

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

January 17, 2023, 5:00 PM

Township Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Member Present: **Mayor Heather Watson**
 Deputy Mayor Harold Nelson
 Councillor Thomas Watt
 Councillor Adam Vervoort
 Councillor Ray Johnston

Staff Present: **CAO, Elana Arthurs**
 Acting Clerk, Martina Chait-Hartwig
 Interim Treasurer, Paul Creamer
 Fire Chief, Chuck Pedersen
 Manager of Public Works, Jake Condon
 Planner, Christina Coulter

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:06 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: January 17, 2023

Resolution Number 005-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the agenda for the Regular Council Meeting, dated January 17, 2023, be adopted, as circulated. Carried

6. Adoption of Minutes:

6.1 Council Meeting Minutes - December 20, 2022

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Township of Douro-Dummer - Notice of Complete Application and Public Meeting for Zoning By-law Amendment Application R-05-22

This Public Meeting has been re-scheduled to February 7, 2023.

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting: Draft 2023 Capital and Operating Budget, Treasurer-2023-01

Resolution Number 006-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Public meeting regarding draft 2023 Capital and Operating Budget declared open. (5:05 p.m.) Carried

Paul Creamer, Interim Treasurer, reviewed the draft budget and a public meeting took place to hear from the public and various Municipal Boards and Committee.

In attendance:

Jim Bailey - Vice President, Cambium

Kevan and Roberta Herod

Comment received:

Jim Bailey, Vice Chair of Douro-Dummer Arena Facilities Future Ad-Hoc Committee – Request for \$50,000 for Fer Study.

Resolution Number 007-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the Public meeting regarding Draft 2023 Capital and Operating Budget declared closed. (6:06 p.m.)

Carried

Resolution Number 008-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Vervoort

That the report, dated January 17, 2023, regarding a 2023 Budget Update as be received.

Carried

9. **Staff Reports**

9.1 **Report and Capital Project Status**

Resolution Number 009-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the report and capital project status for December 2022 be received.

Carried

9.2 **Short-Term Rental Advisory Committee, C.A.O.-2023-02**

Resolution Number 010-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the report, dated January 17, 2023 regarding the Short-Term Rental Advisory Committee be received; and

That By-law Number 2022-43 being a by-law to appoint members to the Short-Term Rental Advisory Committee be amended to replace Shauna Lawrie with Jeff Martin.

Carried

9.3 Delegation of Authority - Consent Applications, Planning-2023-06

Resolution Number 011-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report, dated January 17, 2023, regarding Delegation of Authority By-law be received; and

That Council authorize Delegated Authority to the Planner as it relates to making recommendations to the Peterborough County Land Division about whether or not the Township supports the severance application and any conditions to be imposed; and

That the By-law be approved at the appropriate point in the meeting.

Carried

9.4 2022 Municipal Election Accessibility Report, Clerk's Office-2023-01

Resolution Number 012-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the report, dated January 17, 2023 regarding the Accessibility Report for the 2022 Municipal Election be received for information. Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Nelson – Update on County Council Matters

Resolution Number 013-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the verbal report from Deputy Mayor Nelson regarding an update on County Council matters be received. Carried

10.2 Douro-Dummer Arena Facilities Future Ad-Hoc Committee Minutes - October 12, 2022, January 5, 2023 and Draft Minutes from January 10, 2023

Resolution Number 014-2023

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the minutes from Douro-Dummer Arena Facilities Future Ad-Hoc committee held on October 12, 2022, January 5, 2023 and Draft Minutes from January 10, 2023, all be received. Carried

10.3 Douro-Dummer Public Library Board Minutes - November 10, 2022

Resolution Number 015-2023

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Public Library Board Meeting Minutes held on November 10, 2022, be received. Carried

11. Correspondence – Action Items: None

12. By-laws:

12.1 A By-law 2023-01 - To authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2023

12.2 A By-law 2023-02 - To provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2023

12.3 A By-law 2023-03 - To appoint a Property Standards Committee

12.4 A By-law 2023-04 - To Amend By-law 2022-43 - Appoint members to the Short-Term Rental Advisory Committee

12.5 A By-law 2023-05 - To Amend By-law Number 2022-14, as amended, to Delegate Certain Powers of Council

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the By-law 2023-01, being a By-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2023; and

That the By-law 2023-02, being a By-law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2023; and

That the By-law 2023-03, being a By-law to appoint a Property Standards Committee; and

That the By-law 2023-04, being a By-law to amend By-law 2022-43 - Appoint members to the Short-Term Rental Advisory Committee; and

That the By-law 2023-05, being a By-law to amend By-law Number 2022-14, as amended, to Delegate Certain Powers of Council;

All be approved in open Council this 17th day of January 2023, and that the Mayor and the Acting Clerk all be directed to sign same and affix the Corporate Seal thereto. Carried

17. Closed Session:

17.1 Report in Closed Session, C.A.O. - 2023-03

Resolution Number 016-2023

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That Council go into Closed Session for reasons under Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (CAO Report 2023-03). (6:34 p.m.) Carried

18. Rise from Closed Session with or without a Report

Resolution Number 017-2023

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the Council rise from Closed Session without a report. (7:09 p.m.). Carried

19. Matters Arising from Closed Session: None

20. Confirming By-law: 2023-06

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That By-law Number 2023-06, being a By-law to confirm the proceedings of the Special Meeting of the Council, held on January 10 day of January 2023 and Regular Meeting of Council, held on the 17 day of January, 2023, both be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting

Regular Council Meeting - February 7, 2023

Committee of the Whole - February 14, 2023

22. Adjournment

Resolution Number 018-2023

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That this meeting adjourn at 7:10 p.m. Carried

Mayor, Heather Watson

Acting Clerk, Martina Chait-Hartwig