

APPROVED**Minutes of the Township of Douro-Dummer Public Library Board Meeting****June 13, 2023, 4:00 PM****Present:****Board Member: Councillor Thomas Watt****Board Member: Darla Milne****Board Chair: Georgia Gale-Kidd****Board Member: Diane Bonner****Board Member: Sharon McKeiver****Staff Present:****Library CEO Maggie Pearson****Absent:****Board Vice Chair: Gary Rose****1. Call to Order**

The Secretary called the meeting to order at 4:06 PM.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of May 9th 2023 Minutes**Resolution Number 48-2023**

Moved by: Diane Bonner

Seconded by: Councillor Tom Watt

That the minutes from the May 9th, 2023 meeting be approved with minor spelling revisions.

Carried

4. Business Arising from Minutes:

4.1 Committee Reports

4.1.1 Friends of the Library

Verbal report from Georgia Gale-Kidd. The Friends are meeting June 19th to plan Culture Days for Fall 2023; this event will be held in Warsaw this year. Planning for Fall 2023 Speaker Series is underway, including a presentation from the Alzheimer's Society.

4.1.2 Art Gallery

Verbal report from Sharon McKeiver – nothing to report

4.1.3 Policy Committee

4.1.3.1 Operational Policy

Verbal report from Maggie Pearson and Diane Bonner on suggestions made to the Children in the Library section of the Operational Policy. Making policy accessible, including on the library website in the future, was discussed.

Resolution Number 49-2023

Moved by: Councillor Tom Watt

Seconded by: Sharon McKeiver

That all reports be accepted for information, and that the Operational Policy be adopted with minor alterations.

Carried

5. Financial Report

Resolution Number 50-2023

Moved by: Sharon McKeiver

Seconded by: Diane Bonner

That the financial report be accepted for information and,

That the CEO investigate Materials and Stat Pay accounts with the municipal Treasurer and report back to the Board.

Carried

6. Librarian Reports:

6.1 Report to Board: Stats May 2023

Board suggests sharing summer programming with secretaries at local Douro-Dummer Schools

6.2 Report to Board: Seniors Community Grant

6.3 Report to Board: Verbal Staffing Report

Verbal report from Maggie Pearson: custodian has given notice; existing casual staff to take over cleaning the library until November when CEO will reassess. Interviews for Summer Experience Program student conducted, offer letter to top candidate extended.

Resolution Number 51-2023

Moved by: Darla Milne

Seconded by: Diane Bonner

That the Librarian reports be accepted for information.

Carried

7. New Business:

7.1 Charitable Status

Resolution Number 52-2023

Moved by: Councillor Tom Watt

Seconded by: Diane Bonner

That the Librarian investigate the pros and cons involved in applying for / gaining charitable status, discuss with the Municipal treasurer and report back to the Board.

Carried

7.2 Board Assembly

Verbal report from Board Member Diane Bonner: attended Board assembly, networked with other Board members from similar sized libraries, received orientation to training available on LearnHQ, discussed accreditation.

Resolution Number 53-2023

Moved by: Sharon McKeiver

Seconded by: Georgia Gale-Kidd

That the Board Assembly report be accepted for information.

Carried

9. Adjournment

Resolution Number 53-2023

Moved by: Sharon McKeiver

Seconded by: Councillor Tom Watt

That the meeting be adjourned at 5:07

Carried

10. Next Meeting:

Tuesday, July 11th 2023

Chair, Georgia Gale-Kidd

Secretary, Maggie Pearson