

**Minutes
OAPSB Zone 3 Meeting
Monday, November 27, 2023
Peterborough Lion's Club 10:00 AM**

Accessible formats and communication supports are available upon request. Please contact bdragicevic@trentlakes.ca if you have an accessible accommodation request.

Page

1. Welcome and Introduction

1.1. Call to Order

4

Chair Braybrook called the meeting to order at 10:15 a.m. The list of attendees present at the meeting are attached as Appendix A.

[Appendix A](#)

1.2. Land Acknowledgement

2. Approval of Agenda

2.1. Approval of Agenda

Moved by Dave Blackburn
Seconded by Carolyn Amyotte

That the agenda be approved as printed.

Carried.

3. Nomination of Officers

3.1. Secretary-Treasurer Nomination

Chair John Braybrook called for nominations for the position of Secretary-Treasurer.

Bianca Dragicevic was nominated for the position of Secretary-Treasurer and accepted the nomination.

Moved by Erik Kowal
Seconded by Lou Rinaldi

That Bianca Dragicevic be nominated for the position of Secretary-Treasurer.

Carried.

4. Secretary-Treasurer's Financial Report

4.1. Secretary-Treasurer's Financial Report

The Secretary-Treasurer provided a summary of the financial statement from January 1, 2023 indicating a balance of \$2,358.27 as of October 31, 2023.

Moved by Erik Kowal
Seconded by John Logel

That the Secretary-Treasurer's Financial Report be received for the Zone's information.

Carried.

5. Presentations

5.1. Lisa Darling, Executive Director, OAPSB Re: Community Safety and Policing Act (CSPA) Update

5 - 21

Lisa Darling reviewed her presentation, attached as Appendix B, and answered questions from the Zone 3 members regarding the CSPA update.

[Appendix B](#)

5.2. Mayor Jeff Leal, City of Peterborough

Mayor Jeff Leal welcomed the Zone 3 members to the City of Peterborough.

5.3. Duane Sprague, Inspectorate of Policing, Ministry of the Solicitor General Re: Community Safety and Policing Act (CSPA) Update

Duane Sprague provided an overview of the CSPA plan for roll-out and highlighted the changes in the number of police services boards with the new legislation. Duane answered questions from the Zone 3 members regarding the CSPA update.

Chair Braybrook called a 45 minute recess.

- 5.4. Lisa Darling, Executive Director, OAPSB
Re: Fee Update

Lisa Darling presented the OAPSB fee structure update and answered any questions from the Zone 3 members regarding this change.

6. Information Items

- 6.1. 2024 Membership Dues

The Secretary-Treasurer provided an update to the Zone 3 members that the 2024 Membership dues of \$100.00 will be invoiced this year.

7. Membership Questions and Comments

- 7.1. Members asked questions and provided comments throughout the meeting.

8. Adjournment

- 8.1. Adjournment

Moved by Brian Cummings
Seconded by Joe Watson

That the meeting be adjourned at 1:12 p.m.

Carried.

John Braybrook, Zone Chair

Bianca Dragicevic, Secretary-
Treasurer

Name of Attendee	Organization
John Braybrook	Zone Chair, Trent Lakes Police Services Board
Bianca Dragicevic	Secretary-Treasurer
Lisa Darling	Executive Director, OAPSB
Duane Sprague	Ministry of the Solicitor General
Mike Osborne	Midland Police Services Board
John Davison	Hamilton Township Police Services Board
Brian Henry	Selwyn Police Services Board
Tania Goncalves	Selwyn Police Services Board
Sandra Arthur	Cramahe Police Services Board
Bob McComb	Cramahe Police Services Board
Phil DeBruyne	Penetanguishene
Brian Cummings	Penetanguishene Police Services Board
Rob Pope	Trent Hills Police Services Board
Erik Kowal	Trent Hills Police Services Board
Joe Watson	Trent Hills Police Services Board
Dennis Savery	Trent Hills Police Services Board
Wanda Percival	Kawartha Lakes Police Services Board
Valmay Barkey	Kawartha Lakes Police Services Board
Dave Blackburn	Kawartha Lakes Police Services Board
Tracy Richardson	Kawartha Lakes Police Services Board
Tim Tatchell	City of Kawartha Lakes OPP
Lloyd Hutchinson	Brighton Police Services Board
Lou Rinaldi	Brighton Police Services Board
Carolyn Amyotte	North Kawartha Police Services Board
Kelly Picken	North Kawartha Police Services Board
Alana Solman	North Kawartha Police Services Board
John Logel	Alnwick/Haldimand Police Services Board
Ken Jackman	Douro-Dummer Police Services Board
Dean Pepper	Cobourg Police Services Board
Ron Kerr	Cobourg Police Services Board
David Liotte	Otonabee-South Monaghan Police Services Board
Joe Taylor	Otonabee-South Monaghan Police Services Board
Heather Scott	Otonabee-South Monaghan Police Services Board
Gary Baldwin	Peterborough Police Services Board
Drew Merrett	Peterborough Police Services Board
Sarah Giddings	Port Hope Police Services Board
George Kallonakis	Port Hope Police Services Board

Zone 3 OAPSB Update

Lisa Darling
Executive Director



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General
Updates:



Advocacy



Expertise



Education

Updates

- In-Force Date of CSPA Spring of 2024
- Remuneration guidelines expected shortly
 - Will not be too prescriptive (per diem- minimum)
 - Takes into account the differences between Detachment Boards & Municipal and First Nations Police Services Boards.
- Thematic Training Evaluation Committee
- CoP Police Services Board Members Training

Advocacy:

- Working with the Ministry of the Solicitor General to ensure that the needs of our boards are reflected in the Community Safety and Policing Act, supporting regulations and programming.
- **All regulations have been posted on the Regulation Registry.**
 - Surveys went out to all boards for comment.
 - OAPSB has provided comments and recommendations on behalf of our membership to the Sol Gen's office and as a submission on the Regulation Registry. Last submission to the registry was on October 10th
 - Any additional regulations will not require public consultation.

• Advocacy Committee

- Contract with our advocacy consultants ended in October.
- Our committee reviews letters and requests submitted to the committee.

Advocacy:

- Working Group on Recruitment and Retention includes the OAPSB along with:
 - Ontario Association of Chiefs of Police (OACP)
 - Police Association of Ontario (PAO)
 - Toronto Police Association (TPA)
 - Toronto Police Services (TPS)
 - Ontario Provincial Police Association (OPPA)
 - Ontario Provincial Police (OPP)
 - Indigenous Police Chiefs of Ontario (IPCO)
- Final stages of approval for the media relations and communications strategy:
 - For the successful and sustainable branding for the OAPSB
 - To support communications for all Police Services Boards
 - Support for sector priorities

Expertise:

WSIB Working Group- improve the WSIB process to better support member wellness and reduce financial burden for police services and boards wherever possible.

Survey to Municipal (sec 31) Boards – important topic

Brought recognition that all services and boards are not capturing the same information

Will be working with the new working group to determine what information should be collected as a best practice and sharing with boards

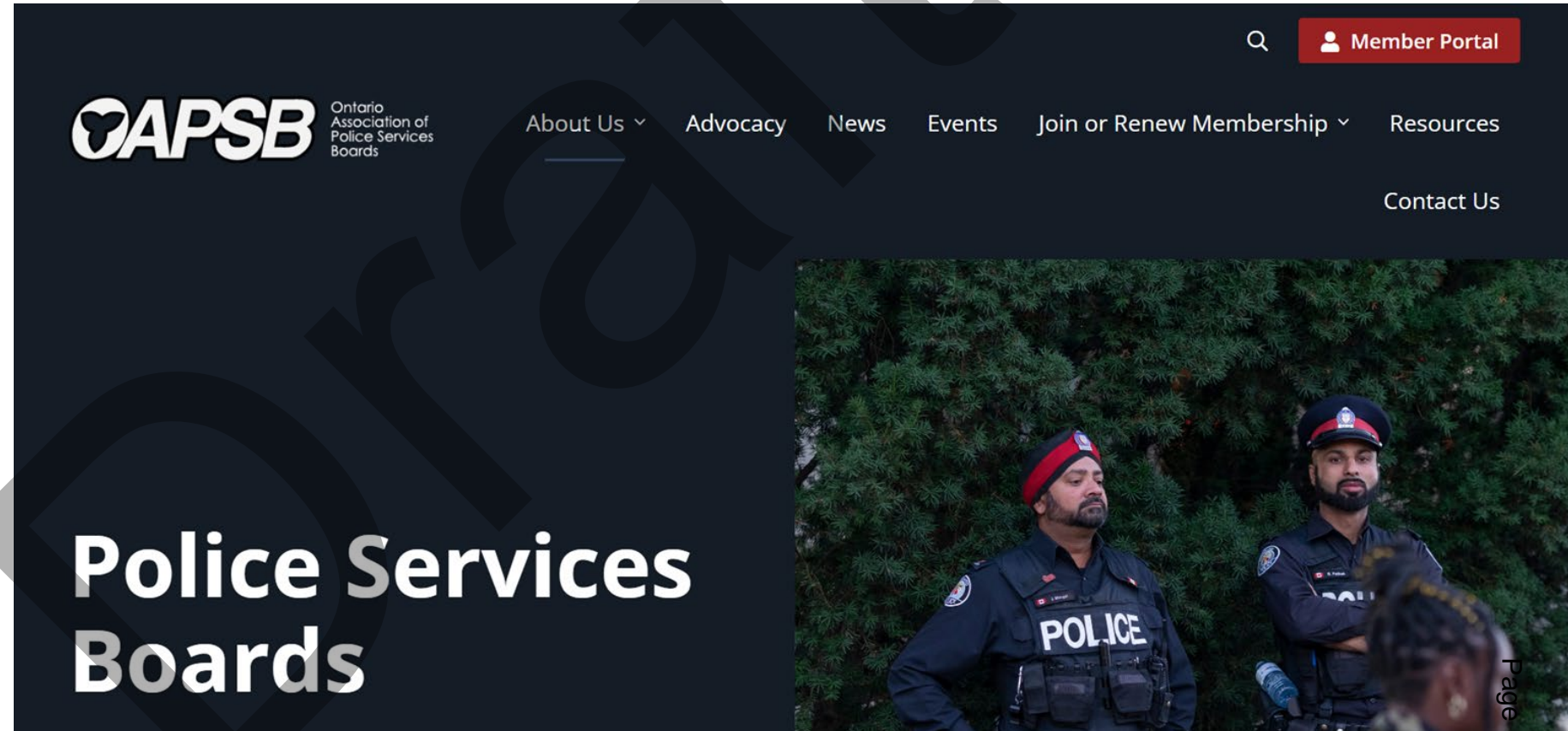
- Still waiting for information from some boards and will post in the new year .
- Member of working groups:
 - NG 911
 - AMO Police Task Force
 - Mental Health Round Tables
 - Leadership Development Program (new)
 - Policing Pathways Engagement Tables
 - AMO-O.P.P. Municipal Administration Advisory Group
 - Emergency Services Steering Committee



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“The Face and Voice of Police Governance in Ontario”

- Strategic Plan
- Our Priorities
- Committees
- Activities and Projects
- General Information

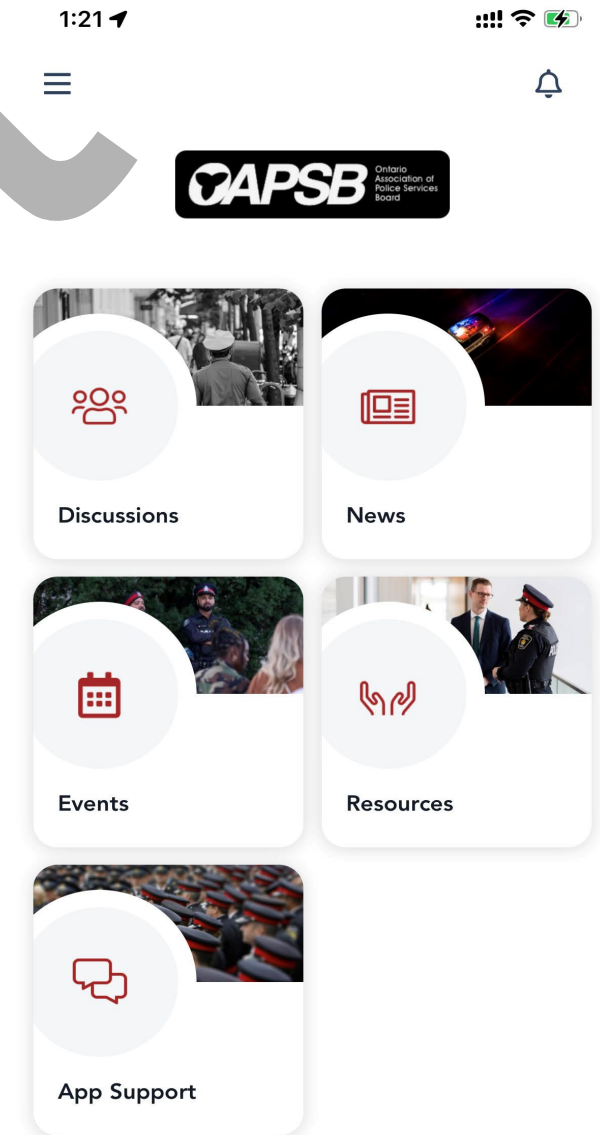


Expertise:

- **App is now available**
- All Members and staff should sign into the app.
- More timely and relevant communications
- Sharing resources with all member boards
- Developing a video library of virtual training and virtual conference presentations
- MOU with the CAPG on joint training initiatives and plans for an in-person event for next year

Updating Website with tools for Boards

January 2024- on boarding of all members



Education:

- Participating with the Ministry of the Solicitor General on the development of on-line training required for board members to fulfill their legislated requirements under the CSPA.
- Aggressive timeline – group meets every Wednesday- on schedule to have modules ready for review in January of 2024.
 - **Mandatory Training – Roles and Responsibilities** -3 hour of modules must be completed prior to being an active member on board
 - additional requirements including:
 - **Additional Mandatory training** on topics including: Human Rights, Anti Racism, the rights and cultures of First Nation, Inuit and Métis Peoples.
 - 6 months to complete after in-force date.

Education:

- OAPSB Ancillary Training topics started in November

November:

- Transitioning to the CSPA - practical supports – Detachment Boards (240 participants)
- Budgeting (120 participants)

December/January:

- Complaints process and strategic planning
- Partnering with Canadian Association of Police Governance (CAPG) to provide access to webinars through our members only access of the OAPSB website.
- Event planning for 2024

2024 CSPA Summit

| Feb 26-28, 2024

Joint Venture – PAO, OACP, OSPOA & OAPSB

Anticipated Topics to be Covered at the CSPA Summit

- Adequate and Effective Policing and Provision of Police Services
- Responsibilities of the Board and Chief
- First Nations Policing
- Special Constables and Their Employers
- The Inspector General of Policing
- Complaints and Misconduct Investigations
- Discipline, Suspension, and Independent Adjudication
- Labour Relations
- The Role of the Minister

****Full agenda being created by joint committee****

Cost for in-person attendance \$325- limit 500

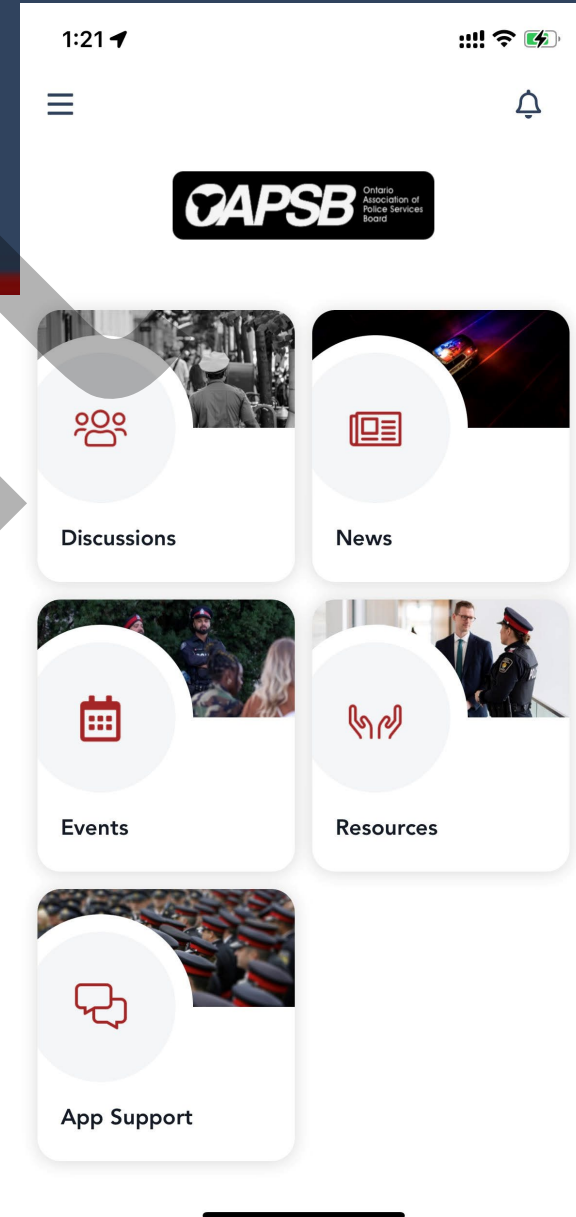
\$175 virtual attendance – No limit



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The Official OAPSB App

- Uses your member login from the website
- Available on Apple and Android
- Easy mobile access to some website items with the addition of Discussion Boards

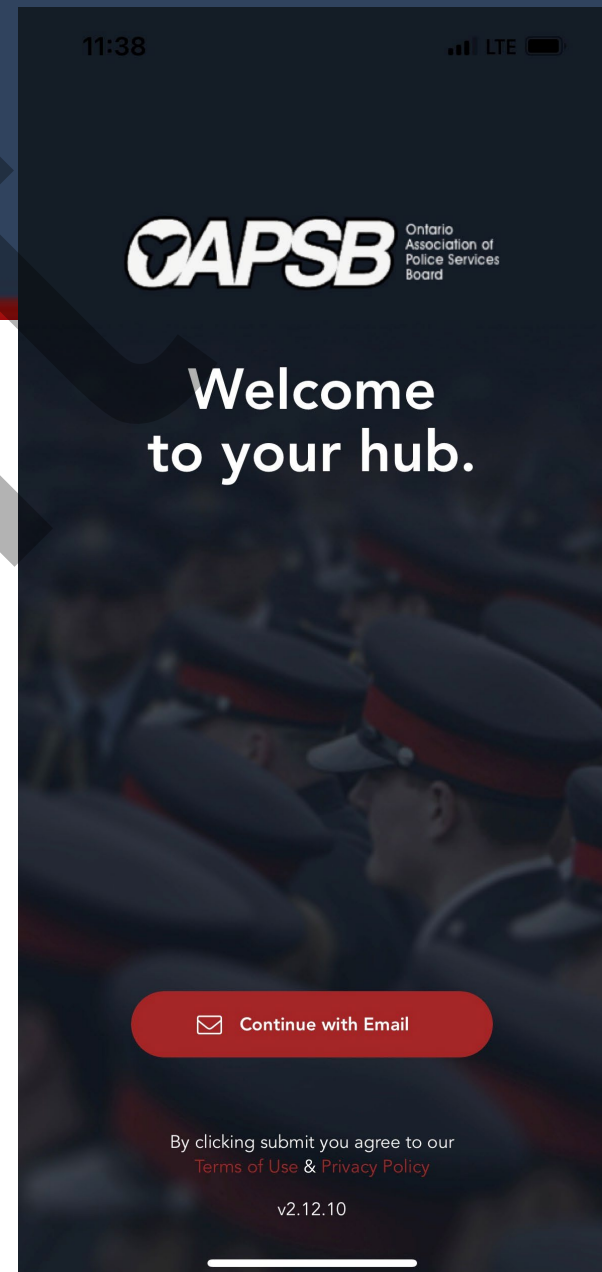




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Logging into the App

- When you first open the app you will see the screen on the right
- Click on Continue with Email





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Logging into the App

- Use the email and password associated with your login to the member side of the website
- If you have not set up an account on the website click Sign Up
- The information to create accounts on the website was provided to your board when you renewed your membership

A mockup of a mobile app login screen. At the top, there is a back arrow and the text '< Cancel'. Below this is the title 'Login'. A message says 'Please fill out your login information.' There are two input fields: 'Email' with the text 'membership@oapsb.ca' and 'Password' which is empty. Below the fields are two buttons: a red 'Login' button and a light blue 'Sign Up' button. At the bottom, there is a link that says 'Forgot Password?'.

< Cancel

Login

Please fill out your login information.

Email

membership@oapsb.ca

Password

Login

Sign Up

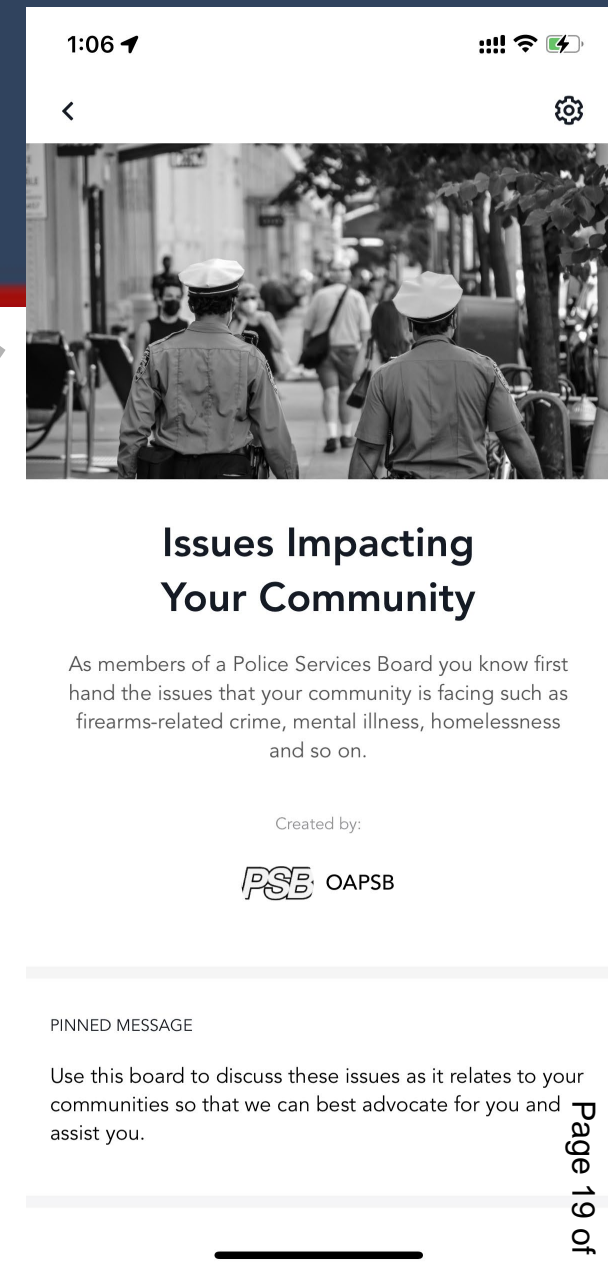
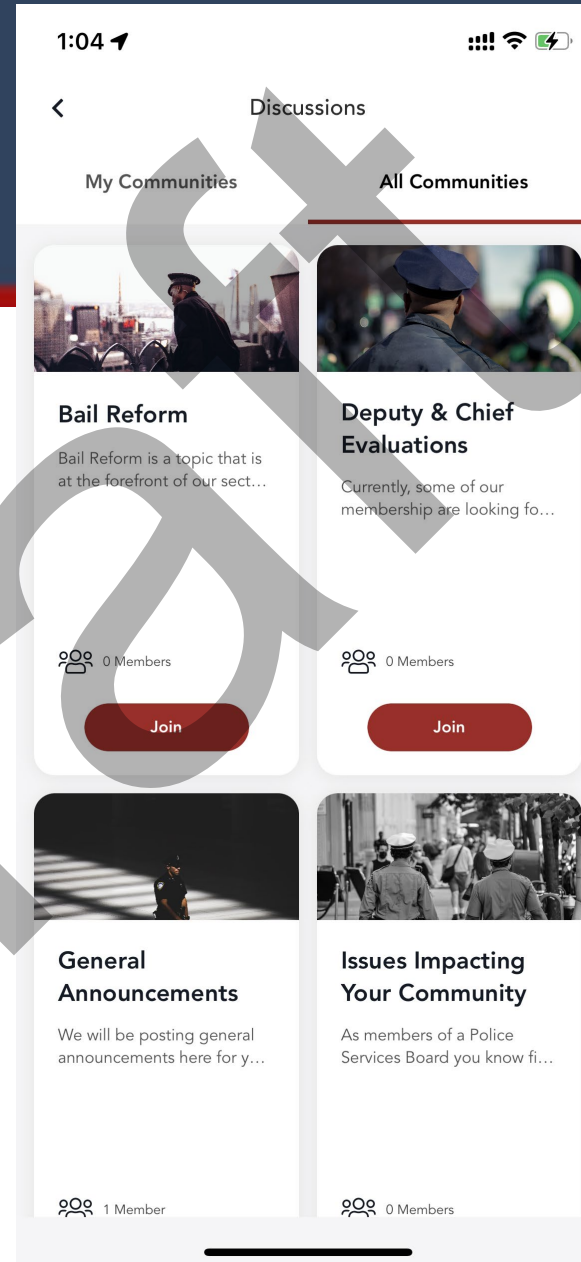
[Forgot Password?](#)



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Discussion Boards

- Can both chat and share files – PDF works best
- Designed for various objectives: discussion, collaboration, general information
- More boards will be added as we continue to build the app





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Questions or Concerns

If you have any questions or concerns please reach out to Jennifer Williams:

membership@oapsb.ca

519-659-0434



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