

# **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**October 17, 2023, 5:00 PM**

**Township Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

**Member Present:** Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston

**Staff Present:** CAO - Elana Arthurs  
Clerk - Martina Chait-Hartwig  
Interim Treasurer - Paul Creamer  
Manager of Public Works - Jake Condon  
Planner - Christina Coulter  
Fire Chief - Chuck Pedersen  
Legislative Services Assistant – Patti O’Grady

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: October 17, 2023

**Resolution Number 308-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the agenda for the Regular Council Meeting, dated October 17, 2023, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Council Meeting Minutes - October 3, 2023

**Resolution Number 309-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Council Meeting Minutes from October 3, 2023 be received and approved as presented.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Municipal Appraisal Forms (MAFs) for Severance Files B-65-23 and B-66-23

7.2 Peterborough County Council - Meeting Minutes - September 13, 2023

7.3 2024 Annual OPP Service Billing Statement

**Resolution Number 310-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Consent Agenda for October 17, 2023 be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Zoning By-law Amendment File R-07-23 (Kidd & Spence)

1635 County Road 6

Roll No. 1522-020-004-08700

Dummer Ward

**Resolution Number 311-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Public Meeting regarding the proposed Zoning By-law Amendment R-07-23 (Kidd and Spence) be declared open. (5:05 p.m.).

Carried

Christina Coulter, Planner, explained that the subject property is currently zoned Rural. The Zoning By-law Amendment proposes to rezone the subject lands from the Rural Zone to the EC

This rezoning is required as a condition of Consent Application for File B-60-22, that was conditionally approved by Peterborough County on October 13, 2022.

In attendance:

None

Comment received:

- Enbridge Gas: No objections to the application.
- Hiawatha First Nation: No questions or concerns.
- County of Peterborough Public Works: No further comments than those provided for the Severance Review (dated May 2, 2022 under reference B-60-22).

- Otonabee Region Conservation Authority:

The proposed rezoning is appropriate to rezone the land to the Environmental Conservation Zone (EC) to recognize existing wetlands. Therefore, it is the opinion of Otonabee Conservation Authority staff that the application remains consistent with section 3.1 of the PPS.

The subject property is partially subject to Ontario Regulation 167/06 Otonabee Conservation's "development, interference with wetlands and alterations to shorelines and watercourses" regulation. Permits from this agency will be required prior to any site alteration or construction in those areas regulated by Otonabee Conservation.

The subject lands are not located in a vulnerable area as per the Revised Trent Source Water Protection Plan (SPP).

**Resolution Number 312-2023**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the Public Meeting for the proposed Zoning By-law Amendment R-07-23 (Kidd and Spence) be declared closed. (5:09 p.m.)

Carried

**Resolution Number 313-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That Report, dated October 17, 2023, regarding Zoning By-law Amendment – File R-07-23 be received; and

That Council receive all comments related to Zoning By-law Amendment File R-07-23; and

That the By-law to enact the amendment be passed at the appropriate time in the meeting.

Carried

8.2 Bruce Johnson and Jim Coyle, Birchcliff Property Owners Association - Plans for Birchview Road

**Resolution Number 314-2023**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the presentation from Bruce Johnson and Jim Coyle of the Birchcliff Property Owners Association regarding Birchview Road be received.

Carried

9. Public Comment Period - No Debate or Decision

9.1 Public Comment Period - List of Registered Speakers

- The following person(s) provided a public comment on the following item(s):  
Jane Cooper - Item 10.6

10. Staff Reports

10.1 Report and Capital Project Status - October 2023

**Resolution Number 315-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Report and Capital Status document for October 2023 received with thanks.

Carried

10.2 False Alarm By-law, Fire Chief-2023-08

**Resolution Number 316-2023**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the report, dated October 17<sup>th</sup> 2023, regarding False Alarm By-law be received and that Council passed the attached By-law and fee schedule, effective January 1, 2024 at the appropriate time during the Council meeting.

Carried

10.3 Volunteer Firefighter Wage Review, Fire Chief-2023-09

**Resolution Number 317-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the report, dated October 17, 2023 regarding firefighter wages be received and that Council approves firefighter wages, including honorariums to receive 6% retroactive pay for 2023 and furthermore that the firefighter wages and honorariums be subject to the same percent increase as Council and Staff on a go forward basis.

Carried

- 10.4 Application 15T-21006 (162 County Road 4 – Clancy Plan of Subdivision Application), Planning-2023-35

**Resolution Number 318-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That report, dated October 17, 2023, regarding Application 15T-21006 (162 County Road 4 – Clancy Plan of Subdivision Application) be received and;

That Council advise the County of Peterborough that the Township of Douro-Dummer supports the approval of Application 15T-21006 (162 County Road 4 – Clancy Plan of Subdivision Application), in principle, subject to the Draft Plan Conditions attached to this Report.

Carried

- 10.5 2024 Regular Council Meeting Schedule, Clerk's Office-2023-26

**Resolution Number 319-2023**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the report, dated October 17, 2023 regarding the Council and Committee of the Whole meeting schedule for 2024 be received and approved.

Carried

- 10.6 ORV Use in the Township of Douro-Dummer, C.A.O.-2023-26

**Resolution Number 320-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the discussion regarding Off-Road Vehicles (ORVs) on Township roads be deferred to the Committee of the Whole meeting to be held on December 12, 2023 to allow for fulsome discussion of routes and options and further that the Ontario Provincial Police (OPP) be invited to the meeting.

Carried

**Resolution Number 321-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That Council approve the request from the Township of Selwyn to remove County Road 29 from the list of County roads where ORVs may be permitted and that County Council considers the previous request as approved by Council on June 20, 2023.

Carried

10.7 Township of Douro-Dummer Tree Planting Project, C.A.O.-2023-27

**Resolution Number 322-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the report, dated October 17, 2023, regarding the Township of Douro-Dummer Tree Planting Project report be received; and

That Council direct staff to allocated \$10,000.00 in the 2024 draft budget for discussion during budget negotiations to run a similar program next year.

Carried

10.8 Manulife Benefit Plan 2024 Renewal, C.A.O.-2023-28

**Resolution Number 323-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report, dated October 17, 2023, regarding the Manulife Benefit Plan 2024 Renewal report be received; and

That Council approve enhancements to the plan resulting in a 1% overall increase in annual premiums.

Carried

11. Committee Minutes and Other Reports:

11.1 Township of Douro-Dummer Arena Facilities Ad-Hoc Committee Minutes from September 12, 2023

11.2 Events Committee Meeting Minutes - September 18, 2023

**Resolution Number 324-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the minutes from both the Township of Douro-Dummer Arena Facilities Ad-Hoc Committee meeting held on September 12, 2023 and the minutes from the Events Committee meeting held on September 18, 2023 be received and approved. Carried

12. Correspondence – Action Items: None

13. By-laws:

13.1 By-law 2023-44 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-07-23) (Kidd and Spence)

13.2 By-law 2023-45 - Township of Douro-Dummer False Alarm By-law

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the By-law 2023-44, Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-07-23 - Kidd and Spence); and

That By-law 2023-45, Being a False Alarm By-law, both be passed, in open council this 17th day of October, 2023 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion – No Debate: None

16. Announcements:

Councillor Johnston provided updates regarding the Remembrance Day Ceremony on November 10, 2023 and the Santa Claus Parade on November 25, 2023.

17. Closed Session: None

18. Rise from Closed Session with or without a Report

19. Matters Arising from Closed Session: None

20. Confirming By-law: 2023-46

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That By-law Number 2023-46, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 17th day of October, 2023, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meetings:

Special Meeting - Budget - October 31, 2023, 10:00 a.m.

Special Meeting - Budget - November 1, 2023, 2:00 p.m.

Regular Council Meeting - November 7, 2023, 5:00 p.m.

22. Adjournment

**Resolution Number 325-2023**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That this meeting adjourn at 6:48 p.m.

Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig