

**Departmental Update, February - March, 2024:**

**Administrative:**

- Participate in weekly management meetings
- Attend local public works association meeting
- Prepare brushing unit tender specs
- Attend annual utilities meeting
- ESA Inspections
- Respond to concerns and inquiries from the public
- Staff performance reviews
- Seasonal job ads

**Operational:**

- Removed snow wing from grader
- Grading ongoing as weather permits
- Warsaw and Douro Public Works shop and yard clean up
- Patching ongoing
- Move Zamboni snow @ Warsaw arena
- Clean and complete maintenance and repairs on equipment
- Install ½ load signage
- Hand brushing at various locations – fallen trees, sightlines, sign visibility
- Completed brushing for parks department @ Warsaw ball park river front
- Completed regulatory and winter patrols as required
- Excavator brushing - South Bay Rd, 11<sup>th</sup>, 6<sup>th</sup>, 5<sup>th</sup>, 4<sup>th</sup> and 3<sup>rd</sup> Line Dummer
- Arborist completing manual brushing
- Cut firewood at Warsaw garage
- Staff updated, installed and repaired regulatory signs, street and 911 signs
- Cleaned out re-use shed at transfer station
- Staff attended propane training
- Install sweeper on Case tractor
- Sweeping underway
- Removed snow blower and cab from Kubota tractor
- Prepare and install water tank in truck for sweeping and grading
- Responded to 3 winter events in February and 2 winter events in March

**Health & Safety:**

- Ensuring that all necessary health & safety precautions are in place and are being consistently adhered to

**Waste Management Division:**

- Hall's Glen Transfer Station continues to operate with all necessary health & safety precautions in place for staff and residents and is functioning well
- 2024 Hall's Glen HHW Days are scheduled for May 25<sup>th</sup> and August 17<sup>th</sup>
- Green waste bin is now in place at Warsaw Public Works yard



**Report Approval Details**

Document Title:	Committee of the Whole - Feb - March, 2024.docx
Attachments:	
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This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig