

(APPROVED)

Minutes of the Township of Douro-Dummer Public Library Board Meeting

February 13, 2024, 4:00 PM

Present **Thomas Watt**
Darla Milne
Georgia Gale-Kidd
Diane Bonner

Absent **Gary Rose**

Staff Present **Maggie Pearson**

1. Call to Order

With a quorum of the Board being present, the Secretary called the meeting to order at 4:01PM.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of Minutes:

3.1 Dec 12, 2023 Minutes

3.2 Nov 14, 2023 Minutes

Resolution Number 1-2024

Moved by: Darla Milne

Seconded by: Diane Bonner

That the December 12, 2023 minutes be received for information and that,
The November 14, 2023 draft minutes be approved.

Carried

4. Business Arising from Minutes:

4.1 Committee Reports

4.1.1 Friends of the Library

Verbal report from Georgia-Gale Kidd: February Speaker Series (Lou Smyrlis) was well attended. Blind Date with a Book program will run the last weeks of February. Games Day scheduled for Friday, March 15th on the March Break. AI Speaker Series booked for March 16th with the Harvest Room secured for large turnout. April Speaker Series will be on the topic of Fungi, delivered by Susan Chow.

4.1.2 Art Gallery Committee

Verbal report from Maggie Pearson: new show to hang in April.
Board Discussion re: tracking to be hung in program room so youth artists can hang shows.

Resolution Number 2-2024

Moved by: Thomas Watt

Seconded by: Georgia Gale-Kidd

That the library CEO have tracking hung in the program room for the purpose of youth art showing.

Carried

4.1.3 Policy Committee

4.1.3.1 Foundation Documents Policy

Resolution Number 3-2024

Moved by: Darla Milne

Seconded by: Diane Bonner

That all committee verbal reports be accepted for information and that,
The Foundation Documents Policy be adopted.

Carried

5. Financial Reports:

5.1 2024 Operating and Capital Budget

5.2 Budget to Actuals dated January 31, 2024

Resolution Number 4-2024

Moved by: Darla Milne

Seconded by: Diane Bonner

That the 2024 Operating and Capital Budget be approved.

Carried

Resolution Number 5-2024

Moved by: Thomas Watt

Seconded by: Darla Milne

That the financial report dated January 31, 2024 be accepted for information.

Carried

6. Librarian Reports:

6.1 Report to Board: Stats November 2023

6.2 Report to Board: Stats December 2023

6.3 Report to Board: Stats January 2024

Resolution Number 6-2024

Moved by: Darla Milne

Seconded by: Diane Bonner

That the librarian reports be accepted for information and that,
The program development for Memory Kits be explored by the CEO.

Carried

7. New Business:

7.1 Asphodel-Norwood Reciprocal Borrowing Draft

Resolution Number 7-2024

Moved by: Diane Bonner

Seconded by: Darla Milne

That the CEO/ Librarian, in partnership with Asphodel-Norwood CEO, execute the Reciprocal Borrowing Agreement with Asphodel-Norwood Public Library.

Carried

8. Closed Session

Resolution Number 7-2024

Moved by: Diane Bonner

Seconded by: Darla Milne

That the Board enter into Closed Session for Reasons Under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25 at 4:30PM

Carried

9. Rise from Closed Session with or without a Report

Resolution Number 8-2024

Moved by: Diane Bonner

Seconded by: Darla Milne

That the Board rise from Closed Session with a report at 4:40PM

Carried

10. Matters Arising from Closed Session

Resolution Number 9-2024

Moved by: Diane Bonner

Seconded by: Darla Milne

That, in light of information presented in the 2023 Pay Equity Study, the CEO/ Librarian position be shifted from its current step/pay band to the same step in pay band 11, effective immediately.

Carried

10. Adjournment

Resolution Number 10 -2024

Moved by: Diane Bonner

Seconded by: Thomas Watt

That the meeting be adjourned at 4:45 PM

Carried

11. Next Meeting

Tuesday, March 12, 2024 at Douro-Dummer Public Library

Chair, Georgia Gale-Kidd

Secretary, Maggie Pearson