

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**September 19, 2023, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Staff Present: CAO - Elana Arthurs
Clerk - Martina Chait-Hartwig
Interim Treasurer - Paul Creamer
Manager of Recreation Facilities - Mike Mood
Planner - Christina Coulter

1. Call to Order
With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement
The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection
Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:
The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda:

Resolution Number 279-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated September 19, 2023, be adopted, as circulated. Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - September 5, 2023

6.2 Council Meeting Minutes - September 5, 2023

Resolution Number 280-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Minutes from the Regular and Special Council meetings held on September 5, 2023 both be received and approved. Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Municipal Appraisal Forms (MAF) for Severance Files B-70-23 and B-71-23

7.2 Township of Selwyn - Notice of Complete Application and Public Meeting for Zoning By-law Amendment - 2090 Nathaway Drive

Resolution Number 281-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Consent Agenda for September 19, 2023 be received. Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Zoning By-law Amendment File R-05-23 (Mundell),
Planning-2023-32

Resolution Number 281-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Public Meeting regarding the proposed Zoning By-law Amendment R-05-23 (Mundell) be declared open (5:04 p.m.). Carried

Christina Coulter, Planner, explained that the rezoning is required as a condition of Consent Application for File B-08-22, that was conditionally approved by Peterborough County on August 2, 2022.

The subject property is currently zoned Rural. The Zoning By-law proposes to rezone a portion of the subject lands (Severed Lot 1) from the Rural Zone to the Environmental Conservation Zone to recognize existing wetlands and their 30 m Vegetation Protection Zone.

The remainder of Lot 1 will be rezoned to the Special District 257 Zone in order to recognize the existing garage/shop in the absence of a primary structure. The Special District 257 Zone will permit all of the uses and regulations of the Rural Zone.

No one was in attendance for the application.

Comments Received:

- Enbridge Gas: No objections to the application.
- Hiawatha First Nation: No concerns.
- County of Peterborough Public Works: No further comments than those provided for the Severance Review. No changes required to the existing entrance.
- Otonabee Region Conservation Authority:
The proposed rezoning is not located within a known flooding hazard and the application is consistent with Section 3.1 of the PPS referencing Natural Hazards.

Permits from this agency will be required prior to any site alteration or construction in those areas regulated by Otonabee Conservation.

Resolution Number 282-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Public Meeting regarding the proposed Zoning By-law Amendment R-06-23 (Mundell) be declared closed (5:09 p.m.). Carried

Resolution Number 283-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That Report, dated September 19, 2023, regarding Zoning By-law Amendment – File R-05-23 be received; and

That Council receive all comments related to Zoning By-law Amendment File R-05-23; and

That the By-law to enact the amendment be passed at the appropriate time in the meeting. Carried

8.2 Public Meeting - Zoning By-law Amendment File R-06-23 (Active Recreational Uses, Planning-2023-28)

Resolution Number 284-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Public Meeting regarding the proposed Zoning By-law Amendment R-06-23 (Active Recreational Uses) be declared open (5:09 p.m.). Carried

Christina Coulter, Planner, explained that the purpose of the Amendment is to introduce new regulations for active recreational uses, amend the existing definition of active recreational uses and to maintain the existing definition of active recreational use as it applies to the Open Space –

Three Zone to recognize Warsaw Caves which has a special exception to specifically permit an active recreational use as currently defined.

Attendance:

Pat Smallwood – Asked question regarding why the amendment is before Council.

Comments Received:

- Enbridge Gas Inc.: No objections to the application

Resolution Number 285-2203

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the Public Meeting regarding the proposed Zoning By-law Amendment R-06-23 (Active Recreational Uses) be declared closed (5:17 p.m.).

Carried

Resolution Number 286-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Report, dated September 19, 2023, regarding Zoning By-law Amendment – File R-06-23 be received; and

That Council receive all comments related to Zoning By-law Amendment File R-06-23; and

That the By-law to enact the Amendment be passed at the appropriate time in the meeting.

Carried

- 8.3 Jayne Culbert, Age-friendly Peterborough - 2023-2027 Action Plan and Report Card 2017-2022

Resolution Number 287-2023

Moved by: Deputy Mayor Nelson
Seconded by: Councillor Johnston

That the presentation from Jayne Culbert, Age-friendly Peterborough regarding the 2023-2027 Action Plan and the 2017-2022 Report Card be received. Carried

- 8.4 Donna Peacock - Millennium Garden at the Township Office

Resolution Number 288-2023

Moved by: Deputy Mayor Nelson
Seconded by: Councillor Watt

That the presentation from Donna Peacock regarding the Millennium Garden at the Township Office be received and the matter be referred to staff and brought back at budget deliberations. Carried

9. Staff Reports

- 9.1 Report and Capital Project Status

Resolution Number 289-2023

Moved by: Councillor Watt
Seconded by: Deputy Mayor Nelson

That the Report and Capital Project Status for September 19, 2023 be received. Carried

9.2 Advertising and Sponsorship Policy - Update, Recreation Facilities-2023-07

Resolution Number 290-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Report, dated September 19, 2023, regarding Advertising and Sponsorship Policy be received, that the updated Policy and Procedure be approved and numbered as Policy R14 and R14a in the Township Policy Manual and further that an amendment to the User Fees and Charges By-law be brought forward to reflect the new advertising rates. The fees attached for the advertising options are the current 2023 fees, the fees for the advertising and sponsorship packages will be updated in the User Fees and Charges By-law. Carried

Resolution Number 291-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the first public skate will be sponsored by Council which each member personally contributing towards the cost. Carried

10. Committee Minutes and Other Reports:

10.1 Township of Douro-Dummer Arena Facilities Ad-Hoc Committee Minutes from March 14, 2023

Resolution Number 292-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Township of Douro-Dummer Arena Facilities Ad-Hoc Committee Minutes from March 14, 2023 be received and approved. Carried

11. Correspondence – Action Items:

11.1 Town of Grimsby - Resolution regarding the Establishment of a Guaranteed Livable Income

Resolution Number 293-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the Resolution from the Town of Grimsby regarding the establishment of a guaranteed livable income program be received.

Carried

12. By-laws:

12.1 By-law 2023-39 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-05-23) (Mundell)

12.2 By-law 2023-40 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-06-23) (Active Recreational Uses)

12.3 By-law 2023-41 - To amend By-law No. 2022-21 - Procedural By-law (Introduction of Public Comment Period and Housekeeping)

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the By-law 2023-39, Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (File R-05-23 - McMillan); and

That the By-law 2023-40, Being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-06-23 - Active Recreation); and

That By-law 2023-41 -To amend By-law No. 2022-21 - Procedural By-law (Introduction of Public Comment Period and Housekeeping) all be passed, in open council this 19th day of September, 2023 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

13. Reports derived from previous Notice of Motion – None

14. Notice of Motion – No Debate – None

15. Announcements:

Councillor Johnston announced that the Remembrance Day Ceremony will take place on November 10th, 2023 at 11:00 a.m. at the Warsaw Cenotaph.

16. Closed Session – None

17. Rise from Closed Session with or without a Report – None

18. Matters Arising from Closed Session - None

19. Confirming By-law - 2023-42

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That By-law Number 2023-42, being a By-law to confirm the proceedings of the Special and Regular Meetings of Council, both held on the 19th day of September, 2023, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

20. Next Meeting Dates:

- October 3, 2023 – Regular Council Meeting
- October 10, 2023 – Committee of the Whole

21. Adjournment

Resolution Number 294-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 6:13 p.m.

Carried

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig