

Recommendation:

That the Clerk's Office-2023-14 report, dated May 2, 2023 regarding the results of the recruitment of the Events Committee be received, that Julie Chatten, Alyssa Heffernan and Angela O'Grady all be appointed to the Committee for the term of Council, that a member of Council be appointed as Chair and that the Terms of Reference for the Committee be approved.

Overview:

At the March 23, 2023, Special Council Meeting direction was given to staff to recruit for a new Township Events Committee that would amalgamate the Canada Day Parade Committee, Remembrance Day Committee and the Santa Claus Parade Committee into one committee as it had become increasingly difficult to fill all the seats on the three committees individually.

Since the direction was given, staff completed a recruitment for members via the Township website, emails and phone calls to past Committee members and volunteers and an ad in the Lakefield Herald. Applicants were offered multiple options to submit their completed application form, including online form, regular mail, fax, e-mail, or in person at the Township Office or the Library.

Conclusion:

From the recruitment drive three residents have come forward to sit on the Committee. Staff are recommended that all three applicants be appointed to the Committee along with a Council member via Resolution.

Further to the recruitment drive a Terms of Reference has been created for the Committee. The Terms of Reference attached provide direction for the new Committee and outlines the powers and responsibilities they will have while still providing freedom to plan existing and new community events.

Financial Impact:

Budget have been allocated for the Canada Day Parade, Remembrance Day and the Santa Clause Parade.

Strategic Plan Applicability: To set out a direction of focus for economic development while utilizing resources to facilitate the promotion of the community.

Report Approval Details

Document Title:	Results - Event Committee Recruitment.docx
Attachments:	- Events Committee Draft TOR.docx
Final Approval Date:	Apr 27, 2023

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs