

Overview:

At the Special Council meeting held on August 24th, 2020, Council passed the following Resolution:

Resolution Number 2020-294Moved By: Councillor WatsonSeconded By: Councillor Landsmann

That the final draft Service Delivery Report, dated August 24, 2020, be received and approved and the following actions be approved:

- That a Service Delivery Implementation Committee Terms of Reference be approved for Council to volunteer and requested to work with the Management Team to prepare an implementation plan;
- That an implementation plan be presented to Council for review and approval;
- That the final draft Service Delivery Report be sent to the Ministry of Municipal Affairs and Housing no later than August 31, 2020 as per the Agreement for Municipal Modernization Funding Program;
- That the Final Service Delivery and Organizational Report be posted on the Township website no later than September 18, 2020 as per the Agreement for Municipal Modernization Funding Program. Carried

In response to this Resolution, staff have drafted Terms of Reference for both a HR Committee and a Service Delivery Implementation Committee which are attached to this report for Council's review.

Conclusion:

These two Committees were strongly recommended by the Service Delivery and Organizational Review consultants. The HR Committee is recommended to be made up of all Council members, where as the implementation Committee is staff based with a Council appointee. Both of the Committees will report to Council and all minutes containing recommendations will need to be approved by Council along with any requests for resources such as training, budget or guest speakers.

Recommendation:

That the C.A.O.-2020-47 report, dated September 4, 2020 regarding the Terms of Reference for the HR Committee and the Service Delivery Review Implementation Committee be received and approved and further that Council appoint a member to sit on the Implementation Committee and that staff bring back a list of staff volunteers for Council approval.

Financial Impact: None at this time but both Committees will create the need for additional staff time and may bring requests for resources to Council in the future.

Strategic Plan Applicability: None

Sustainability Plan Applicability: None