

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**June 6, 2023, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: **Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston**

Staff Present: **CAO - Elana Arthurs
Acting Clerk - Martina Chait-Hartwig
Interim Treasurer - Paul Creamer**

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:04 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 6, 2023

Resolution Number 174-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated June 6, 2023, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - May 16, 2023

Resolution Number 175-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the minutes of the Regular Council Meeting, dated May 16, 2023, be received and adopted as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Rice Lake Snow Drifter - Thank You Letter

7.2 Ministry for Seniors and Accessibility - Seniors Month June 2023

7.3 Eastern Ontario Warden's Caucus (EOWC) - Strategic Priorities 2023

Resolution Number 176-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Consent Agenda dated June 6, 2023, be received, as circulated.

Carried

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Staff Reports:

9.1 Report and Capital Project Status - June 2023

Resolution Number 177-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Report and Capital Project Status for June 6, 2023 be received.

Carried

9.2 Consent Application B-116-21 Amended, Planning-2023-18

Resolution Number 178-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That Report, be received and that Severance Application B-116-21 Amended – REVISED be supported and if approved by Peterborough County Land Division, the following Township conditions be imposed:

- \$1250.00 cash-in-lieu of parkland be paid to the Municipality.
- A 3-metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes. Cost to be incurred by the applicant.
- A test hole for the septic system be inspected, there is a fee to inspect test holes to ensure a septic system would be viable – current fees are \$150 per severed lot severed and applicant is responsible for the digging of the test holes.

Carried

9.3 Proposed Provincial Planning Statement, Planning-2023-17

Resolution Number 179-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Report, dated June 6, 2023, regarding the Proposed Provincial Planning Statement be received and that staff be directed to add a cover letter to the Minister and local MPPs indicating Township support of Peterborough County's formal response on the draft Provincial Policy Statement.

Carried

9.4 Annual Building Department Financial Report - 2022, Treasurer-2023-15

Resolution Number 180-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report, dated June 6, 2023 regarding the Annual Building Department Financial Report - 2022 be received and that \$93,438.45 be transferred from the Building Department reserve for 2022 to balance the annual budget.

Carried

9.5 Credit Card Fees, Treasurer-2023-13

Resolution Number 181-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report, dated June 6, 2023 regarding Credit Card Fees be received and that Council approve a 2.5% service fee to be added to credit card transactions.

Carried

9.6 Terms of Reference – Historical Committee, Clerk's Office-2023-16

Resolution Number 182-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report from the, dated June 6, 2023 regarding a draft Terms of Reference for the Historical Committee be received, that the draft Terms of Reference be approved and that staff be directed to begin a recruitment process for members.

Carried

9.7 Draft Public Conduct Policy and Procedure, Clerk's Office-2023-19

Resolution Number 183-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report, dated June 6, 2023 regarding the Draft Public Conduct Policy and Procedure be received and that the Policy and Procedure be approved and numbered as Policy A32 and A32a in the Township Policy Manual.

Carried

10. Committee Minutes and Other Reports:

10.1 Discussion - Waiving of Building Permit Fees for those effected by the May 2022 Derecho - Councillor Watt

Resolution Number 184-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That Council approve the waiving of building permit fees for those property owners in the Township of Douro-Dummer who wish to repair or reconstruct structures that had been damaged or destroyed in the Derecho of May 21, 2022 for which their property insurance would not cover the permit cost and that the waiving of fees will not cover expansions or additions to structures which were damages or destroyed and finally that to receive the waiver, all permits with proof of refusal of insurance payment must be applied for no later than May 21, 2025.

11. Correspondence – Action Items:

11.1 Municipality of Tweed - Resolution regarding Reducing Municipal Insurance Costs

Resolution Number 185-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Resolution from the Municipality of Tweed, regarding a reduction in municipal insurance cost be received and supported. Carried

11.2 Town of Lincoln - Resolution regarding Municipal Heritage Register

Resolution Number 186-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Resolution from the Town of Lincoln, regarding matters with Municipal Heritage Registers be received. Carried

11.3 Region of Waterloo - Resolution regarding Removing Addresses on Municipal Election Forms

Resolution Number 187-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Resolution from the Region of Waterloo, regarding removing addresses on Municipal Election forms be received. Carried

11.4 The County of Prince Edward County - Declaring Intimate Partner Violence an Epidemic

Resolution Number 188-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Resolution from the County of Prince Edward County, declaring intimate partner violence an epidemic be received. Carried

11.5 Municipality of Trent Lakes - Minden Emergency Department

Resolution Number 189-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Resolution from the Municipality of Trent Lakes, regarding the Minden Emergency Department be received and supported. Carried

11.6 Ministry of Natural Resources and Forestry - Consultation on Streamlining of Approvals under the Aggregate Resources Act

Resolution Number 190-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the letter from the Ministry of Natural Resources and Forestry - Consultation on Streamlining of Approvals under the Aggregate Resources Act be received and supported. Carried

- 11.7 Lynn McCabe, Marie Howran, Pat Smallman and Susan Field - Request for Various Policy Changes

Resolution Number 191-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the letter from Lynn McCabe, Marie Howran, Pat Smallman and Susan Field dated May 29th, 2023, regarding requests for various policy change be received and staff be requested to bring back a report on the request to a future Council meeting.

Carried

12. By-laws: None

13. Reports derived from previous Notice of Motions: None

14. Notices of Motion - No Debate: None

15. Announcements:

Dave Smith, MPP Peterborough-Kawartha will be hosting a Pancake Breakfast on Saturday, June 10, 2023, 8:00 A.M. at the Warsaw Community Center.

Mayor Watson will be presenting at the Three Mayors' Breakfast on Friday, June 23, 2023, 8:00 A.M. at the Lakefield College School.

Mayor Watson - The Douro Canada Day Parade will take place on Saturday, July 1, 2023, at 2:30 P.M. The theme this year is 'Only in Douro' and the route begins at County Road 4 and Douro Fourth Line Road and proceeds South to the County Road 8.

16. Closed Session: None

17. Rise from Closed Session with or without a Report: None

18. Matters Arising from Closed Session: None

19. Confirming By-law - 2023-28

Moved by: Councillor Watt

Seconded by: Mayor Watson

That By-law Number 2023-28, being a By-law to confirm the proceedings of the Special Meeting and Regular Meeting of Council, both held on the 6th day of June, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Next Meeting

Regular Council Meeting - June 20, 2023

Committee of the Whole - June 27, 2023

21. Adjournment

Resolution Number 192-2023

Moved by: Mayor Watson

Seconded by: Councillor Johnston

That this meeting adjourn at 5:42 p.m. Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig