

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

May 16, 2023, 5:00 PM
Council Chambers in the Municipal Building

Member Present: **Mayor Heather Watson**
 Deputy Mayor Harold Nelson
 Councillor Thomas Watt
 Councillor Adam Vervoort
 Councillor Ray Johnston

Staff Present: **CAO - Elana Arthurs**
 Acting Clerk - Martina Chait-Hartwig
 Interim Treasurer - Paul Creamer

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: May 16, 2023

Resolution Number 149-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated May 16, 2023, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Council Meeting Minutes - May 2, 2023

Resolution Number 150-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the minutes of the Regular Council Meeting, dated May 2, 2023, be received and adopted as circulated. Carried

6.2 Appointment of Council Member to Events Committee

Resolution Number 151-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That Douro Ward Councillor Ray Johnston, be appointed as the Chair for the Douro-Dummer Events Committee. Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Municipal Appraisal Form (MAF) for Land Division Severance Files B-28-23 and B-29-23

7.2 Emergency Management Ontario - Annual Compliance Report

7.3 Enbridge Gas Inc. - Letter regarding introduction Charges for Locate Requests

7.4 Ministry of Natural Resources and Forestry - Information regarding Spongy Moth

7.5 AMCTO Accredited Ontario Municipal Clerk Designation Awarded to Martina Chait-Hartwig

Resolution Number 152-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Consent Agenda items 7.1 to 7.4, dated May 16, 2023, be received, as circulated. Carried

Item 7.5 will be addressed in Section 9 – Staff Reports.

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Staff Reports

9.1 Report and Capital Project Status - May 2023

Resolution Number 153-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report and capital project status for May 16, 2023 be received.

Carried

9.2 Finance Staffing Update, Treasurer-2023-11

Resolution Number 154-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the report, dated May 16, 2023, regarding Finance Staffing Update be received and that Council approve the hiring of a Junior Financial Analyst in advance of the upcoming retirement and the costs of the overlap of the staff be funded from the Working Reserve.

Carried

9.3 2023 Financial Report – 1st Quarter, Treasurer-2023-12

Resolution Number 155-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the report, dated May 16, 2023, being the 2023 Financial Report – 1st Quarter be received with thanks.

Carried

9.4 Results – Tender for Agricultural Land Leases, Clerk's Office-2023-13

Resolution Number 156-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the report, dated May 16, 2023 regarding the results of the tender for agricultural land leases received for information. Carried

9.5 Result - Water Lot Lease Agreement, Clerk's Office-2023-15

Resolution Number 157-2023

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report, dated May 16, 2023 regarding the results of the tender for the water lot leases at Crowe's Landing be received for information. Carried

9.6 Township and Library MOU, C.A.O.-2023-11

Resolution Number 158-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the report, dated May 16, 2023, regarding the MOU between the Township and the Douro-Dummer Public Library be received and that the MOU approved. Carried

9.7 AMCTO Accredited Ontario Municipal Clerk Designation Awarded to Martina Chait-Hartwig

Resolution Number 159-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That Council congratulate Acting Clerk, Martina Chait-Hartwig on her achievement of receiving the status of Accredited Ontario Municipal Clerk (AOMC) from Association of Municipal Managers, Clerks and Treasures of Ontario (AMCTO).

Carried

10. Committee Minutes and Other Reports:

10.1 Update on County Council Matters - Deputy Mayor Nelson

Resolution Number 160-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the verbal report from Deputy Mayor Nelson regarding County Council be received.

Carried

10.2 Douro-Dummer Police Services Board Minutes - February 3, 2023

Resolution Number 161-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the minutes from the Township of Douro-Dummer Police Service Board Meeting, held on February 3, 2023, be received.

Carried

10.3 Douro-Dummer Public Library Board Minutes - April 3, 2023

Resolution Number 162-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the minutes from the Township of Douro-Dummer Public Library Board Meeting, held on April 3, 2023, be received. Carried

11. Correspondence – Action Items:

11.1 Douro-Dummer Integrity Commissioner Services - Annual Report – 2022

Resolution Number 163-2023

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the letter from Cunningham Swan Lawyers, dated May 3, 2023, regarding the Integrity Commissioner Services - Annual Report - 2022 be received. Carried

11.2 Ontario Ombudsman - Letter regarding Complaint concerning the October 5, 2021 Council Meeting

Resolution Number 164-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the letter from Ontario Ombudsman, dated May 10, 2023, regarding complaint concerning the October 5, 2021 Council Meeting be received. Carried

11.3 AMCTO - Third Party Audits of Municipal Finances and Development Charges

Resolution Number 165-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the information from AMCTO regarding Third Party Audits of Municipal Finances and Development Charges be received. Carried

11.4 AMO - 2023 Annual Conference Delegation Requests Notice

Resolution Number 166-2023

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the deadlines for the AMO 2023 Annual Conference Delegation requests be received. Carried

11.5 Kawartha Haliburton Children's Aid Society - Children & Youth in Care Day

Resolution Number 167-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the letter from the Kawartha Haliburton Children's Aid Society, dated May 8, 2023, regarding Children and Youth in Care Day be received and supported. Carried

11.6 Municipality of North Perth - Resolution requesting support for School Bus Stop Arm Cameras

Motion

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Resolution from the Municipality of North Perth, dated May 5, 2023, regarding school bus stop arm cameras be received and supported. Defeated

Resolution Number 168-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Resolution from the Municipality of North Perth, dated May 5, 2023, regarding school bus stop arm camera be received. Carried

11.7 City of Cambridge - Resolution requesting Highway Traffic Act Amendments

Resolution Number 169-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Resolution from the City of Cambridge, dated May 10, 2023, regarding Highway Traffic Act Amendments be received and supported.

Carried

12. By-laws: None

13. Reports derived from previous Notice of Motions: None

14. Notices of Motion - No Debate: None

15. Announcements:

Councillor Watt announced that MPP Dave Smith, Peterborough-Kawartha will be hosting Pancake Breakfast on Saturday, May 20, 2023, at Isabel Morris Park in Lakefield.

16. Closed Session: None

17. Rise from Closed Session with or without a Report: None

18. Matters Arising from Closed Session: None

19. Confirming By-law - 2023-27

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That By-law Number 2023-27, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 16th day of May, 2022, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Next Meeting

Short-Term Rental Committee Meeting - May 18, 2023

Regular Council Meeting - June 6, 2023

21. Adjournment

Resolution Number 170-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 5:42 p.m. Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig