

2023 Library Operating Budget - Updated Draft as at February 9, 2023

	2021 Budget	2021 Actuals	2022 Budget	2022 YTD Actuals*	2023 Budget	Change (\$)	Change (%)
Expenses							
Employee Wages and Benefits	\$69,557.99	\$52,309.92	\$92,983.21	\$71,616.27	\$107,230.54	\$14,247.33	15.3%
Travel and Training							
2500 - Travel Mileage	\$260.00	\$0.00	\$260.00	\$65.92	\$260.00	\$0.00	0.0%
2601 - Membership Fees	\$400.00	\$1,394.67	\$400.00	\$2,217.50	\$500.00	\$100.00	25.0%
2602 - Conference Expenses	\$1,530.00	\$0.00	\$1,530.00	\$953.64	\$1,530.00	\$0.00	0.0%
2603 - Training	\$700.00	\$0.00	\$700.00	\$221.84	\$700.00	\$0.00	0.0%
Travel and Training Total	\$2,890.00	\$1,394.67	\$2,890.00	\$3,458.90	\$2,990.00	\$100.00	3.5%
Contracted Services							
3220 - Security	\$350.00	\$590.41	\$350.00	\$329.35	\$350.00	\$0.00	0.0%
3320 - internet Service	\$1,000.00	\$20.55	\$1,000.00	\$917.04	\$1,000.00	\$0.00	0.0%
3500 - Licensing	\$4,000.00	\$4,745.67	\$4,000.00	\$3,287.84	\$4,000.00	\$0.00	0.0%
3800 - Audit Fees	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	\$0.00	0.0%
3900 - Other Contracts	\$510.00	\$391.77	\$510.00	\$376.49	\$600.00	\$90.00	17.6%
Contracted Services Total	\$6,960.00	\$5,748.40	\$6,960.00	\$4,910.72	\$7,050.00	\$90.00	1.3%
Materials and Supplies							
4100 - Paper Supplies	\$250.00	\$0.00	\$250.00	\$136.13	\$250.00	\$0.00	0.0%
4110 - Office Supplies	\$325.00	\$171.83	\$325.00	\$342.63	\$325.00	\$0.00	0.0%
4111 - Cleaning Supplies	\$250.00	\$238.82	\$250.00	\$581.69	\$250.00	\$0.00	0.0%
4113 - Computer Supplies	\$110.00	\$129.13	\$110.00	\$0.00	\$110.00	\$0.00	0.0%
4117 - Health & Safety Supplies	\$450.00	\$21.74	\$450.00	\$5.07	\$450.00	\$0.00	0.0%
4118 - Supplies	\$325.00	\$535.58	\$325.00	\$403.05	\$325.00	\$0.00	0.0%
4119 - Printer Supplies	\$600.00	\$0.00	\$600.00	\$656.35	\$600.00	\$0.00	0.0%
4200 - Freight & Delivery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
4210 - Postage	\$325.00	\$99.98	\$325.00	\$453.34	\$325.00	\$0.00	0.0%
4300 - Advertising	\$510.00	\$0.00	\$510.00	\$232.68	\$510.00	\$0.00	0.0%
4400 - Reproduction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
4410 - Subscriptions	\$1,530.00	\$1,041.40	\$1,530.00	\$896.81	\$1,530.00	\$0.00	0.0%
4430- Films/Video	\$750.00	\$458.93	\$750.00	\$0.00	\$750.00	\$0.00	0.0%

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4600 - Material	\$100.00	\$147.05	\$100.00	\$343.72	\$100.00	\$0.00	0.0%
4700 - Hospitality	\$50.00	\$26.46	\$50.00	\$17.28	\$50.00	\$0.00	0.0%
4710 - Special Events	\$125.00	\$0.00	\$125.00	\$0.00	\$125.00	\$0.00	0.0%
4711 - Programs	\$1,100.00	\$491.06	\$1,100.00	\$397.19	\$1,100.00	\$0.00	0.0%
4720 - Promotional	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	0.0%
Materials and Supplies Total	\$6,900.00	\$3,361.98	\$6,900.00	\$4,465.94	\$6,900.00	\$0.00	0.0%
Repairs and Maintenance							
5121 - Grounds Maintenance	\$1,300.00	\$713.62	\$500.00	\$1,773.77	\$500.00	\$0.00	0.0%
5130 - Maint Bldg	\$2,500.00	\$728.54	\$2,500.00	\$2,434.58	\$2,500.00	\$0.00	0.0%
5131 - Cleaning	\$2,500.00	\$1,984.44	\$0.00	\$3,453.00	\$0.00	\$0.00	0.0%
5140 - Maint Bldg Imp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
5160 - Maint Equip	\$250.00	\$182.05	\$250.00	\$1,159.36	\$250.00	\$0.00	0.0%
5162 - Fire Extinguisher Maint	\$50.00	\$30.53	\$50.00	\$96.57	\$50.00	\$0.00	0.0%
5170 - Maint CompHw	\$2,000.00	\$1,470.43	\$2,000.00	\$3,044.65	\$1,000.00	-\$1,000.00	-50.0%
5180 - Maint CompSw	\$1,500.00	\$107.86	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0.0%
Repairs and Maintenance Total	\$10,100.00	\$5,217.47	\$6,800.00	\$11,961.93	\$5,800.00	-\$1,000.00	-14.7%
Utilities							
3100 - Heat	\$3,600.00	\$2,046.40	\$3,600.00	\$5,110.61	\$3,600.00	\$0.00	0.0%
3110 - Hydro	\$4,000.00	\$4,250.09	\$4,000.00	\$4,654.64	\$4,000.00	\$0.00	0.0%
3300 - Telephone	\$1,000.00	\$1,169.70	\$1,000.00	\$1,114.01	\$1,000.00	\$0.00	0.0%
Utilities Total	\$8,600.00	\$7,466.19	\$8,600.00	\$10,879.26	\$8,600.00	\$0.00	0.0%
Other Expenses							
7010 - Financial Fees	\$20.00	\$12.00	\$20.00	\$12.00	\$20.00	\$0.00	0.0%
Other Expenses Total	\$20.00	\$12.00	\$20.00	\$12.00	\$20.00	\$0.00	0.0%
Interest Expense							
7100 - Interest	\$10.00	\$18.72	\$10.00	\$0.00	\$10.00	\$0.00	0.0%
Interest Expense Total	\$10.00	\$18.72	\$10.00	\$0.00	\$10.00	\$0.00	0.0%

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Internal Rental Recoveries							
5198 - Internal Rentals	\$204.00	\$0.00	\$204.00	\$137.50	\$204.00	\$0.00	0.0%
Internal Rental Recoveries Total	\$204.00	\$0.00	\$204.00	\$137.50	\$204.00	\$0.00	0.0%
Insurance							
3400 - Insurance	\$2,371.60	\$2,413.78	\$2,371.60	\$2,746.44	\$3,156.48	\$784.88	33.1%
Insurance Total	\$2,371.60	\$2,413.78	\$2,371.60	\$2,746.44	\$3,156.48	\$784.88	33.1%
Minor Capital Expenses							
5340 - TCA UT Bldg Imp	\$3,527.00	\$0.00	\$2,200.00	\$4,844.50	\$2,200.00	\$0.00	0.0%
5360 - TCA UT Equip	\$500.00	\$316.47	\$500.00	\$0.00	\$500.00	\$0.00	0.0%
5370 - TCA UT CompHw	\$1,000.00	\$1,391.06	\$1,500.00	\$970.79	\$1,500.00	\$0.00	0.0%
Minor Capital Expenses Total	\$5,027.00	\$1,707.53	\$4,200.00	\$5,815.29	\$4,200.00	\$0.00	0.0%
Expenses Total	\$112,640.59	\$79,650.66	\$131,938.81	\$116,004.25	\$146,161.02	\$14,222.22	10.8%
Revenues							
Grants							
8010 - Grants Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
8020 - Grants Provincial	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Grants Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Other Revenues							
8180 - Infractions	-\$408.00	-\$52.10	-\$408.00	-\$37.00	-\$408.00	\$0.00	0.0%
8320 - Sales	-\$26.01	-\$202.30	-\$26.01	-\$66.00	-\$26.01	\$0.00	0.0%
8323 - Sale Art	-\$52.02	\$0.00	-\$52.02	\$0.00	\$0.00	\$52.02	-100.0%
8325 - Sales Photocopies	-\$156.06	-\$73.85	-\$156.06	-\$96.50	-\$156.06	\$0.00	0.0%
8430 - Programs	-\$75.00	-\$18.85	-\$75.00	-\$5.50	-\$75.00	\$0.00	0.0%
8880 - Other Revenues	-\$26.01	-\$12.00	-\$26.01	\$0.00	-\$26.01	\$0.00	0.0%
8890 - Fund Raising	-\$104.04	\$0.00	-\$104.04	\$0.00	-\$104.04	\$0.00	0.0%
8900 - Donations	-\$280.50	-\$590.40	-\$280.50	-\$132.64	-\$280.50	\$0.00	0.0%
Other Revenues Total	-\$1,127.64	-\$949.50	-\$1,127.64	-\$337.64	-\$1,075.62	\$52.02	-4.6%

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Revenues Total	-\$1,127.64	-\$949.50	-\$1,127.64	-\$337.64	-\$1,075.62	\$52.02	-4.6%
Grand Total	\$111,512.95	\$78,701.16	\$130,811.17	\$115,666.61	\$145,085.40	\$14,274.24	10.9%

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