

### **Recommendation:**

That the Building Department-2024-02 report, dated March 5, 2024 regarding Septic Re-inspection Update – Feb 2024 be received.

### **Overview:**

The Septic Re-Inspection Program was adopted by Council in 2019 but was paused over the last few years. The Building Department will be resuming the program this year.

A big part of our reinstatement of this program will be added communication with residents. A dedicated webpage has been created specifically for the septic reinspection program. County staff have created a searchable data base where residents can input their property address to identify what zone they are in, and what year their inspection is anticipated to be completed. This feature will be embedded in our webpage.

A bulk mailout will be completed in March to all property owners that have an inspection slated to be completed this year. The letter will clearly identify the process and the next steps for the owner. Along with other pertinent information about what to expect, the letter will include a window, with an approximate date, when a Building Official will attend their property and complete the inspection. One of the steps required of the owner is to complete a questionnaire about their septic system. This questionnaire will be available on our website as a fillable form that can be submitted right from the site. Alternatively, the owner can print the form from the website, come to the Municipal office to pick up a paper copy or use a Township computer to fill it out online.

After the inspection is completed and if the system appears to be functioning properly, the property owner will receive a letter of that nature. If the system is showing signs of failure, or significant deterioration, the Building Department will reach out directly to discuss the issues, and possible remedies, directly.

The invoicing for the inspection will be completed after the site visit has been completed.

### **Conclusion:**

The Building Department is committed to communicating with property owners. If they have questions or concerns, we would ask that they are directed to reach out to us directly.

This program is only one step in assuring the on-site sewage treatment systems within our Township are operated and maintained properly so as not to pollute our clean water sources.

Over the coming weeks we will be adding more educational material to our website in order to help property owners better understand their system.

**Financial Impact:**

None at this time.

**Strategic Plan Applicability:**

To preserve and enhance the natural heritage features and resources of the Township.

### Report Approval Details

Document Title:	Septic Re-inspection Update - Feb 2024 .docx
Attachments:	
Final Approval Date:	Feb 28, 2024

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs