

Township of Douro-Dummer Events Committee  
Location: Harvest Room, Douro Community Centre

Date: August 21, 2023  
Time: 5:30 pm

Present:

Chair, Councillor Ray Johnston  
Member, Alyssa Heffernan  
Member, Angela O'Grady  
Acting Clerk, Martina Chait-Hartwig  
Municipal Services Assistant, Jessyka McArthur

Absent:

Member, Julie Chatten

**1. Call to Order**

The Chair called the meeting to order at 5:31 p.m.

**2. Disclosure of Pecuniary Interest**

The Chair told members of their obligation to declare any pecuniary interest they might have. None were declared.

**3. Adoption of Agenda - August 21, 2023**

Moved by: Alyssa Heffernan

Seconded by: Angela O'Grady

That the Agenda for August 21, 2023 be approved.

Carried

**4. Approval of Minutes and Business Arising from Minutes - June 19, 2023**

Moved by: Angela O'Grady

Seconded by: Alyssa Heffernan

That the Minutes from the June 19, 2023 meeting be received and approved.

Carried

**5. New Business**

**5.1 Discussion - Remembrance Day 2023**

Jessyka McArthur provided an overview of past Remembrance Day Ceremonies.

The Committee would like to see one wreath placed during the ceremony.

The Committee will organize a social to take place after the ceremony in the Townhall.

Staff will arrange for road closure permits and will provide notice to the Ontario Provincial Police.

Moved By: Angela O'Grady

Seconded by: Alyssa Heffernan

That the ceremony will take place Friday, November 10th, 2023 at 11:00 a.m. so that both schools can attend and students will be requested to read as part of the ceremony.

Carried

**5.2 Discussion - Santa Claus Parade 2023**

The date of the Santa Claus Parade will be November 25th, 2023 and staff will confirm that there is no conflict.

**5.4 Canada Day Parade**

When planning the Canada Day Parade, ensure that there is a specific time to sign the national anthem.

**5.3 Discussion - Budget Requests for 2024**

Moved By: Alyssa Heffernan

Seconded by: Angela O'Grady

That the Committee will request \$2,500.00 and to rollover any unspent moneys from 2023 for the 2024 Events Committee budget to support various events through the year.

Carried

**6. Next Meeting:**

Meetings shall be held on the following days:

- September 18, 2023
- October 16, 2023
- November 20, 2023

**7. Adjournment**

Moved By: Angela O'Grady

Seconded by: Alyssa Heffernan

That the meeting adjourn at 6:22 p.m.

Carried