

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**November 21, 2023, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Staff Present: CAO - Elana Arthurs
Clerk - Martina Chait-Hartwig
Temporary CBO - Don Helleman
Interim Treasurer - Paul Creamer
Manager of Public Works - Jake Condon
Manager of Recreation Facilities - Mike Mood
Planner - Christina Coulter

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement and Council observed a moment of silent reflection.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: November 21, 2023

Resolution Number 364-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the agenda for the Regular Council Meeting, dated November 21, 2023, be adopted, as circulated. Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - October 31, 2023

6.2 Special Council Meeting Minutes - November 1, 2023

6.3 Special Council Meeting Minutes - November 7, 2023

6.4 Regular Council Meeting Minutes - November 7, 2023

Resolution Number 365-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Minutes from the Regular and Special Council meetings held on October 31, 2023, November 1, 2023 and November 7, 2023 be received and approved. Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Peterborough County Council Minutes - October 18, 2023

Resolution Number 366-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Consent Agenda for November 21, 2023 be received. Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Draft 2024 Capital and Operating Budget

Resolution Number 367-2023

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Public Meeting regarding the Draft 2024 Capital and Operating Budget be declared open (5:06 p.m.).

Carried

Paul Creamer, Interim Treasurer, reviewed the draft 2024 budget.

In attendance:

Donna Peacock

Comments received:

None

Resolution Number 368-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Public Meeting regarding the Draft 2024 Capital and Operating Budget be declared closed. (5:30 p.m.).

Carried

9. Public Comment Period - No Debate or Decision: None

10. Staff Reports:

10.1 Report and Capital Project Status

Resolution Number 369-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the Report and Capital Status document for November 2023 be received.

Carried

10.2 Recycling Depot Operation Agreement – Circular Materials, Public Works-2023-13

Resolution Number 370-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated November 21, 2023, regarding the Blue Box Depot Operation Agreement with Circular Materials Ontario be received for information; and

That By-law No. 2023-51 being a By-law to execute the Depot Operations Agreement between the Township of Douro-Dummer and Circular Materials Ontario, for haulage and disposal services of Blue Box Materials received at the Transfer Station; be brought forward for passage under the By-law section of the agenda. Carried

10.3 Municipal Sign By-law, Building Department-2023-13

Resolution Number 371-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the report, dated November 21, 2023, regarding the Municipal Sign By-law be received and that the Draft By-law be approved at the appropriate time during the meeting. Carried

10.4 Purchasing Report – November 2023, Treasurer-2023-23

Resolution Number 372-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report, dated November 21, regarding Purchasing Report – November 2023 be received. Carried

11. Committee Minutes and Other Reports:

11.1 Public Library Board Minutes – July 11, 2023

11.2 Police Services Board Minutes – July 26, 2023

11.3 Public Library Board Minutes – September 12, 2023

11.4 Events Committee Meeting Minutes - October 30, 2023

Resolution Number 373-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the minutes from the Public Library Board meetings held on July 11, 2023 and September 12, 2023, the minutes from the Police Service Board be approved and that the minutes from the Events Committee meeting held on October 30, 2023 be received and approved. Carried

12. Correspondence – Action Items:

12.1 Minister responsible for the Federal Economic Development Agency for Southern Ontario - Letter of Congratulations - Douro South Park

Resolution Number 374-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Letter of Congratulations from the Minister responsible for the Federal Economic Development Agency for Southern Ontario for the Douro South Park be received. Carried

12.2 Ontario Volunteer Service Awards - Nominations for the 2024 Ontario Volunteer Service Awards

Resolution Number 375-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the letter regarding Ontario Volunteer Service Awards be received and supported and forwarded to Service Clubs in the Township to seek nominations. Carried

- 12.3 Enbridge - Consultation on the future of natural gas expansion and home heating affordability

Resolution Number 376-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the letter from Enbridge regarding consultation on the future of natural gas expansion and home heating affordability be received.

Carried

13. By-laws:

- 13.1 2023-50 - By-law to Regulate the Use and Erection of Signs in the Corporation of the Township of Douro-Dummer

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That By-law 2023-50, Being a By-law to Regulate the Use and Erection of Signs in the Corporation of the Township of Douro-Dummer, be passed, in open council this 21st day of November, 2023 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

- 13.2 2023-51 - By-law to Authorize an Agreement with Circular Materials Ontario for the Collection of Blue Box Materials from the Hall's Glen Transfer Station

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That By-law 2023-51, Being a By-Law to authorize the execution of an Agreement with Circular Materials Ontario for the Collection of Blue Box Materials at Hall's Glen Transfer Station, be passed, in open council this 21st day of November, 2023 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate: None

16. Announcements:

Councillor Johnston thanked the Events Committee and community for the success of the Remembrance Day Ceremony on November 10, 2023 and spoke to the upcoming Santa Claus Parade on November 25, 2023.

17. Closed Session:

Resolution Number 377-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That Council to enter into Closed Session for Reasons Under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, as follows:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality local board; (6:04 p.m.)

Carried

17.1 Report from CAO – Update on HR Matter

17.2 Report from CAO – Update Regarding a proposed or pending acquisition or disposition of land by the municipality or local board

18. Rise from Closed Session with or without a Report

Resolution Number 378-2023

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That Council resume in Open Session 6:30 p.m.

Carried

19. Matters Arising from Closed Session: None

20. Confirming By-law: 2023-52

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That By-law Number 2023-52, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 21st day of November, 2023, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

21. Next Meeting

Regular Council Meeting – December 5, 2023

22. Adjournment

Resolution Number 379-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That this meeting adjourn at 6:32 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig