

Recommendation:

That the Recreation Facilities-2023-01 report, dated March 21, 2023, regarding Douro Community Centre – Sewage Pump be received.

Overview:

The Douro Community Centre had been experiencing slower flushing toilets and a sewage odour outside of the building. Upon further investigations it was discovered that the sewage pump had failed.

Staff had the tanks and pump chamber pumped out in preparation for service to the pump. The cost for the pumping and disposal of 6350L of waste was \$1402.50 (excluding taxes). Once it was pumped, the plumber discovered that it was a confined space and that they were not certified to enter. The plumber was able to provide us with various solutions so that a plumber can enter without it being a confined space.

After weighing all of our options, staff decided that it would be best to obtain quotes from a plumbing service certified in confined space. At the time of this report, staff have received an estimate from Bruce Maly Plumbing: \$250.00 for the necessary safety equipment and estimated 8 hours at \$172.00 per hour of work, plus the cost of the new sewage pump. At the time of writing staff are waiting on additional quotes for the work required.

Conversations with the Building Department have revealed that the alarm system has failed as it should have activated prior to the failure of the pump as the tank filled up. This will need to be repaired as part of the project. The electrician will be working alongside the plumber to disconnect the power supply, install new wires and supply the service disconnect box and install the alarm system. This would be a cost of \$2600.00 (excluding taxes).

Conclusion:

Due to the seriousness of the issues and their time sensitive nature, staff are completing the procurement of the required work under the emergency provisions that are included in the Township's Procurement Policy.

Notwithstanding the provisions of this policy, the following shall only apply in case of an emergency, when an event occurs that is determined by a Department Head or the CAO to be:

- a threat to public health
- the maintenance of essential Township services
- the welfare of persons or of public property or
- the security of the Township's interests and the occurrence requires the immediate delivery of goods or services and time does not permit for competitive bids

The above criteria are to be applied on the basis of:

(i) **Procurement under \$50,000:**

Wherever feasible, the Department Head with the approval of the C.A.O. or designate, shall secure by the most open market procedure at the lowest obtainable price, any goods and services required.

Staff are working to receive additional quotes for this service but may need to move forward without receiving three quotes.

Financial Impact:

The full financial impact is unknown at the time of writing this report. A verbal update will be provided at the March 21, 2023 Council Meeting.

Strategic Plan Applicability:

To develop and/or assist with the development and delivery of social and recreational programs as well as effectively maintaining and updating recreational facilities to promote healthy lifestyles and meet the broad range of community needs.

Sustainability Plan Applicability: N/A

Report Approval Details

Document Title:	Douro CC - Sewage Pump.docx
Attachments:	
Final Approval Date:	Mar 15, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs