

Minutes of the Committee of the Whole of the Township of Douro-Dummer

**February 14, 2023, 9:30 AM
Council Chambers in the Municipal Building**

Present:
Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Adam Vervoort
Councillor Ray Johnston

Staff Present
CAO - Elana Arthurs
Acting Clerk Martina - Chait-Hartwig
Interim Treasurer - Paul Creamer
Manager of Public Works - Jake Condon
Manager of Recreation Facilities - Mike Mood
Fire Chief - Chuck Pedersen
Acting CBO - Don Helleman
Library CEO - Maggie Pearson

1. Call to Order

With a quorum of the Committee being present, the Acting Clerk called the meeting to order at 9:33 a.m.

2. Election of Chair and Vice Chair

Resolution 001-2023

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Vervoort

That Councillor Watt be nominated for the position of Chair of the Committee of the Whole.

Carried

Councillor Watt accepted the position of Chair.

Resolution 002-2023

Moved By: Mayor Watson

Seconded By: Councillor Watt

That Councillor Vervoort be nominated as Vice-Chair of the Committee of the Whole.

Carried

Councillor Vervoort accepted the position of Vice-Chair.

At this time Acting Clerk turned the meeting over to the Chair. (9:35 a.m.).

3. Land Acknowledgement

The Chair recited the Land Acknowledgement.

4. Disclosure of Pecuniary Interest:

The Chair reminded members of Committee of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: February 14, 2023

Resolution 003-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That the agenda for the Committee of the Whole Meeting, dated February 14, 2023, be adopted, as circulated.

Carried

6. Delegations, Petitions or Presentations:

6.1 Weity Hamersma - Peterborough County Trails ATV Club

Resolution 004-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That Deputy Mayor Nelson speak to the County of Peterborough regards the request from Weity Hamersma and bring a report back to Council for discussion.

Carried

Resolution 005-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That the presentation from Weity Hamersma - Peterborough County Trails ATV Club regards a request to allow ATV's and Off-Road vehicles on a section of County Road 6 and County Road 44 be received.

Carried

7. Reports - Managers' Updates

7.1 Committee of the Whole - Grandfathering of Surface Treated Roads, Public Works-2023-01

Resolution 006-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That the report, dated February 14, 2023, regarding the Grandfathering of Surface Treated Roads be received for information and that the policy be brought to Council for approval of the changes made to Policy T27 – Criteria for Surface Treatment. Carried

7.2 Committee of the Whole - Department Update - November 2022 - January 2023, Public Library-2023-01

Resolution 007-2023

Moved By: Councillor Vervoort

Seconded By: Deputy Mayor Nelson

That Public Library Department Monthly Report - November 2022 to January 2023, Public Library-2023-01 be received. Carried

7.3 Committee of the Whole - Department Update - November 2022 - January 2023, Recreational Facilities-2023-01

Resolution 008-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That Parks and Recreation Department Monthly Report - November 2022 to January 2023, Recreation Facilities-2023-01 be received. Carried

7.4 Committee of the Whole - Department Update - November 2022 - January 2023 - Public Works-2023-02

Resolution 009-2023

Moved By: Councillor Vervoort

Seconded By: Deputy Mayor Nelson

That Public Works Department Monthly Report - November 2022 to January 2023, Public Works-2023-02 be received. Carried

- 7.5 Committee of the Whole - Department Update - November 2022 - January 2023 - Building Department-2023-01
Resolution 010-2023
 Moved By: Mayor Watson
 Seconded By: Councillor Vervoort
 That Building Department Monthly Report - November 2022 to January 2023, Building Department-2023-01 be received. Carried
- 7.6 Committee of the Whole - Department Update - November 2022 - January 2023 - Fire Services-2023-01
Resolution 011-2023
 Moved By: Councillor Vervoort
 Seconded By: Deputy Mayor Nelson
 That Fire Department Monthly Report - November 2022 to January 2023, Fire Chief-2023-01 be received. Carried
- 7.7 Committee of the Whole - Department Update - November 2022 - January 2023, Planning-2023-08
Resolution 012-2023
 Moved By: Mayor Watson
 Seconded By: Councillor Vervoort
 That Planning Department Monthly Report - November 2022 to January 2023, Planning -2023-08 be received. Carried
- 7.8 Committee of the Whole - Department Update - November 2022 - January 2023 - Finance/Treasurer-2023-05
Resolution 013-2023
 Moved By: Councillor Vervoort
 Seconded By: Deputy Mayor Nelson
 That Finance/Treasurer Department Monthly Report - November 2022 to January 2023, Finance/Treasurer -2023-05 be received. Carried

- 7.9 Committee of the Whole - Department Update - November 2022 - January 2023, Clerk's Office-2023-03

Resolution 014-2023

Moved By: Councillor Vervoort

Seconded By: Deputy Mayor Nelson

That Clerk Department Monthly Report - November 2022 to January 2023, Clerk -2023-03 be received. Carried

- 7.10 Committee of the Whole - Department Update - November 2022 - January 2023, C.A.O.-2023-06

Resolution 015-2023

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Vervoort

That CAO Department Monthly Report - November 2022 to January 2023, CAO -2023-06 be received. Carried

- 7.11 Committee of the Whole - Council Portfolio - February 2023 - Mayor Watson

Resolution 016-2023

Moved By: Councillor Vervoort

Seconded By: Deputy Mayor Nelson

That Council Monthly Report - February 2023, Mayor Watson be received. Carried

- 7.12 Committee of the Whole - Council Portfolio - February 2023 - Deputy Mayor Nelson

Resolution 017-2023

Moved By: Councillor Vervoort

Seconded By: Deputy Mayor Nelson

That Council Monthly Report - February 2023, Deputy Mayor Nelson be received. Carried

7.13 Committee of the Whole - Council Portfolio - February 2023 - Councillor Watt

Resolution 018-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That Council Monthly Report - February 2023, Councillor Watt be received.

Carried

7.14 Discussion - Review of 2015-2018 Township Strategic Plan

Resolution 019-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That the staff arrange a Special Council meeting to review the current Strategic Plan, conduct a SWOT analysis with a discussion regarding community engagement in the development of the new plan and further that staff bring back a report regarding a structure for Council Committees.

Carried

8. New Business to be requested for next Meeting: None

9. Closed Session: None

10. Rise from Closed Session with or without a Report: None

11. Matters Arising from Closed Session: None

12. Next Meeting: Committee of the Whole - April 11, 2023

13. Adjournment

Resolution 020-2023

Moved By: Councillor Vervoort

Seconded By: Mayor Watson

That this meeting adjourn 10:55 a.m.

Carried

Chair, Tom Watt

Acting Clerk, Martina Chait-Hartwig