

(Approved)

**Minutes of a Meeting of the Township of Douro-Dummer Public Library Board
held on Thursday November 10th, 2022, at 3:00 p.m. in the DDPL Board
Room**

Mission Statement: The Douro-Dummer Public Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development, and community enrichment.

Present: Board Chair: Georgia Gale-Kidd
Vice Chair: Darla Milne
Board Member: Sharon McKeiver
Diane Bonner (member of public)

Absent: Board Member: Clara Leahy
Board Member: Councillor Heather Watson

Recording Secretary: Douro-Dummer Public Library CEO: Maggie Pearson

1. **Call meeting to order:** The Chair called the meeting to order at 4:11pm.
2. **Disclosure of Pecuniary Interest:** The Chair reminded the Board of their obligation to declare any pecuniary interest. None were declared.
3. **Adoption of the Sept 27th, 2022, Minutes:**

Resolution Number 54-2022

Moved by: Darla Milne

Seconded by: Sharon McKeiver

That the Board approves the September 27th, 2022, Library Board minutes.

Carried

4. Business arising from Minutes:

a) Committee Reports

- i) Art Gallery – Verbal report from Sharon McKeiver. Art Gallery is booked until the end of the spring season. Lakefield Creative Arts Group will hang their show the first week of January. Sue Sydney and another artist will hang the following show. Delivering art workshops is still a possibility. Township is interested in hanging art on new council chamber walls; Sharon suggested connecting with schools for art, particularly T.A.S.S. with its Arts Program.
- ii) Schools – Verbal report from Maggie Pearson. Averaging two class visits per week. Have also reached out to Warsaw Public School to remind them of our

resources for teachers and students. Suggested: send pop up library to Warsaw school next year.

- iii) Friends of the Library – Verbal report from Georgia Gale-Kidd. The Friends are planning spring programs, including the week of March break: game day, movie afternoon, blind date with a book. Late spring: plant and seeds sale.

Resolution Number 55-2022

Moved by: Sharon McKeiver

Seconded by: Darla Milne

That Library Board Receives the Committee Reports 4 a) i) through iii) for information.

Carried

- b) Township/ Library Agreement – Board reviewed section 6 and adds that the Treasurer should attend a reasonable number of board meetings per year (3?) to promote transparency. Advised CEO to clarify section 8, with careful attention to other common practices in the OLS for handling library reserves. Lastly, the Board reiterated that the agreement should be more explicit about exactly which department is responsible for library building maintenance and improvement that falls outside of the scope of the Library Board's responsibilities.

Resolution Number 56-2022

Moved by: Georgia Gale-Kidd

Seconded by: Darla Milne

That the Library Board receives Reports 4b from Business Arising from the Minutes. Defer and review next draft of Township/ Board MOU until after CAO/CEO meet again. Motion to defer agreement until new Board is formed.

Carried

5. Financial Report – Report Dated Sept 21st, 2022

This report includes the first draft of the capital and operating budget for 2023. Board increased programming budget line to 1500, with 500 to be used by the Art Gallery Committee.

Resolution Number 57-2022

Moved by: Darla Milne

Seconded by: Georgia Gale-Kidd

That the Library Board receives the Financial Report dated September 21st 2022.

Motion to approve operating and capital budget draft with minor adjustments by Paul Creamer and Maggie.

Carried

Librarian's Report – Reports dated September 1st and October 1st, 2022.

Resolution Number 58-2022

Moved by: Darla Milne

Seconded by: Sharon McKeiver

That the Library Board receives and approves the Librarian's Reports dated September 1st 2022 and October 1st 2022.

Carried

6. **New Business** - None
7. **Correspondence** – None
8. **Closed Session** – None

Adjournment:

Resolution Number 59-2022

Moved by: Georgia Gale-Kidd

That the Board Meeting be adjourned at 5:00PM

Seconded by: Sharon McKeiver

Carried

Next Meeting: Tuesday January 10th at 4:00PM in the Douro-Dummer Public Library Board Room.

Georgia Gale-Kidd,
Board Chair

Maggie Pearson,
Recording Secretary