

(DRAFT)

**Minutes of the Township of Douro-Dummer Public Library Board Meeting**

**May 14, 2024, 4:00 PM**

**Present:**

**Thomas Watt  
Darla Milne  
Georgia Gale-Kidd  
Diane Bonner  
Tina Fridgen**

**Staff Present**

**Maggie Pearson**

1. Call to Order

With a quorum of the Board being present, the Secretary called the meeting to order at 4:00PM.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of April 9, 2024 Minutes

**Resolution Number 21-2024**

Moved by: Darla Milne

Seconded by: Diane Bonner

That the April 9, 2024 draft minutes be approved

Carried

#### 4. Business Arising from Minutes:

##### 4.1 Committee Reports

###### 4.1.1 Friends of the Library

Verbal Report from Georgia-Gale Kidd: Annual Plant, Seed, and Book Sale was a fundraising, community building, and social success. Friends of the Library gained new volunteer members. Upcoming June Speaker Series: Peterborough Family Health Team Medications Workshop.

###### 4.1.2 Art Gallery Committee

Verbal Report from Tina Fridgen: Will create proposal outlining recruitment for Art Gallery Committee, updating the mission and mandate of the gallery; content ideas for gallery portion of website including past artists, shows, and images; potential for art classes in the future.

Verbal Report from Maggie Pearson: two-week long show booked for mid July to complement local artist's programming for local quilters.

###### 4.1.3 Policy Committee

###### 4.1.3.1 DDPL-OP-015 Room Booking

#### **Resolution Number 22-2024**

Moved by: Thomas Watt

Seconded by: Darla Milne

That these committee reports be accepted for information and that,  
The DDPL-OP-015 Room Booking policy be adopted

Carried

5. Financial Report Dated April 30, 2024

**Resolution Number 23-2024**

Moved by: Diane Bonner

Seconded by: Tina Fridgen

That the financial report be accepted for information

Carried

6. Librarian Reports:

6.1 Stats Report April 2024

6.2 Operations/ Projects Update

**Resolution Number 24-2024**

Moved by: Tina Fridgen

Seconded by: Darla Milne

That these librarian reports be accepted for information and that,  
The Operational Reserve be utilized for the cleaning account between now and end of  
2024 and that,

The CEO contract the same cleaner used by the township offices

Carried

7. New Business:

7.1 Verbal Report: Board Assembly

Verbal Report from Diane Bonner: Attended the Board Assembly which highlighted training opportunities available through the OLS; Virtual Conference to be held in fall 2024; information presented on library accreditation process; another Board Assembly to be held in November if other board members are interested.

## 7.2 Verbal Report: Expanding Library Services

Verbal Report from Darla Milne: On the topic of expanding library services, with the proposal to establish a library branch in Warsaw to better serve Douro-Dummer residents, and to consider a family literacy centre embedded into the site. Township library services remain underutilized, with an active membership of 8%. Douro-Dummer is the only township in Peterborough County with one public library branch, and offers the second lowest number of library service hours of all the townships. Milne outlined how expanding services would align with the library board's vision and remove barriers to library service access by providing a walkable, centralized location in the most densely populated area of the township.

### **Resolution Number 24-2024**

Moved by: Diane Bonner

Seconded by: Tina Fridgen

That these verbal reports be accepted for information

Carried

## 8. Adjournment

### **Resolution Number 25-2024**

Moved by: Tina Fridgen

Seconded by: Georgia Gale-Kidd

That the meeting be adjourned at 5:10PM

Carried

## 9. Next Meeting:

Tuesday, July 9<sup>th</sup> 2024 at 4:00PM

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Chair, Georgia Gale-Kidd

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Secretary, Maggie Pearson