

**(APPROVED)**

**Minutes of the Township of Douro-Dummer Public Library Board Meeting**

**February 13, 2024, 4:00 PM**

**Present**                      **Thomas Watt**  
                                      **Darla Milne**  
                                      **Georgia Gale-Kidd**  
                                      **Diane Bonner**

**Absent**                        **Gary Rose**

**Staff Present**              **Maggie Pearson**

1. Call to Order

With a quorum of the Board being present, the Secretary called the meeting to order at 4:01PM.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of Minutes:

3.1 Dec 12, 2023 Minutes

3.2 Nov 14, 2023 Minutes

**Resolution Number 1-2024**

Moved by: Darla Milne

Seconded by: Diane Bonner

That the December 12, 2023 minutes be received for information and that,  
 The November 14, 2023 draft minutes be approved.

Carried

#### 4. Business Arising from Minutes:

##### 4.1 Committee Reports

###### 4.1.1 Friends of the Library

Verbal report from Georgia-Gale Kidd: February Speaker Series (Lou Smyrlis) was well attended. Blind Date with a Book program will run the last weeks of February. Games Day scheduled for Friday, March 15<sup>th</sup> on the March Break. AI Speaker Series booked for March 16<sup>th</sup> with the Harvest Room secured for large turnout. April Speaker Series will be on the topic of Fungi, delivered by Susan Chow.

###### 4.1.2 Art Gallery Committee

Verbal report from Maggie Pearson: new show to hang in April.  
Board Discussion re: tracking to be hung in program room so youth artists can hang shows.

#### **Resolution Number 2-2024**

Moved by: Thomas Watt

Seconded by: Georgia Gale-Kidd

That the library CEO have tracking hung in the program room for the purpose of youth art showing.

Carried

###### 4.1.3 Policy Committee

###### 4.1.3.1 Foundation Documents Policy

#### **Resolution Number 3-2024**

Moved by: Darla Milne

Seconded by: Diane Bonner

That all committee verbal reports be accepted for information and that,  
The Foundation Documents Policy be adopted.

Carried

5. Financial Reports:

5.1 2024 Operating and Capital Budget

5.2 Budget to Actuals dated January 31, 2024

**Resolution Number 4-2024**

Moved by: Darla Milne

Seconded by: Diane Bonner

That the 2024 Operating and Capital Budget be approved.

Carried

**Resolution Number 5-2024**

Moved by: Thomas Watt

Seconded by: Darla Milne

That the financial report dated January 31, 2024 be accepted for information.

Carried

6. Librarian Reports:

6.1 Report to Board: Stats November 2023

6.2 Report to Board: Stats December 2023

6.3 Report to Board: Stats January 2024

**Resolution Number 6-2024**

Moved by: Darla Milne

Seconded by: Diane Bonner

That the librarian reports be accepted for information and that,  
The program development for Memory Kits be explored by the CEO.

Carried

7. New Business:

7.1 Asphodel-Norwood Reciprocal Borrowing Draft

**Resolution Number 7-2024**

Moved by: Diane Bonner

Seconded by: Darla Milne

That the CEO/ Librarian, in partnership with Asphodel-Norwood CEO, execute the Reciprocal Borrowing Agreement with Asphodel-Norwood Public Library.

Carried

8. Closed Session

**Resolution Number 7-2024**

Moved by: Diane Bonner

Seconded by: Darla Milne

That the Board enter into Closed Session for Reasons Under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25 at 4:30PM

Carried

9. Rise from Closed Session with or without a Report

**Resolution Number 8-2024**

Moved by: Diane Bonner

Seconded by: Darla Milne

That the Board rise from Closed Session with a report at 4:40PM

Carried

10. Matters Arising from Closed Session

**Resolution Number 9-2024**

Moved by: Diane Bonner

Seconded by: Darla Milne

That, in light of information presented in the 2023 Pay Equity Study, the CEO/ Librarian position be shifted from its current step/pay band to the same step in pay band 11, effective immediately.

Carried

10. Adjournment

**Resolution Number 10 -2024**

Moved by: Diane Bonner

Seconded by: Thomas Watt

That the meeting be adjourned at 4:45 PM

Carried

11. Next Meeting

Tuesday, March 12, 2024 at Douro-Dummer Public Library

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Chair, Georgia Gale-Kidd

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Secretary, Maggie Pearson