

**(APPROVED)**

**Minutes of the Township of Douro-Dummer Public Library Board Meeting**

**September 12, 2023, 4:00 PM**

**Present:**                    **Board Member: Diane Bonner**  
                                  **Board Member: Thomas Watt**  
                                  **Board Member: Darla Milne**  
                                  **Board Chair: Georgia Gale-Kidd**

**Absent:**                    **Board Vice Chair: Gary Rose**  
                                  **Board Member: Sharon McKeiver**

**Staff Present**            **Jr. Financial Analyst: Jijo Joshy**  
                                  **Library CEO: Maggie Pearson**

1.     Call to Order

The Secretary called the meeting to order at 4:06 PM

2.     Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3.     Approval of July 11th, 2023 Minutes

**Resolution 60-2023**

Moved by: Darla Milne

Seconded by: Thomas Watt

That the minutes from the July 11th<sup>th</sup>, 2023 meeting be approved with no revisions.

Carried

#### 4. Financial Reports:

##### 4.1 Budget to Actuals September 6th, 2023

Verbal report from Jijo Joshy who answered Board questions on noteworthy budget lines (hydro, insurance, memberships, computer supplies)

##### 4.2 Report to Board: 2024 Budget Schedule

Verbal report from Jijo Joshy on budget schedule, update on access to tables, and tentative timeline for budget meetings with Board and Council.

### **Resolution 61-2023**

Moved by: Thomas Watt

Seconded by: Diane Bonner

That these financial reports be accepted for information.

Carried

#### 5. Business Arising from Minutes:

##### 5.1 Committee Reports:

##### 5.1.1 Friends of the Library

Verbal report from Georgia Gale-Kidd: Culture Days update, review of plans to market event. Upcoming Speaker Series: Alzheimer's Society in November, to be coordinated by Librarian. Potential Public Health Unit presentation on medications.

##### 5.1.2 Art Gallery

No report

##### 5.1.3 Policy Committee

##### 5.1.3.1 Board By-Laws

No Report; Board By-Laws adoption to be deferred until after committee meets.

### **Resolution Number 62 -2023**

Moved by: Darla Milne

Seconded by: Thomas Watt

That these committee reports be accepted for information and that,

Adoption of the By-Laws policy be deferred until after it is reviewed by the policy committee.

Carried

#### 6. Librarian Reports:

6.1 Report to Board: Stats July 2023

6.2 Report to Board: Stats August 2023

Board discussion on upcoming programming and logistics, licensing issues for projector and movie night programs.

### **Resolution Number 63 -2023**

Moved by: Diane Bonner

Seconded by: Thomas Watt

That these committee reports be accepted for information.

Carried

#### 7. New Business

No new business

#### 9. Adjournment

### **Resolution Number 64-2023**

Moved by: Diane Bonner

Seconded by: Darla Milne

That the meeting be adjourned at 5:07

Carried

10. Next Meeting

4:00PM Tuesday, October 10<sup>th</sup> 2023 at Douro-Dummer Public Library

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Chair, Georgia Gale-Kidd

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Secretary, Maggie Pearson