

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**August 1, 2023, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Staff Present: CAO - Elana Arthurs
Acting Clerk - Martina Chait-Hartwig
Temporary CBO - Don Helleman
Planner - Christina Coulter

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: August 1, 2023

Resolution Number 229-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated August 1, 2023, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - June 20, 2023

6.2 Regular Council Meeting Minutes - June 20, 2023

6.3 Special Council Meeting Minutes - July 18, 2023

Resolution Number 230-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Special Council Meeting minutes from June 20, 2023 and July 18, 2023 and the Regular Council Meeting minutes from June 20, 2023 all be received and approved.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 City of Peterborough - Notice of Master Plan - Eastside Transportation Study

7.2 Birchcliff Property Owners Association - Agenda for Annual General Meeting

7.3 Municipal Appraisal Forms (MAF) for Severance Files B-49-23 and B-55-23

7.4 County of Peterborough, Waste Management - 2022 Waste Diversion Report

Resolution Number 231-2023

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Consent Agenda dated August 1, 2023, be received, as circulated.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

- 8.1 Holly Richards-Conley, Black Point Construction Services - Request to purchase a road allowance fronting the property known as 2345 Sixth Line Road North.

Resolution Number 232-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the presentation from Holly Richards-Conley, Black Point Construction Services, regarding the request to purchase the road allowance fronting the property known as 2345 Sixth Line Road North be received, that Council waive the requirement in Policy No. T6 - Road Allowance Closure Policy which states "requests for closure of any road allowance along or leading up to water will not be considered" and that staff be directed to follow the steps laid out in the Policy. Carried

- 8.2 Russell Rowe - Presentation regarding the use of Off-Road Vehicles (ORVs) in the Township

Resolution Number 233-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the presentation from Russell Rowe regarding the use of Off-Road Vehicles (ORVs) in the Township be received and that staff be directed to request that the OPP attend a future Council meeting to discuss ORV use and statistics regarding complaints and accidents and further that the Township's insurance company also be requested to attend a future Council meeting to discuss ORVs and the impact on municipal liability insurance. Carried

- 8.3 Maggie Braun - Comments on New Official Plan

Resolution Number 234-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the presentation from Maggie Braun regarding the new Official Plan be received with thanks. Carried

9. Staff Reports

9.1 Report and Capital Project Status

Resolution Number 235-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the report and capital project status for August 2023 be received with thanks.

Carried

9.2 County of Peterborough Official Plan ERO Posting, Planning-2023-25

Resolution Number 236-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the report, dated August 1, 2023, regarding the County of Peterborough Official Plan ERO Posting be received and;

That a letter be sent to the County of Peterborough in support of the request to delay the provincial approval of the new Official Plan.

Carried

9.3 2024 Budget Schedule, Treasurer-2023-19

Resolution Number 237-2023

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report, dated August 1, 2023, regarding the 2024 Budget Schedule be received and that the budget schedule, including the three special meetings on October 31st, November 1st and November 8th be approved.

Carried

- 9.4 Award of RFP ADM-2023-01 Strategic Plan, Treasurer-2023-18
Resolution Number 238-2023
Moved by: Councillor Johnston
Seconded by: Councillor Vervoort
That the report, dated August 1, 2023 regarding the Award of RFP ADM-2023-01 – Strategic Plan be received and that Quarry Consulting be awarded the contract to complete the 2023-2027 Corporate Strategic Plan in the amount of \$19,920 plus HST. Carried

- 9.5 Update on Historical Committee Recruitment, Clerk's Office-2023-23
Resolution Number 239-2023
Moved by: Councillor Johnston
Seconded by: Councillor Vervoort
That the report, dated August 1, 2023 regarding an update on the recruitment process for the Historical Committee be received. Carried

- 9.6 Response to Request for Procedural Changes, Clerk's Office-2023-22
Resolution Number 240-2023
Moved by: Councillor Vervoort
Seconded by: Councillor Johnston
That the report, dated August 1, 2023 regarding a response to a request for Procedural Change be deferred and that staff be requested to bring forward a draft proposal to implement a Comment Period in the Procedural By-law for Council's review. Carried

10. Committee Minutes and Other Reports:

At this time Councillor Vervoort left the meeting (6:49 p.m.).

- 10.1 Update on County Council Matters - Deputy Mayor Nelson
Resolution Number 241-2023
Moved by: Councillor Johnston
Seconded by: Councillor Watt
That the verbal report from Deputy Mayor Nelson regarding an update on County Council matters be received. Carried

At this time, Councillor Vervoort rejoined the meeting (6:52 p.m.)

10.2 Township of Douro-Dummer Public Library Minutes - May 9, 2023 and June 13, 2023

Resolution Number 242-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Public Library Board Meeting Minutes from May 9, 2023 and June 13, 2023, both be received. Carried

10.3 Committee of the Whole Meeting Minutes - June 27, 2023

Resolution Number 243-2023

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Committee of the Whole meeting minutes from June 27, 2023 be received and approved. Carried

11. Correspondence – Action Items:

11.1 Township of Selwyn - Resolution regarding Short-Term Rentals

Resolution Number 244-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Resolution regarding Short-Term Rentals from the Township of Selwyn calling for new Provincial regulations be received and supported.

Carried

11.2 Ministry of Natural Resources and Forestry - Letter regarding Amendments to the Public Lands Acts

Resolution Number 245-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the letter from the Ministry of Natural Resources and Forestry, dated June 23rd, 2023, regarding amendments to the Public Lands Act be received. Carried

- 11.3 Township of North Kawartha - Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement
Resolution Number 246-2023
Moved by: Councillor Johnston
Seconded by: Councillor Watt
That the letter from the Township of North Kawartha, dated July 6th, 2023, regarding a request for legislative amendments to improve Municipal Codes of Conduct and the enforcement of Codes be received and supported. Carried
- 11.4 Town of Amherstburg - Support for Local Emergency Response System and Gaps in Healthcare regarding Code Red and Code Black Frequency
Resolution Number 247-2023
Moved by: Councillor Vervoort
Seconded by: Councillor Watt
That the letter from the Town of Amherstburg, dated July 7th, 2023, regarding the local emergency response system and gaps in healthcare related to the frequency of Code Red and Code Black calls be received and supported. Carried
- 11.5 Town of Petrolia - Resolution regarding regulations for licensed home-based childcare operators
Resolution Number 248-2023
Moved by: Councillor Watt
Seconded by: Councillor Vervoort
That the letter from the Town of Petrolia, dated July 11th, 2023, requesting support for a Resolution regarding regulations for licensed home-based childcare operators be received and supported. Carried

- 11.6 Municipality of North Perth - Resolution regarding Vacant Building Official Positions
Resolution Number 249-2023
Moved by: Councillor Johnston
Seconded by: Councillor Vervoort
That the letter from the Municipality of North Perth, dated June 26th, 2023 requesting support for a Resolution regarding Vacant Building Official Positions be received. Carried
- 11.7 The Municipality of Wawa - Resolution requesting that the Province maintain OHIP coverage for chronic pain treatments
Resolution Number 250-2023
Moved by: Councillor Watt
Seconded by: Councillor Vervoort
That the letter from the Municipality of Wawa, dated June 20th, 2023, regarding a Resolution requesting that the Province maintain OHIP coverage for chronic pain treatments be received. Carried
- 11.8 Ontario Ombudsman - Letter regarding complaint handling processes and service restrictions
Resolution Number 251-2023
Moved by: Councillor Johnston
Seconded by: Councillor Vervoort
That the letter from the Ontario Ombudsman, dated June 27th, 2023, regarding complaint handling processes and service restrictions at the Township be received. Carried
- 11.9 Town of Parry Sound - Resolution regarding the call for housing while protecting freshwater resources
Resolution Number 252-2023
Moved by: Councillor Watt
Seconded by: Deputy Mayor Nelson
That the letter from the Town of Parry Sound, dated June 20th, 2023, requesting support for a Resolution regarding the call for housing while protecting freshwater resources be received. Carried

12. By-laws:

12.1 By-law 2023-33 - Being a By-law to assume certain parcels into the Township Road System (10' Strips)

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That By-law 2023-33, being a By-law to assume certain parcels into the Township Road System (10' Strips) be passed, in open council this 1st day of August, 2023 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13. Reports derived from previous Notice of Motions

14. Notices of Motion - No Debate

15. Announcements:

Councillor Johnston reminded Council of the Lion's Benefit to be held on August 19, 2023.

Council congratulated Councillor Johnston on his 50th wedding anniversary.

19. Confirming By-law 2023-34

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That By-law Number 2023-34, being a By-law to confirm the proceedings of the Special and Regular Meetings of Council, held on the 1st day of August, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Adjournment

Resolution Number 253-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That this meeting adjourn at 7:04 p.m.

Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig