

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**March 7, 2023, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: Mayor Heather Watson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Member Absent: Deputy Mayor Harold Nelson

Staff Present: CAO - Elana Arthurs
Acting Clerk - Martina Chait-Hartwig
Interim Treasurer - Paul Creamer
Temporary CBO - Don Helleman

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: March 7, 2023

Resolution Number 060-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the agenda for the Regular Council Meeting, dated March 7, 2023, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Regular Council Meeting Minutes - February 21, 2023

Resolution Number 061-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the minutes for the Regular Council Meeting, dated February 21, 2023, be approved, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Municipal Appraisal Forms (MAF) for Land Division Severance Files B-114-22; B-179-22; B-180-22 and B-181-22

Resolution Number 062-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Consent Agenda for March 7, 2023 be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Staff Reports

9.1 Report and Capital Project Status - March 2023

Resolution Number 063-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Report and Capital Project Status for March 2023 be received.

Carried

9.2 Building Department - Customer Service Policy, Building Department-2023-03

Resolution Number 064-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report, dated March 7, 2023 regarding a draft Customer Service Policy for the Building Department be received and that the Policy and attached procedure be approved and added to the Township Policy Manual as P9 – Building Department - Customer Service Policy. Carried

9.3 Indacom Drive Lot 3 Update, Public Works-2023-03

Resolution Number 065-2023

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the report, dated March 7, 2023 regarding Indacom Drive Lot 3 Update be deferred and staff directed to bring back the report once more information is available. Carried

10. Committee Minutes and Other Reports:

10.1 Committee of the Whole Minutes - February 14, 2023

Resolution Number 066-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the minutes from Committee of the Whole meeting, held on February 14, 2023, be received and approved. Carried

11. Correspondence – Action Items:

11.1 Regional Municipality of Niagara - Letter regarding Homelessness, Mental Health and Opioid Addiction

Resolution Number 067-2023

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the letter from Regional Municipality of Niagara, dated February 24, 2023, regarding Homelessness, Mental Health and Opioid Addiction be received and supported. Carried

12. By-laws: None

13. Reports derived from previous Notice of Motions: None

14. Notices of Motion - No Debate: None

15. Announcements: None

16. Closed Session:16.1 Adoption of Closed Session Minutes16.2 Building Department Update - CBO Report16.3 Verbal Report from C.A.O - HR Update**Resolution Number 068-2023**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That Council go into Closed Session for reasons under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(b) personal matters about an identifiable individual, including municipal or local board employees (personnel matter)

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (5:19 p.m.)

Carried

17. Rise from Closed Session with or without a Report**Resolution Number 069-2023**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Council rise from Closed Session without a report. (6:31 p.m.). Carried

18. Matters Arising from Closed Session: None

19. Confirming By-law - 2023-13

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That By-law Number 2023-13, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 7 day of March, 2023, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Next Meeting: Regular Council Meeting – March 21, 2023

21. Adjournment

Resolution Number 070-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That this meeting adjourn at 6:31 p.m. Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig