



700-1 St. Clair Avenue West
Toronto, Ontario M4V 1K6
877-667-2626
circularmaterials.ca

Friday, October 27, 2023

Circulated via email: elanaa@dourodummer.on.ca

Elana Arthurs, CAO
Township of Douro Dummer
894 South Street, P. O. Box 92
Warsaw ON, K0L 3A

RE: *Depot Operations Agreement*

Dear Elana,

The Township of Douro Dummer's January 1, 2024 blue box transition date is fast approaching. To achieve our shared objective of a seamless transition without service disruption for your residents, Circular Materials is requesting that you return your signed depot operations agreement by November 8, 2023. This date was selected because it aligns with your next council meeting.

We trust you recognize that a signed depot operations agreement is a critical next step given the number of weeks until your community transitions. The time constraints created by the MECP Transition Schedule are a challenge for both producers and transitioning communities.

If you are unable to execute your depot operations agreement by November 8, 2023, Circular Materials is prepared to support a seamless transition by arranging to pick up blue box material from your depot starting January 1, 2024, subject to your consent to do so by November 8, 2023. Under this arrangement, where CM is picking up your blue box materials without an executed depot operations agreement, depot operations compensation will not be provided until the service commencement date in an executed agreement.

Circular Materials has successfully transitioned numerous eligible communities since July 1, 2023. We are confident the same will be true for your community should you execute your depot operations agreement or provide consent for Circular Materials to pick up blue box material from your depot by November 8, 2023.

We appreciate the opportunity to collaborate with your team over the last several months and look forward to continuing to do so following your community's transition.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Nicole'.

Nicole Gourley
Chief Operating Officer

CC: Mary Cummins, Registrar, Resource Productivity and Recovery Authority