

The following provides an update on recent work completed by the Planning Department:

- Projects
 - Cloudpermit Planning Module
 - Planning and Legislative Services Staff participated in a virtual meeting with Anthony Steele from Cloudpermit to review the Planning module focussing on the submission of a minor variance application from a user perspective. The review included requiring/scheduling pre-consultation, the requirement for authorizations and declarations as part of a complete application and provided login credentials to experiment in a Cloudpermit training environment (March 7, 2023).
 - Reviewed material required to be included on a minor variance application in accordance with Ontario Regulation 200/96.
 - Undertook minimal individual exploration of the training site.
 - Corresponded with Interim Treasurer regarding online payment options and provided contacts for implementation.
 - Cloudpermit User Group
 - Staff continue to participate in the monthly User Group with County and lower-tier municipalities and Cloudpermit Staff (February 17 & March 22).
 - Discussion included file retention, payments, export of data, standardization of application forms and data exchange of property records.
 - County has begun the process of circulating applications to partner agencies beginning with severance applications.
 - On-going participation in and provision of information for the Rural Housing Information System (RHIS).
 - Interviews for case study participants (Planner) paused due to application development taking longer than anticipated.
 - No new date set for practical experience using the tool has been established.
- Pre-Consultations, PSR's and Inquiries
 - Pre-Consultations
 - February 16, 2023: Completed 3 pre-consultation sessions.
 - March 16, 2023: Completed 2 pre-consultation sessions.
 - March 22, 2023: Completed 1 pre-consultation session.

- Preliminary Severance Reviews (PSR's)
 - 18 PSR's completed to date by County Planning Department and reviewed by Township Staff for 2023.
- Inquiries
 - Responded to various inquires, correspondence and applications under the Planning Act including reviewing proposals in light of the existing and new Official Plan.
 - ~ 34 property inquiries since January 2023.
- Applications
 - Severances (County Approval)
 - 1 application received to date (1 new lot).
 - Delegated Authority given to Planner on January 17th for commenting on severance applications. 11 Municipal Appraisal Forms (MAF's) completed and provided to County to date under this process.
 - Minor Variances
 - Appeal period expired for A-02-22 (February 2, 2023). No appeals received.
 - 3 new minor variance applications received to date.
 - Committee of Adjustment meeting for applications A-01-23, A-02-23 and A-03-23 held March 24, 2023. Appeal period expires April 13, 2023.
 - Changes implemented through the Planning Act remove "third party" appeal rights. Only the applicant, the Minister of Municipal Affairs and Housing or a specified person or public body that has an interest in the matter may appeal.

The Act defines a specified person as:

- (a) a corporation operating an electric utility in the local municipality or planning area to which the relevant planning matter would apply,
- (b) Ontario Power Generation Inc.,
- (c) Hydro One Inc.,
- (d) a company operating a natural gas utility in the local municipality or planning area to which the relevant planning matter would apply,
- (e) a company operating an oil or natural gas pipeline in the local municipality or planning area to which the relevant planning matter would apply,

- (f) a person required to prepare a risk and safety management plan in respect of an operation under Ontario Regulation 211/01 (Propane Storage and Handling) made under the Technical Standards and Safety Act, 2000, if any part of the distance established as the hazard distance applicable to the operation and referenced in the risk and safety management plan is within the area to which the relevant planning matter would apply,
- (g) a company operating a railway line any part of which is located within 300 metres of any part of the area to which the relevant planning matter would apply, or
- (h) a company operating as a telecommunication infrastructure provider in the area to which the relevant planning matter would apply.

The Act defines a public body as a local board, a ministry, department, board, commission, agency or official of a provincial or federal government or a First Nation.

- Zoning By-law Amendments
 - Appeal period expired for R-05-22 (February 28, 2023). No appeals received.
 - 1 zoning By-law Amendment application received to date. Public Meeting for R-01-23 (Hauth) held April 4, 2023.
- Official Plan Amendments (County Approval)
 - Public Meeting for 15OP-220006 (1110 County Road 4) held December 20, 2022. Adopted February 15, 2023, Approved (effective date) March 9, 2022.
- Site Plans
 - 2785 Television Road (Ontario Turtle Conservation Centre) Sent to lawyer for Registration March 31, 2023.
- Subdivisions
 - 15T-21006 (Clancy) peer review of 3rd submission completed. County and Township status letter to be provided IPS Planning Consultant estimated March 30, 2023.
 - 15T-90011 (Hall's Glen) peer review on-going. Development of a pre-servicing agreement on-going. Meeting regarding pre-servicing held March 27, 2023.
 - 15T-23001 (Riel) was deemed complete on March 31st, 2023.

- Other
 - Meeting with CAO, Clerk and ORCA regarding transition process due to Bill 23 changes (March 9, 2023).
 - Participated in Government of Ontario Information Session regarding floating accommodations (March 20, 2023).
 - Participated in Aird & Berlis Webinar – Analyzing the Legislative Changes of Bill 23 - Site Plans (March 21, 2023).
 - Presentation with Peterborough County Planning Department and participation in Township Strategic Planning Session (March 23, 2023).

Report Approval Details

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Attachments:	
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This report and all of its attachments were approved and signed as outlined below:

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