



# TRAINING & EDUCATION

## OACA Business

Training & Education

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## Committee of Adjustment Training

Register for Committee of Adjustment Training

### Committee of Adjustment Training - Video Series

In support of education, this video series will assist OACA in reaching members across the Province. The release of these videos is aimed to assist Secretary Treasurers with training newly appointed Committee members at the start of their term. The series consists of six (6) videos, each approximately 10 - 15 minutes in length together with PDF handouts for participants. After each video, users will be prompted to take a quiz electronically or alternatively a hard copy of the quiz can be printed. Videos can be used to supplement municipal training material.

**Registration can be done at any time, and there are no "terms" or "semesters" associated with the program. Once you register and enroll for the course you will have unlimited access to the videos for a three-week period. If you require additional time to complete your training, please email [contactus@oaca.info](mailto:contactus@oaca.info) to arrange.**

**Updates to the Committee Member Video Training Series are now available! As of January 2023, we have updated the Committee Member Video Training Series to reflect current changes to the Planning Act. New registrants will automatically have access to the new content.**

### Cost:

#### Municipal Rate - \$310.00

It is recommended that Secretary Treasurers purchase this option to provide group training sessions to members of their Committee. This rate has been established **per municipality**, therefore if multiple municipalities wish to participate in group training (together), each municipality must separately purchase the video series.

#### Individual Rate - \$67.00

This rate is being offered to individuals that **do not have access to municipal group training**. An individual user cannot distribute the link or any materials to any other individual without written consent from OACA.

**Please note that once purchased a link to the video series will be provided. Access to the courses will be time limited, it is suggested that you commence training as soon as possible upon registration.**



Video topics include:

Volume 1: A Planning Overview

This introductory module of the Committee Member Training Video Series outlines the planning framework in Ontario and provides critical information that decision-makers need.

Volume 2: Consents

This course provides an overview of the consent process in Ontario.

Volume 3: Minor Variances

This course provides an overview of the legislative requirements and criteria for rendering decisions on Minor Variance applications.

Volume 4: The Site Visit

This course provides committee members with information regarding what to look for during a site visit for Consent and Minor Variance applications.

Volume 5: Meeting Protocol

This course sets out the basic legislation and protocol for meetings of committees that hear Consent and Minor Variance applications in the Province of Ontario.

Volume 6: Conflict of Interest

This course provides committee members with a basic understanding of the conflict of interest legislation in Ontario and how it impacts their function.

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**Disclaimer:** The information provided by OACA in this video series is for general information purposes only. All information is provided in good faith, however we make no representation or warranty of any kind express or implied, regarding the accuracy, adequacy, validity, reliability, availability or completeness of information. Under no circumstance shall OACA have any liability for any loss or damage of any kind incurred as a result of the use of these videos or reliance upon any information provided. The videos are the property of OACA and shall be used solely by the purchaser for municipal training purposes. The videos and/or handout materials shall not be duplicated or distributed by the purchaser to any other persons for any purpose without the express written permission of OACA

