

**Recommendation:**

That the C.A.O.-2023-29 report, dated November 7, 2023 regarding the Strategic Plan Update received.

**Overview:**

In September, following the issuance of an RFP, Quarry Consulting was awarded the contract to develop a Strategic Plan for the Township of Douro-Dummer. The first meeting was held in late September with Staff followed by a presentation to Council which included a timeline for delivery of the plan and an outline of the process.

On October 17<sup>th</sup> a meeting was held with the core group which includes:

Heather Watson, Mayor  
Elana Arthurs, CAO  
Martina Chait-Hartwig, Clerk  
Chuck Pedersen, Fire Chief

Quarry Consulting facilitated the session and conducted a review on our Vision and Mission Statements as well as an exercise to define some of the future priorities while using the SWOT analysis data created during our staff and Council session held earlier in 2023. The session provided some guidance on how to move forward to the next stage of public consultation.

On November 28<sup>th</sup> Quarry Consulting will facilitate three (3) in person sessions, two (2) in the morning with external stakeholders consisting of businesses, user groups and residents. The afternoon will consist of the core group and all of Council which will be an opportunity to further explore the input received and move forward with an action plan. This session will include summarizing the vision and mission statements, sharing insights from the public engagement sessions, defining the pillars of focus for the next four (4) years and establishing their sequence by priority.

Following the full day session, Quarry Consulting will provide a draft Strategic Plan for review and comment.

**Conclusion:**

The Strategic Plan process is on track to be completed in early 2024 for Council approval and adoption.

**Financial Impact:**

The cost of developing the Strategic Plan was covered in the 2023 budget and no additional cost is anticipated.