be received; and

That the recommendations from the Integrity Commissioner set out on page 6 of the report be adopted.

Carried

- c. **Bryan Weir, Senior Director of Public Works and Planning**  
**Re: PPW 2024-23 Douro Depot Material Storage Building**

**Resolution No. 199-2024**

Moved by Councillor Taylor  
Seconded by Councillor Nelson

That report PPW 2024-23 Douro Depot Material Storage Building be received;  
and

That the issuance of a request for proposal for the construction of a new Douro Depot Material Storage Building to be awarded, subject to budget approval, be authorized.

**Carried**

## **10. Notices of Motion**

## **11. Announcements**

Deputy Warden Senis advised that the Ministry of Municipal Affairs and Housing announced at AMO that the new Provincial Policy Statement is in place. She stated that MPP Smith suggested the County would need to resubmit the Official Plan for approval.

Councillor Taylor announced that on Sunday, August 25th the 2024 Induction Ceremony for the Peterborough County Agricultural Wall of Fame took place at Lang Pioneer Village and Museum. He congratulated Warden Clark and her family on the induction of her late mother, Joyce Pimmett-Millar.

Warden Clark announced that Lang Pioneer Village and Museum has been named a finalist for the 2024 Business Excellence Awards in both the Local Focus and Tourism categories - we wish them and all other nominees the best of luck.

Councillor Graham advised that Cavan Monaghan will be holding a Harvest Table Dinner event on Friday September 13, on Needler's Lane by the Millbrook Dam from 5:00 p.m. to 9:00 p.m. Tickets are \$80 per person and are available at the Township Office or the Cavan Monaghan Community Centre and any profit is going to be donated to support local charities and community groups.

Lori Burt reminded Council that the 3rd Annual Agricultural Roundtable Tour will be held September 19th.

### **Resolution No. 200-2024**

Moved by Deputy Warden Senis  
Seconded by Councillor Black

That a letter from the Warden be sent to the Ministry of Municipal Affairs and Housing requesting them to proceed with the approval of the County's Official Plan and that the letter be copied to the local MPPs.

**Carried**

## **12. Closed Session**

**Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:**

(d) labour relations or employee negotiations (Cupe 1306 Negotiations)

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Negotiations).

**Resolution No. 201-2024**

Moved by Councillor Graham  
Seconded by Councillor Whelan

That Council move into Closed Session at 10:44 a.m. under Section 239 (2) (d) and (k) of the Municipal Act, 2001.

**Carried**

**13. Rise from Closed Session**

**Resolution No. 202-2024**

Moved by Councillor Lambshead  
Seconded by Councillor Black

That Council rise from closed session at 11:10 a.m.

**Carried**

**14. Matters Arising from Closed Session**

**Resolution No. 203-2024**

Moved by Councillor Watson  
Seconded by Councillor Whelan

That the minutes of the Closed Session dated August 7, 2024 be adopted.

**Carried**

**15. By-laws**

- a. By-law No. 2024-35 being, "A by-law to provide certain delegations of authority and signing authority from Council of the County of Peterborough to the Warden and the Clerk, and other authorized senior staff for the administration of the County"

**Resolution No. 204-2024**

Moved by Councillor Martin  
Seconded by Councillor Amyotte

That By-law No. 2024-35 be read and passed and that this by-law shall be signed by the Warden and Clerk and sealed with the Seal of the Corporation.

**Carried**

## **16. Confirming By-law**

### **Resolution No. 205-2024**

Moved by Deputy Warden Senis  
Seconded by Councillor Wilford

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

**Carried**

## **17. Adjournment**

### **Resolution No. 206-2024**

Moved by Councillor Graham  
Seconded by Councillor Nelson

That the Council meeting adjourn at 11:12 a.m.

**Carried**

  
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Warden, Bonnie Clark

  
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Clerk, Kari Stevenson