

# Minutes County Council - Regular Meeting



9:30 AM - Wednesday, October 18, 2023

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

**Present:** Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burt, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lamshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

**Regrets:**

**Staff Present:** Chief Administrative Officer Sheridan Graham; Senior Director of Emergency & Shared Services/Chief of Paramedics/Deputy CAO Randy Mellow; Chief Information Officer/Chief Financial Officer and Senior Director of Corporate Services Jennifer Stover; Director of Strategic Services Lynn Fawn; Director of Human Resources Mary Spence; Director of Legislative Services/Clerk Kari Stevenson; Manager of Finance/Deputy Treasurer Michelle Fisher; Manager of Waste Management Kerri Snoddy;

**Guests:** Inspector - Detachment Commander Chris Galeazza, Ontario Provincial Police

**1. Call To Order**

Warden Clark called the meeting to order at 9:31 a.m.

**2. Land Acknowledgement**

The Warden recited the Land Acknowledgement.

**3. Moment of Silent Reflection/Silence**

**4. Adoption of Addendum Agenda**

**Resolution No. 202-2023**

Moved by Councillor Lamshead

Seconded by Councillor Martin

That the addendum agenda be adopted as circulated.

Carried

**5. Disclosure of Interest**

There were no disclosures of interest.

**6. Adoption of Minutes**

**Resolution No. 203-2023**

Moved by Councillor Armstrong

Seconded by Councillor Nelson

That the minutes of the Regular Council meeting of October 4, 2023 be adopted as circulated.

Carried

**7. Delegations and Presentations**

**8. Consent Items**

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

**a. Staff Reports**

**Sheridan Graham, CAO/Deputy Clerk/Deputy Treasurer**

**Re: EOWC Resolution for 7 in 7**

**b. Staff Reports**

**Jennifer Stover, CFO/CIO, Senior Director of Corporate Services**

**Michelle Fisher, Manager of Finance, Deputy Treasurer**

**Re: FIN 2023-23 2022 Surplus Disposition and 2023 Forecast**

**c. Staff Reports**

**Jennifer Stover, CFO/CIO, Senior Director of Corporate Services**

**Michelle Fisher, Manager of Finance, Deputy Treasurer**

**Re: FIN 2023-24 Investment Policy Update**

**d. Staff Reports**

**Jennifer Stover, CFO/CIO, Senior Director of Corporate Services**

**Michelle Fisher, Manager of Finance, Deputy Treasurer**

**Re: FIN 2023-25 - Banking Authority**

**e. Staff Reports**

**Jennifer Stover, CFO/CIO, Senior Director of Corporate Services**

**Michelle Fisher, Manager of Finance, Deputy Treasurer**

**Re: FIN 2023-28 Reserve and Reserve Fund Policy**

**f. Staff Reports**

**Kim Squires, Purchasing Manager**

**Re: FIN 2023-29 Purchasing Awards Report - August and September 2023**

- g. Staff Reports**  
**Randy Mellow, Senior Director of Emergency & Shared Services, Chief of Paramedics, Deputy CAO**  
**Re: PAR 2023-07 Peterborough County/City Paramedics - Cavan Monaghan Lease Agreement**
- h. Correspondence Report**  
**Re: CPS 2023-30 Correspondence Report**
- i. Committee Minutes**  
**Lang Pioneer Village Museum Advisory Committee**  
**Re: Minutes of September 26, 2023**
- j. Liaison Reports from External Committees, Boards and Agencies**  
**Greater Peterborough Joint Services Committee**  
**Re: Minutes of September 21, 2023**
- k. Liaison Reports from External Committees, Boards and Agencies**  
**City-County Waste Management Committee**  
**Re: Minutes of September 18, 2023**

**Resolution No. 204-2023**

Moved by Councillor Burt  
Seconded by Deputy Warden Senis

That the County of Peterborough supports the total contribution of \$468,000 required for the EOWC 7 in 7+ Regional Housing Plan deliverables to March the 31, 2024 as presented by EORN, to be shared equally amongst the 13 member municipalities, with \$36,000 being the County's share; and,

That report FIN 2023-23 - 2022 Surplus Disposition and 2023 Forecast be received; and

That, in accordance with the Surplus/Deficit Policy FI-19, the 2022 surplus of \$335,344 be allocated to the working fund reserves as follows:

- \$231,111 to the General working fund reserve;
- \$96,102 to the Public Works working fund reserve;
- \$8,131 to the Land division working fund reserve.

And,

That report FIN 2023-23 – Investment Policy update be received and comments be forwarded to the CFO/CIO by October 25, 2023; and,

That report FIN 2023-25 – Banking Authority be received and that comments be forwarded to the CFO/CIO by October 25, 2023; and,

That report FIN 2023-28 – Reserve and Reserve Fund Policy be received and that comments be forwarded to the CFO/CIO by October 25, 2023; and,

That FIN 2023-29 Purchasing Awards Report - August and September 2023 be received; and,

That a by-law be passed to authorize the Warden and Clerk to enter into a Lease Agreement with the Township of Cavan Monaghan and the County of Peterborough; and,

That report CPS 2023-30 Correspondence Report be received; and,

That the minutes of the Lang Pioneer Village Museum Advisory Committee meeting of September 26, 2023 be adopted; and,

That the minutes of the Greater Peterborough Joint Services Committee meeting of September 21, 2023 be received; and,

That the minutes of the City-County Waste Management Committee meeting of September 18, 2023 be received.

**Carried**

## **9. Staff Reports - Direction**

### **a. Staff Reports**

**Kerri Snoddy, Manager of Waste Management**

**Re: PPW 2023-23 Staff Review of Options for County Wide Organics Program**

**Resolution No. 205-2023**

Moved by Councillor Graham

Seconded by Councillor Amyotte

That report PPW 2023-23 Staff Review of Options for County Wide Organics Program be received.

**Carried**

## **10. Closed Session**

**Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:**

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (County proposed acquisition of land);

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (open insurance claims);



(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (third-party secret supplied in confidence);

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (County negotiation position).

**Resolution No. 206-2023**

Moved by Councillor Webb  
Seconded by Councillor Taylor

That Council move into Closed Session at 9:46 a.m. under Section 239 (2) (c), (e), (i) and (k) of the Municipal Act, 2001.

**Carried**

Councillor Burt left the meeting at 1:03 p.m.

**11. Rise from Closed Session**

**Resolution No. 207-2023**

Moved by Councillor Webb  
Seconded by Councillor Nelson

That Council rise from closed session at 1:11 p.m. and adopt the minutes of the Closed Session dated September 13, 2023.

**Carried**

**12. Notices of Motion**

**13. Announcements**

Councillor Graham advised that former Cavan Monaghan Councillor Tim Belch passed away on October 3, 2023. He served as a Councillor in Cavan Monaghan Township for 12 years. Council passed along their condolences to his family.

Warden Clark announced that it is currently Local Government Week, and submissions are now open until November 3, 2023, for Peterborough County's Warden for a Day contest. This contest is open to high school students (grades 9-12) who are a resident of Peterborough County and are passionate about making a change in the community. The winner of this contest will get the chance to be "Warden for a Day" on November 22nd, 2023, and will join Warden Clark at the County Courthouse for a council meeting, lunch, a tour of County facilities, and some other great Peterborough County prizes.

#### **14. By-laws**

- a. By-law No. 2023-39 being, "A by-law to authorize the Corporation of the County of Peterborough to enter into a Lease Agreement with the Township of Cavan Monaghan for the Peterborough County-City Paramedics".

##### **Resolution No. 208-2023**

Moved by Councillor Graham  
Seconded by Councillor Webb

That By-law No. 2023-39 be read and passed and that this by-law shall be signed by the Warden and Clerk and sealed with the Seal of the Corporation.

**Carried**

#### **15. Confirming By-law**

##### **Resolution No. 209-2023**

Moved by Councillor Nelson  
Seconded by Councillor Wilford

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

**Carried**

#### **16. Adjournment**

##### **Resolution No. 210-2023**

Moved by Councillor Amyotte  
Seconded by Councillor Lambshead

That the Council meeting adjourn at 1:14 p.m.

**Carried**

  
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Warden, Bonnie Clark

  
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Clerk, Kari Stevenson