

# Minutes of the Committee of the Whole of the Township of Douro-Dummer

**August 13, 2024, 10:00 AM**  
**Council Chambers in the Municipal Building**

**Present:** Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston

**Staff Present** Interim CAO, Mike Rutter  
Clerk - Martina Chait-Hartwig  
Interim Treasurer - Paul Creamer  
CBO - Don Helleman  
Fire Chief - Chuck Pedersen  
Manager of Public Works - Jake Condon  
Planner - Christina Coulter

1. Call to Order

with the quorum of the Committee being present, the Chair called the meeting to order at 10:04 a.m.

2. Land Acknowledgement

The Chair recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Chair reminded members of the Committee of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: August 13, 2024

**Resolution Number 043-2024**

Moved By: Mayor Watson

Seconded By: Councillor Johnston

That the agenda for the Committee of the Whole Council Meeting, dated August 13, 2024, be adopted, as circulated. Carried

5. Delegations, Petitions or Presentations: None

6. Reports - Managers' Updates

6.1 Recreation Facilities Departmental Update - June to August 2024, Recreation Facilities-2024-04

**Resolution Number 044-2024**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the Recreation facilities Report - June to August 2024 Update, Recreation Facilities-2024-04 be received with thanks. Carried

6.2 Fire Department Departmental Update - June to August 2024, Fire Chief-2024-08

**Resolution Number 045-2024**

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That Fire Department Report - June to August 2024 Update, Building Department-2024-08 be received with thanks. Carried

6.3 Public Works Departmental Update, June to August 2024, Public Works-2024-09

**Resolution Number 046-2024**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That Public Works Department Report - June to August 2024 Update, Public Works-2024-09 be received with thanks. Carried

6.4 Building Departmental Update - June to August 2024, Building Department-2024-14

**Resolution Number 047-2024**

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That Building Department Report - June to August 2024 Update, Building Department-2024-14 be received with thanks. Carried

6.5 Planning Department Update - June to August 2024, Planning-2024-19

**Resolution Number 048-2024**

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That the Committee recommend to Council that staff be requested to ask the County for the cost of adding our planning files to the public portal and report back to Council. Carried

**Resolution Number 049-2024**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That Planning Department Report - June to August 2024 Update, Planning Department-2024-019 be received with thanks. Carried

6.6 Finance Department Update - June to August 2024, Treasurer-2024-15

**Resolution Number 050-2024**

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That Finance Department Report - June to August 2024 Update, Building Department-2024-15 be received with thanks. Carried

- 6.7 Clerk's Departmental Update - June to August 2024, Clerk's Office-2024-14

**Resolution Number 051-2024**

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the Clerk's Departmental Report - June to August 2024 Update, Clerk-2024-14 be received with thanks.

Carried

- 6.8 C.A.O. Monthly Department Report - July to August 2024, C.A.O.-2024-21

**Resolution Number 052-2024**

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That C.A.O. Departmental Report - July to August 2024 Update, C.A.O.-2024-21 be received with thanks.

Carried

7. New Business to be requested for next Meeting

Chair Watt – Request to have the discussion regarding Township's Retirement Policy at next Council meeting.

8. Adjournment

**Resolution Number 053-2024**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That this meeting adjourn at 11:05 p.m.

Carried

---

Chair, Tom Watt

---

Clerk, Martina Chait-Hartwig