

Township of Douro-Dummer Events Committee
Location: Upper Meeting Room, Warsaw Community Centre

Date: November 6, 2023

Time: 5:30 pm

Present:

Chair, Councillor Ray Johnston
Member, Angela O'Grady
Member, Alyssa Heffernan
Clerk, Martina Chait-Hartwig
Legislative Services Assistant, Patti O'Grady

Absent:

Member, Julie Chatten

Guests:

Sharon Foster

1. Call to Order

The Chair called the meeting to order at 5:32 p.m.

2. Disclosure of Pecuniary Interest

The Chair told members of their obligation to declare any pecuniary interest they might have. None were declared.

3. Adoption of Agenda: November 6, 2023

Moved by: Angela O'Grady Seconded by: Alyssa Heffernan

That the Agenda for November 6, 2023 be approved. Carried

4. Approval of Minutes and Business Arising from Minutes:

4.1 Events Committee Meeting Minutes - October 30, 2023

Moved by: Angela O'Grady Seconded by: Alyssa Heffernan

That the Minutes from the October 30, 2023 meeting be received and approved. Carried

5. New Business:

5.1 Finalize planning for Remembrance Day Ceremony

- Patti will notify the Fire Department to close the roads beginning at 10:45 a.m. on November 10th.
- There are no available musicians, so there will be music played digitally for the ceremony.
- It was determined that Mayor Watson would read “In Flanders Fields” and lay the wreath for the ceremony.
- Councillor Johnston said that a student has been asked from St. Joseph’s School to read a poem, and he is getting two more students to read poems from the Warsaw Public School.
- Patti will create speaker notes and a program for the ceremony.
- Martina will order and pickup sandwich trays.

5.2 Planning for Santa Claus Parade

- Martina mentioned there will need to be a float marshal directly floats the night of the parade. She will contact the Public Works Department to see if one of their staff members will do it.
- Patti told the committee that the permit from the County of Peterborough has been approved.
- Angela will contact the Food Bank to determine a drop off date and time to the Town Hall for a food collection barrel.
- Martina said the collection of hot chocolate and candy canes are looked after.

6. Next Meeting:

- November 20th, 2023

7. Adjournment

Moved by: Alyssa Heffernan

Seconded by: Angela O’Grady

That the meeting adjourn at 5:56 p.m.

Carried