

## Framework for Council Portfolios

December 6, 2022

New for the 2022-2026 Term of Council will be the introduction of municipal portfolios for each member of Council.

### Purpose:

The purpose of the municipal portfolio program is to provide opportunities for members of Council to apply their skills and efforts on specific spheres of municipal business. The portfolio program will also create an efficient and equitable way to share the duties of Council.

### Responsibilities:

Members of Council who have been assigned a municipal portfolio shall have the following responsibilities:

- To inform yourself and conduct research on issues related to your portfolio;
- To be an ambassador at related events on behalf of a Council in the Mayor's absence or at the request of the Mayor;
- To provide a report to the Committee of the Whole on activities and initiatives related to your portfolio, reports must be received by the Clerk as per the Procedural By-law;
- To work with other levels of government, area boards and relevant stakeholders to build partnerships through direction of Council;
- To sit on boards and committees related to your portfolio as appointed by either the Mayor or Council;

Note: The portfolio system is a new introduction and via the Strategic Plan and best practices this framework will be updated and presented to Council.