

**Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**September 5, 2023, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:** Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston

**Staff Present:** CAO - Elana Arthurs  
Acting Clerk - Martina Chait-Hartwig  
Interim Treasurer - Paul Creamer  
Manager of Recreation Facilities - Mike Mood  
Planner - Christina Coulter

**Staff Absent:** Temporary CBO - Don Helleman  
Manager of Public Works - Jake Condon  
Fire Chief - Chuck Pedersen

1. Call to Order

With a quorum of Council being present, the Chair called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Chair recited the Land Acknowledgement.

3. Moment of Silent Reflection

3.1 Moment of Silence - Alexander "Al" Rennie - County Council Member and Deputy Reeve, Former Township of Dummer - 1982-1991

Council observed a moment of silent reflection and a moment of silence for the recent passing of Alexander "Al" Rennie, County Council Member and Deputy Reeve.

4. Disclosure of Pecuniary Interest:

The Chair reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: September 5, 2023

**Resolution Number 258-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated September 5, 2023, be adopted, as amended. Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - August 1, 2023

**Resolution Number 259-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Special Council Meeting minutes from August 1, 2023 be received and approved. Carried

6.2 Council Meeting Minutes - August 1, 2023

**Resolution Number 260-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Regular Council Meeting minutes from August 1, 2023 be received and approved. Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 County of Peterborough - Notice of Public Information Centre - Hickey Bridge on County Road 32 (River Road)

**Resolution Number 261-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Consent Agenda dated September 5th, 2023 be received. Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Zoning By-law Amendment File R-04-23 (McMillan),  
Planning-2023-26

**Resolution Number 262-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Public Meeting regarding the proposed Zoning By-law Amendment R-04-23 (McMillan) be declared open. (5:12 p.m.).

Carried

Christina Coulter, Planner, explained that the subject property is currently zoned Rural. The Zoning By-law Amendment proposes to rezone the subject lands from the Rural Zone to the Hamlet Residential Zone.

The rezoning is required as a condition of consent for severance application Files B-179-22, B-180-22 and B-181-22, that were conditionally approved by Peterborough County on April 6, 2023.

In attendance:

Cory McMillan, Applicant

Comment received:

- Enbridge Gas Inc.: No objections to the application.
- Kawartha Pine Ridge District School Board: No concerns or issues related to their mandate.
  - Otonabee Region Conservation Authority:  
The subject property is located outside of any known natural flooding/erosion hazards and the application is consistent with Section 3.1 of the PPS referencing Natural Hazards.

Otonabee Conservation mapping shows the proposed new lots fall outside of the regulated area. A permit is NOT required from the Authority for the new development.

The subject lands are not located in a vulnerable area as per the Revised Trent Source Water Protection Plan (SPP).

**Resolution Number 263-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Public Meeting for Zoning By-law Amendment R-04-20 - McMillan be declared closed. (5:18 p.m.)

Carried

9. Staff Reports

9.1 Report and Capital Project Status

**Resolution Number 264-2023**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the report and capital project status for August 2023 be received with thanks.

Carried

9.2 Severance Application B-116-21 Amended – Revised Report, Planning-2023-27

**Resolution Number 265-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That Report, be received and that Peterborough County Land Division be advised that the Township of Douro-Dummer has revised their comments as they pertain to Severance Application B-116-21 Amended – REVISED; and that

Based on additional information received from OMAFRA and County of Peterborough Staff, the proposed severance does not appear to conform to Minimum Distance Separation (MDS) requirements; and that

Should the proposed severed lot be relocated outside of the MDS Arc, but within 120 metres of a key hydrologic feature, confirmation is required, to the satisfaction of the Township and County of Peterborough, that a 30 metre vegetation protection zone (VPZ) has been identified and that the proposed lot is located outside of the VPZ as required by Section 4.2.4 of the Growth Plan; and that

The revised location of the severed parcel be reviewed by the Manager of Public Works to ensure that a safe entrance is possible; and that

The amended Municipal Appraisal Form (MAF) dated August 24, 2023 attached to this Report be provided to Peterborough County Land Division.

Carried

9.3 Request for Change to Procedural By-law – Public Comment Period, Clerk's Office-2023-24

**Resolution Number 266-2023**

Moved by: Mayor Watson

Seconded by: Councillor Vervoort

That the report, dated September 5, 2023 regarding a request for a public comment period at Council meetings be received and that Staff be requested to prepared an Amending By-law for Council approval at the next meeting.

Carried

9.4 OPP Amending Agreement – Contract Extension, C.A.O.-2023-21

**Resolution Number 267-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the report, dated September 5, 2023 regarding the OPP Amending Agreement – Contract Extension be received; and

That Council approve the By-law to execute the agreement at the appropriate time during the meeting.

Carried

9.5 Advertising and Sponsorship Policy, Recreation Facilities-2023-06

**Resolution Number 268-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the report, dated September 5, 2023, regarding Advertising and Sponsorship Policy and Procedure be deferred.

Carried

9.6 Financial Report – July 31, 2023, Treasurer-2023-20

**Resolution Number 269-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated September 5, 2023, regarding Financial Report – July 31, 2023 be received.

Carried

10. Committee Minutes and Other Reports:

10.1 Update on County Council Matters

**Resolution Number 267-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the verbal report from Deputy Mayor Nelson regarding an update on County Council matters be received.

Carried

10.2 Committee of Adjustment Meeting Minutes - April 21, 2023

10.3 Douro-Dummer Police Service Board Meeting Minutes - May 4, 2023

10.4 Township of Douro-Dummer Short-Term Rental Advisory Committee Meeting Minutes - May 18, 2023

10.5 Events Committee Meeting Minutes - June 19, 2023

**Resolution Number 270-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Committee of Adjustment minutes from April 21, 2023 and the Douro-Dummer Police Service Board meeting minutes from May 4, 2023 be received and further that the minutes from the Township of Douro-Dummer Short-Term Rental Advisory Committee meeting held on May 18, 2023 and the Events Committee minutes from June 19, 2023 both be received and approved.

Carried

10.6 Mayor Watson - Report to Council regarding 2023 CAO Performance Evaluation Process

**Resolution Number 271-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report to Council, dated September 5, 2023 from Mayor Watson be received and that Council authorize the Acting Clerk to work with the Mayor to undertake a 2023 CAO performance review. Carried

11. Correspondence – Action Items:

11.1 Township of Severn - Climate Emergency Just Transition Transfers

**Resolution Number 273-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the letter from the Township of Severn regarding Climate Emergency Just Transition Transfers not be received or supported. Carried

11.2 Municipality of South Huron - Support Time for Change - Municipal Freedom of Information and Protection of Privacy Act

**Resolution Number 274-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Resolution from the Municipality of South Huron requesting an update to the Municipal Freedom of Information and Protection of Privacy Act be received and supported. Carried

12. By-laws:

12.1 By-law 2023-35 - By-law to Appoint Clerk and Repeal Previous By-laws

Moved by: Councillor Johnston

Seconded by: Mayor Watson

That By-law 2023-35 - By-law to Appoint a Clerk and Repeal Previous By-laws be passed, in open council this 5th day of September, 2023 and that the Deputy Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

- 12.3 By-law 2023-37 - By-law to authorize the execution of an Agreement to Extend the OPP Police Services Contract for an Additional Two Years  
Moved by: Councillor Watt  
Seconded by: Councillor Johnston  
That By-law 2023-37, a By-law to authorize the execution of an Agreement to Extend the OPP Police Services Contract for an Additional Two Years, be passed, in open council this 5th day of September, 2023 and that the Deputy Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

- 12.2 By-law 2023-36 - To amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-04-23) (McMillan)  
Moved by: Councillor Watt  
Seconded by: Councillor Vervoort  
That By-law 2023-36, a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-04-23) (McMillan), be passed, in open council this 5th day of September, 2023 and that the Deputy Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

14. Notices of Motion

- 14.2 Mayor Watson - Police Service Board Amalgamation - Presented August 1, 2023

**Resolution Number 275-2023**

Moved by: Mayor Watson  
Seconded by: Councillor Watt

WHEREAS, The Community Safety & Policing Act received Royal Assent on March 26, 2019 but regulations have not yet been released and is not in force and effect; and

WHEREAS, Part 4, Section 24 is designed to create efficiencies through amalgamating Section 10 Police Services Boards throughout the province;



and WHEREAS, Section 22, Item 8 extends Section 10 Boards to include First Nations representation on these newly amalgamated Boards; and

WHEREAS, Under the Police Services Act (1990), Section 10 Police Services Boards have historically been administered through existing municipal resources; and

WHEREAS, The amalgamation process will consume considerable resources to recruit and train members, establish policies, create a strategic plan and establish communication tools, all of which are required by the province; and

WHEREAS, First Nations do not have an available tax base from which to help fund Police Service Board operations; and

WHEREAS, Municipalities and municipal tax payers are left to fund significant start-up costs to implement the requirements of the Community Safety & Policing Act governance and implementation of community safety initiatives; and

WHEREAS, To date there have been no funds confirmed from the province to assist with the amalgamation or start-up costs;

THEREFORE BE IT RESOLVED THAT; The Council of the Township of Douro-Dummer ask that the Ministry of the Solicitor General provide one-time funding to assist with the start-up costs related to the amalgamation of Section 10 Boards in the province; and

THAT, A copy of this Resolution be circulated to Minister Michael Kerzner, Hon. David Piccini, MPP Dave Smith, Association of Municipalities of Ontario, Ontario Association of Police Service Boards, all Municipalities and Williams Treaty First Nations. Carried

15. Announcements:

- Mayor Watson stated that St. Joseph Catholic School will be hosting a golf tournament on September 17, 2023 to raise money for the new playground.
- Councillor Johnston provided updates on the Warsaw and District Lions Club Car Show, the Douro Doings and an event for the Special Olympics that were all held in the Township.

16. Closed Session: None

17. Confirming By-law - 2023-38

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That By-law Number 2023-37, being a By-law to confirm the proceedings of the Special and Regular Meetings of Council, both held on the 5th day of September, 2023, be passed in open Council and that the Deputy Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

19. Adjournment

**Resolution Number 276-2023**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That this meeting adjourn at 6:25 p.m. Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig