

**Departmental Update (February – March):**

**1. Public Works:**

**a. Administrative:**

- Participate in weekly management meetings
- Responding to concerns and inquires from the public
- Preparing RFP and various reports

**b. Operational:**

- Staff completed winter maintenance activities, 4 events in November, 10 in December, 12 in January, 10 in February and 3 events in March for a total of 39 events compared to 54 last season
- Snow removal in the village of Douro and Warsaw
- Completed equipment changeover, installing broom on tractor in preparation of sweeping activities, chipper maintenance, modifications made to patching box for installation on new truck
- Initiated roadside brushing activities – Webster Rd, Caves Rd, Sawmill Rd, McCrackens Rd, Campline Rd and 4<sup>th</sup> Line Dummer
- Completed light spot grading at various locations as weather permits
- Installed load restriction signs
- Warsaw Public Works shop and yard clean up, cut wood for wood boiler
- Patching continues on various roads as required, as weather permits
- Staff completed minor ditching on 4<sup>th</sup> line Dummer to relieve flooding concerns
- Various site meetings regarding entrance permits and general concerns
- Staff completing winter patrols and regulatory patrols as required
- Removed fuel tank and pump at Douro yard (no longer used)
- Staff clean, complete maintenance and repairs on equipment as time permits
- Hand brushing at various locations – fallen trees, sightlines, sign visibility
- Staff repaired, installed various regulatory signs, street and 911 signs as required

**c. Health & Safety:**

- Ensuring that all necessary health & safety precautions are in place and are being consistently adhered to.

**2. Waste Management Division:**

- Halls Glen Transfer Station continues to operate with all necessary health & safety precautions in place for staff and residents and is functioning well.



**Report Approval Details**

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This report and all of its attachments were approved and signed as outlined below:

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