

# Minutes of the Special Meeting of Council of the Township of Douro-Dummer

**March 11, 2024, 11:00 AM**  
**Council Chambers in the Municipal Building**

**Present:**                    **Mayor Heather Watson**  
                                  **Deputy Mayor Harold Nelson**  
                                  **Councillor Thomas Watt**  
                                  **Councillor Adam Vervoort**  
                                  **Councillor Ray Johnston**

**Present:**                    **CAO - Elana Arthurs**  
                                  **Clerk - Martina Chait-Hartwig**

1.     Reason(s) for Special Meeting:

The Mayor called the meeting to order at 11:00 a.m. and stated the reason for the Special Meeting is to allow Council to enter into Closed Session regarding the recruitment of a new CAO.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

4.     Adoption of Agenda: March 11, 2024

**Resolution Number 057-2024**

Moved By: Councillor Johnston

Seconded By: Councillor Watt

That the agenda for the Regular Council Meeting, dated March 11, 2024, be adopted, as circulated.

Carried

**Resolution Number 058-2024**

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the Council Report-C.A.O.-2024-08 (CAO Recruitment) be moved from Closed to Open session.

Carried

Report to Council - CAO Recruitment Process, C.A.O.-2024-08

**Resolution Number 059-2024**

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the report, dated March 11, 2024, regarding CAO Recruitment be received;  
and That Council authorize entering into an agreement with Feldman Daxon  
Partners Inc. for the purpose of recruiting for a new Chief Administrative Officer  
for the Township of Douro-Dummer. Carried

5. Closed Session

**Resolution Number 060-2024**

Moved By: Councillor Watt

Seconded By: Councillor Johnston

That Council enter into Closed session at 11:06 a.m. for the Section 239 (2) of  
the Municipal Act, 2001, S.O. 2001, c.25  
(d) labour relations or employee negotiations (CAO Recruitment). Carried

6. Rise from Closed Session with or without a Report

**Resolution Number 061-2024**

Moved By: Councillor Watt

Seconded By: Deputy Mayor Nelson

That Council rise from Closed Session at 12:02 p.m. without a report. Carried

7. Confirming By-law

7.1 Confirming By-law - 2024-011

Moved By: Councillor Vervoort

Seconded By: Councillor Johnston

That By-law Number 2024-11, being a By-law to confirm the proceedings  
of the Special Meeting of Council, held on the 11th day of March, 2024, be  
passed in open Council and that the Mayor and the Clerk be directed to  
sign same and affix the Corporate Seal thereto. Carried

8. Adjournment

**Resolution Number 062-2024**

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Watt

That this meeting adjourn at 12:02 p.m.

Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig