

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, August 16, 2023

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#), [Part 2](#) and [Part 3](#)).

Present: Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burt, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lamshead, Councillor Jim Martin, Councillor Joe Taylor, Councillor Heather Watson, Councillor Tom Watt, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

Regrets:

Staff Present: Chief Administrative Officer Sheridan Graham; Senior Director of Emergency & Shared Services/Chief of Paramedics/Deputy CAO Randy Mellow; Chief Information Officer/Chief Financial Officer and Senior Director of Corporate Services Jennifer Stover; Senior Director of Planning and Public Works Bryan Weir; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning Iain Mudd; Deputy Chief of Community Programming and Emergency Management Craig Jones; Manager of Finance/Deputy Treasurer Michelle Fisher;

1. Call To Order

Warden Clark called the meeting to order at 9:32 a.m.

2. Land Acknowledgement

The Warden recited the Land Acknowledgement.

3. Moment of Silent Reflection/Silence

Alexander "Al" Rennie (a.k.a. Allan) - County Council Member - Deputy Reeve, Dummer - 1982-1991 - passed away August 3, 2023.

Council observed a moment of silence in memory of Alexander "Al" Rennie.

4. Adoption of Agenda

Resolution No. 172-2023

Moved by Councillor Armstrong
Seconded by Councillor Whelan

That the agenda be adopted as circulated.

Carried

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 173-2023

Moved by Councillor Wilford
Seconded by Councillor Webb

That the minutes of the Regular Council meeting of August 2, 2023 be adopted as circulated.

Carried

7. Delegations and Presentations

- a. **Andy Mitchell, Selwyn Resident**
Re: A Regional Approach to Developing Recreational Aquatic Infrastructure

Resolution No. 174-2023

Moved by Councillor Lambshead
Seconded by Councillor Black

That the presentation from Andy Mitchell, Selwyn Resident, regarding a regional approach to developing recreational aquatic infrastructure be received and referred to staff for review.

Defeated

Resolution No. 175-2023

Moved by Deputy Warden Senis
Seconded by Councillor Martin

That the presentation from Andy Mitchell, Selwyn Resident, regarding a regional approach to developing recreational aquatic infrastructure be received.

Carried

- b. **Valerie Sluth, CEO of Praxis Consulting**
Re: Strategic Planning Session

Council recessed from 11:20 a.m. until 11:33 a.m.

Resolution No. 176-2023

Moved by Councillor Amyotte
Seconded by Councillor Watson

That the presentation from Valerie Sluth, CEO of Praxis Consulting regarding Strategic Planning be received; and,

That the Peterborough County 2023-2026 Strategic Plan Strategy Map be approved as amended and attached to these minutes as Appendix 1.

Carried

8. Consent Items

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Staff Reports**
Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer
Re: 2023 Quarter Two (Q2) CAO's Report
- b. **Staff Reports**
Kim Squires, Manager of Purchasing
Re: FIN 2023-26 Purchasing Awards Report - July 2023
- c. **Staff Reports**
Kim Squires, Manager of Purchasing
Lynn Fawn, Director of Strategic Services/Deputy Clerk
Re: FIN 2023-27 Award of P-08-2023 - Insurance and Risk Management Services
- d. **Correspondence Report**
Re: CPS 2023-24 Correspondence Report
- e. **Committee Minutes**
Accessibility Advisory Committee
Re: Minutes of June 15 and August 3, 2023
- f. **Committee Minutes**
Waste Management Committee
Re: Minutes of May 1 and June 8, 2023
- g. **Liaison Reports from External Committees, Boards and Agencies**
Fairhaven Committee of Management
Re: Minutes of January 11, February 8, March 8, April 12, May 10 and June 14, 2023

Resolution No. 177-2023

Moved by Councillor Lambshead
Seconded by Councillor Burt

That the 2023 Quarter Two (Q2) CAO's Report be received; and,

That FIN 2023-26 Purchasing Awards Report for July 2023 be received; and,

That report FIN 2023-27 Award of P-08-2023 – Insurance and Risk Management Services be received;

That Proposal No. P-08-2023 – Insurance and Risk Management Services be awarded to Intact Public Entities in the amount (estimated) of \$924,354.69 including 13% H.S.T. (\$832,410.03 net of refundable H.S.T.).

That a by-law be passed to authorize the County of Peterborough to enter into an Agreement with Intact Public Entities for Proposal No. P-08-2023 – Insurance and Risk Management Services; and,

That CPS 2023-24 Correspondence Report be received; and,

That the minutes of the Accessibility Advisory Committee meetings dated June 15 and August 3, 2023 be adopted; and,

That the minutes of the Waste Management Committee meetings of May 1 and June 8, 2023 be adopted; and,

That the minutes of Fairhaven Committee of Management for January 11, February 8, March 8, April 12, May 1 and June 14, 2023 be received.

Carried

9. Staff Reports - Direction

10. Notices of Motion

11. Announcements

Councillor Burttt advised that the Peterborough Agricultural Roundtable is organizing a farm bus-tour on September 28, 2023. The tour is for council members and planning staff, and they are required to pre-register.

Councillor Watt announced that on Saturday, August 19, 2023, the Warsaw Lions Club is hosting their Benefit Cruise Night from 12 p.m. until 5 p.m. The rain date will be the following Saturday.

Councillor Burttt left the meeting at 12:19 p.m.

12. Closed Session

Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:

(b) personal matters about an identifiable individual, including municipal or local board employees (municipal or local board employees)

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (negotiations carried out on behalf of the County)

Resolution No. 178-2023

Moved by Councillor Webb
Seconded by Councillor Graham

That Council move into Closed Session at 12:19 p.m. under Section 239 (2) (b) and (k) of the Municipal Act, 2001.

Carried

13. Rise from Closed Session

Resolution No. 179-2023

Moved by Councillor Watt
Seconded by Councillor Lamshead

That Council rise from closed session at 12:43 p.m.

Carried

14. Matters Arising from Closed Session

Resolution No. 180-2023

Moved by Councillor Huntley
Seconded by Councillor Armstrong

That the minutes of the Closed Session dated August 2, 2023 be adopted.

Carried

15. By-laws

16. Confirming By-law

Resolution No. 181-2023

Moved by Deputy Warden Senis
Seconded by Councillor Martin

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

17. Adjournment

Resolution No. 182-2023

Moved by Councillor Wilford
Seconded by Councillor Taylor

That the Council meeting adjourn at 12:44 p.m.

Carried

Warden, Bonnie Clark

Clerk, Kari Stevenson



Hope and Dream

Peterborough County celebrates, preserves, and respects our diverse landscapes and vibrant beauty. Our communities continue to be safe, inclusive, and welcoming while providing opportunities to grow, prosper, relax, connect and disconnect.

Mission

Peterborough County is an upper tier municipal government serving residents, visitors, and eight townships to meet the needs of our community, in consultation with First Nations. The County provides paramedic services (emergency and community); public works and land use planning services as well as partnered services including public health, economic development and tourism, municipal long-term care, social and children’s services, and housing support.

Vision

Working together with our townships and service delivery partners to provide high quality municipal services to our communities.

Values

<p>Respect We honour our commitment to environment, history, culture, and one another.</p>	<p>Responsible We are accountable and efficient in our use and management of resources.</p>	<p>Integrity We are ethical, professional, and transparent. Our decisions are data-driven.</p>	<p>Teamwork We are collaborative and work for the betterment of all our communities.</p>	<p>Customer-Centric We embrace customer-focused service delivery. We foster a sense of community in our interactions.</p>
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Strategic Imperative

Customer Satisfaction

Council Three Year Deliverables

<p>Planning and Public Works New Administration Building New Public Works and Operations Depot Transportation Master Plan New County Official Plan County employment lands Organics collection/Garbage collection Causeway project Watershed Plan Materials Storage Building</p>	<p>Paramedic Services – Emergency Response and Community Paramedics Establish & implement Northern/Rural infrastructure and deployment strategy – New North/Central Station. Build and implement integrated health continuum service plan to meet changing community needs guided by updated (2023) masterplan and KPIs. (Meet or exceed urban and rural response times targets, Expand community programs to reduce 911 calls/ER visits)</p>	<p>Partnered Services Regional airport Consolidated Municipal Services Management agreement (CMSM) Peterborough and the Kawarthas Economic Development (PKED) agreement Eastern Ontario Wardens’ Caucus 7 in 7 Housing Project Strategic plan for expanded long term care Funding strategy for public health Expansion of rural transit (community care or other) Dedicated physician recruitment Shared Services Strategy and implementation (lowered tiered townships)</p>
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<p>4.0 Customer Impact Statements</p>	<p>Our success comes from serving:</p>			
<p>4.1 Residents Peterborough County delivers the services I need efficiently and professionally.</p>	<p>4.2 Townships Peterborough County is a knowledgeable, collaborative partner and an advocate.</p>	<p>4.3 Business Peterborough County supports my business through listening to my needs and providing timely solutions.</p>	<p>4.4 Visitors Peterborough County is a beautiful place to visit providing experience rich in culture, history, and natural landscapes.</p>	<p>4.5 Partners Peterborough County collaborates with us toward efficient and effective delivery of services.</p>

<p>3.0 Financial Measures</p>	<p>We ensure accountability and sustainability by:</p>			
<p>3.1 Sustainability Maintain core operating budget aligned with inflation and maintain a dedicated infrastructure levy.</p>	<p>3.2 Growth Increase tax base and earned revenue</p>			

<p>2.0 Operational Priorities</p>	<p>We strive for operational excellence with specific emphasis in:</p>			
<p>2.1 Communication 2.1.1 Implement a County Customer Service Strategy 2.1.2 Implement the County Communications Strategy</p>	<p>2.2 Corporate Planning and Project Management 2.2.1 Implement a long-term Financial Management Plan 2.2.2 Update asset management plans 2.2.3 Efficient planning processes to support tax base growth</p>	<p>2.3 Technology and Data 2.3.1 Implement an Information Technology (IT) Master Plan 2.3.2 Implement a Business Continuity Plan 2.3.3 Implement an electronic document management system</p>	<p>2.4 Business Process Optimization 2.4.1 Realize operational savings through implementation of lean six sigma and continuous improvement efforts</p>	

<p>1.0 Organizational Priorities</p>	<p>We strive for organizational excellence with specific emphasis in:</p>			
<p>1.1 People and Planning (Training, Wellness, Resources) 1.1.1 Implement the People Management Plan for greater employee satisfaction, development, and retention 1.1.2 Develop, implement, and communicate an employee attraction program 1.1.3 Engage and educate employees in embracing change</p>		<p>1.2 Governance Excellence 1.2.1 Enhance communication between County, townships, and partners to facilitate greater collaboration 1.2.2 Maintain effective County governance 1.2.3 Engage and educate Council in embracing change 1.2.4 Provide appropriate support and oversight to the CAO</p>		