Township of Douro-Dummer

The following provides an update on recent work completed by the Planning Department:

- Projects
  - Cloudpermit Planning Module
    - Planning and Building Staff kicked off this project with an overview of the software by Anthony Steele from Cloudpermit on January 16, 2023.
    - Proof of payment and invoice provided to the County on February 2nd in order to be considered under the County's Municipal Modernization Fund (MMF) Intake 3 – Implementation project.
    - Information provided to Cloudpermit to begin designing Planning Application templates, pre-consultation form and fees.
    - Participated in Cloudpermit Webinar regarding Bill 23, More Homes Built Faster Act on January 17, 2023.

  - Cloudpermit User Group
    - Staff continue to participate in the monthly User Group with County and lower-tier municipalities and Cloudpermit Staff.

  - Comprehensive Zoning By-law No. 10-1996, as amended Office Consolidation updated to By-law No. 2022-59.

  - On-going participation in and provision of information for the Rural Housing Information System (RHIS).

- Pre-Consultations, PSR's and Inquiries
  - Pre-Consultations
    - November 29, 2022: Completed 3 pre-consultation sessions.
    - January 19, 2023: Completed 3 pre-consultation sessions.
    - February 16, 2023: 3 pre-consultation sessions scheduled.

  - Preliminary Severance Reviews (PSR's)
    - ~38 PSR's completed by County Planning Department and reviewed by Township Staff for 2022.
    - 8 PSR's completed to date by County Planning Department and reviewed by Township Staff for 2023.

  - Inquiries
    - Responded to various inquires, correspondence and applications under the Planning Act including reviewing proposals in light of the existing and new Official Plan.
    - 100+ property inquiries since July 2022.

- Applications
    - Severances (County Approval)
        - A total of 35 applications were received in 2022 (31 new lots and 4 lot additions).
        - Planning Committee Meeting held on January 13th.
        - Delegated Authority given to Planner on January 17th for commenting on severance applications. 4 Municipal Appraisal Forms (MAF's) completed and provided to County to date under this process.

    - Minor Variances
        - 2 minor variance applications received in 2022.
        - Committee of Adjustment meeting January 13, 2023. Appeal period for A-02-22 expired February 2, 2023 – no appeals.
        - 1 minor variance application received to date. To be scheduled for Committee of Adjustment March 24, 2023.

    - Zoning By-law Amendments
        - 5 zoning By-law amendment applications received in 2022. Public Meeting for R-05-22 (Bolton) held February 7, 2023. No other outstanding 2022 applications.
        - Finalized R-17-21 (Paterson & Carrington) from 2021. Appeal period expired January 11, 2023.

    - Official Plan Amendments (County Approval)
        - Public Meeting for 15OP-22010 (Bill 109 Amendments) held October 19, 2022. Adopted November 2, 2022, Approved November 25, 2022.
        - Public Meeting for 15OP-220006 (1110 County Road 4) held December 20, 2022.

    - Site Plans
        - 4034 Centre Road/County Road 32 (Paterson & Carrington) Registered December 19, 2022.
        - 2785 Television Road (Ontario Turtle Conservation Centre) anticipated to be executed this month.
        - Completed housekeeping amendment to Site Plan Control By-law.

    - Subdivisions
        - 15T-21006 (Clancy) peer review of 3rd submission in process.
        - 15T-90011 (Hall's Glen) peer review on-going. Development of a pre-servicing agreement on-going.

- Other
  - On-going participation in Budget preparation.
  - Participation in User Fees By-law update.
  - Participated in Otonabee Conservation & Bill 23 joint meeting with Municipal CAO's and Planning Staff, January 23, 2023.

Township of Douro-Dummer

Report Approval Details

Document Title:	Committee of the Whole - Department Update - November 2022 - January 2023, Planning.docx
Attachments:	
Final Approval Date:	Feb 7, 2023

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs