

Recommendation:

That the Treasurer-2024-04 report, dated March 19, regarding Purchasing Report – March 2024 be received.

That Council award the purchase of a new plow truck to Winslow Gerolamy Motors Ltd. in the amount of \$373,019 (plus applicable taxes); and

THAT Council direct staff to order a second plow truck at an estimated \$398,000 that will arrive early 2026 and will be funded through the 2025 and 2026 Budgets.

Overview:

PW-2024-01 – Supply and Delivery of Plow Truck

Project Background – The Township's 2010 plow truck is due for replacement. The RFP followed the Purchasing Policy and used the Bids and Tenders system. The RFP submissions closed on March 5, 2024, and the Township received one bid from Winslow Gerolamy Motors Ltd. for \$397,066.50 (\$390,199 plus non-recoverable portion of HST).

Included in the proposal was an optional AMI Pavement Edger which costs \$17,482.37 (\$17,180.00 plus non-recoverable portion of HST). Upon removing this option from the price, the revised price is \$379,584.10 (\$373,019 plus non-recoverable portion of HST).

The new truck is not expected to be received until September 2025.

Budget – \$360,000 - this assumed a value of \$20,000 for the current truck on a trade-in and therefore total budgeted cost was \$380,000.

Price – \$379,584.13 less trade-in (estimated to be \$20,000) – after factoring in the trade-in value this purchase should be within the approved budget.

Purchase of Second Plow Truck for 2025

The Public Works department is forecasting another plow truck to be purchased in 2025 as it was purchased in 2011 and have a 10-year useful life; this replacement will have already been pushed back 4 years. Winslow Gerolamy Motors Ltd. has indicated that ordering the second truck now would mean a delivery date of early 2026 and therefore staff are recommending that Council authorize staff to place the order for the second truck. This truck is critical to our winter maintenance program and replacement will already be 5 years behind schedule.

Price – Given the lead times this truck will ultimately end up being the 2026 model and will be approximately \$18,000 more than the current quote, so a total of approx. \$398,000. We will have both the 2025 and 2026 budget to fund this purchase.

Conclusion:

RFP *PW-2024-01 – Supply and Delivery of a Plow Truck* only resulted in 1 bid, this is a reflection of current inventory levels and the challenges that dealers are having fulfilling orders. This is further evidence and justification for the need to order the second truck now to receive it in early 2026.

Financial Impact:

The project PW-2024-01 will be funded with the approved budget and the second truck will be funded through the 2025 and 2026 budget; approx. \$200k per budget.

Strategic Plan Applicability:

To effectively respond to the challenges of addressing the Township's municipal infrastructure needs as well as effectively managing the assets of the corporation.

Report Approval Details

Document Title:	Procurement Update - March 2024.docx
Attachments:	
Final Approval Date:	Mar 13, 2024

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs