

May 29<sup>th</sup>, 2023

Dear Mayor and Council Members of Douro-Dummer Townships

We are writing to you to formally request, policy changes that we feel are in the best interests of we the people who live and contribute to these townships.

In no particular order, we request the following changes to current policies be put into effect immediately.

- 1) That the (draft) minutes taken at the council meetings be posted and available for review within 48 business hours, of said meeting. The minutes are taken and recorded during the meeting, so there is no reason that they aren't posted (albeit in draft form) in a more timely manner. (we understand they still need to be adopted by two council members at upcoming meeting) and have the ability to be amended by same. We feel it would give the council members more time to review and spread their work load more efficiently with respect to the minutes and the agenda.
- 2) That the agenda (in draft format) for the upcoming council meeting be posted and available for review at least 7 Business Days prior to the upcoming meeting. This will allow time to properly, review, research and prepare any questions or concerns, and further allow time to contact applicable ward council with questions or concerns or further explanations of topics if necessary. (we understand the draft agenda may change, but any changes could be noted in a different colour or text to bring awareness to those changes)
- 3) We request that persons attending the meeting or via zoom be permitted to ask questions or make brief statements and within reason (or at the discretion of the chair), with respect to the current topic if they feel something didn't get asked or addressed by a council member or that something wasn't made clear during the discussion. We understand these questions/statements should be kept brief and to the point and only be allowed once all council members have had opportunity to ask their questions.

Respectfully, Lynn McCabe, Marie Howran, Pat Smallman, Susan Field