

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**October 4, 2022, 5:00 PM**

**Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

**Present:** Deputy Mayor - Karl Moher  
 Councillor, Douro Ward - Heather Watson  
 Councillor, Dummer Ward - Shelagh Landsmann  
 Councillor at Large - Thomas Watt

**Members Absent:** Mayor - J. Murray Jones

**Staff Present:** CAO - Elana Arthurs  
 Acting Clerk - Martina Chait-Hartwig  
 Acting Treasurer - Paul Creamer  
 Fire Chief - Chuck Pedersen  
 Manager of Public Works - Jake Condon  
 Assistant to the Manager of Recreation Facilities - Mike Mood

1. Call to Order

With a quorum of Council being present, the Deputy Mayor called the meeting to order at 5:02 p.m.

2. Land Acknowledgement

The Deputy Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Deputy Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: October 4, 2022

**Resolution Number 298-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the agenda for the Regular Council Meeting, dated October 4, 2022, be adopted, as amended. Carried

6. Adoption of Minutes:

6.1 Council Meeting Minutes - September 20, 2022

**Resolution Number 299-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Minutes from the Regular Council Meeting, held on September 20, 2022, be received and adopted, as circulated. Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate:

7.1 Fire Chief, Chuck Pederson report regarding RFQ Results for Station 2 Septic System

7.2 Ministry of Municipal Affairs and Housing (MMAH) - Approval Timeline Suspended for County Official Plan

7.3 City of Peterborough - Letter regarding Eastside Transportation Study Recommendations

7.4 County of Peterborough - Notice of Complete Application and Public Meeting for Official Plan Amendment 15OP-22010

**Resolution Number 300-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the Consent Agenda for October, 2022 be received.

Item 7.1 Fire Department Information Sign, Fire Chief-2022-10 be moved to Section 9. Staff Reports for discussion. Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Introduction of Shane E. Smith, Building Official I/ By-law Enforcement Officer to Council and Community

**Resolution Number 301-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the introduction of Shane E. Smith, Building Official I/ By-law Enforcement Officer to Council and Community be received. Carried

8.2 Public Meeting - Zoning By-law Amendment – File: R-04-22, Clark, Planning-2022-04

972 Stoney Lake - Dodworth Island

Dummer Ward

Roll No: 1522-020-005-72000

**Resolution Number 302-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Public Meeting regarding the proposed Zoning By-law Amendment R-04-22 (Clark), Roll No. 1522-020-005-72000 be declared open. (5:11 p.m.). Carried

Christina Coulter, Planner, explained the purpose of the proposed Zoning By-law Amendment R-04-22 (Clark), Roll No. 1522-020-005-72000 and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

Holly Richards-Conley, Agent – In Support

Laura Stone, Planning Consultant – In Support

Comments received:

- Enbridge Gas Inc.: No objections to the application.
- Curve Lake First Nation (CLFN): Questions concerning the enlargement of the boathouse, whether a Parks Canada permit was applied for and the nature thereof and whether the shoreline will be impacted.
- Kawartha Pine Ridge District School Board (KPRDSB): KPRDSB has reviewed the application and has not identified any concerns or issues related to their mandate.
- Otonabee Region Conservation Authority (ORCA): The application is consistent with PPS Section 3.1.4 b) regarding natural hazards (development within a floodway). The application conforms to Growth Plan Section 4.2.3.1 e) regarding key hydrologic features, key hydrologic areas and key natural heritage features. The site is regulated by ORCA and permits from their agency will be required prior to any construction, site alteration or further development. The subject property is not located within an area that is subject to the policies contained in the Source Protection Plan.

**Resolution Number 303-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the Public Meeting for the proposed Zoning By-law Amendment R-04-22 (Clark), Roll No. 1522-020-005-72000 be declared closed. (5:20 p.m.).

Carried

- 8.3 Kathryn Carrington and Ron Davidson - Site Plan and Zoning By-law Amendment for 4034 Centre Road - Withdrawn

- 8.4 Donna Churipuy, Director of Health Protection & Chief Nursing Officer from Peterborough Public Health - Mandatory Vaccination Policies

**Resolution Number 304-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the presentation from the Chief Nursing Officer, Donna Churipuy regarding vaccination policies and recommendation from Peterborough Public Health be received.

Carried

9. Staff Reports:

- 9.1 Report and Capital Project Status

**Resolution Number 305-2022**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the report and capital project status for September 2022 be received.

Carried

- 9.2 Fire Department Information Sign, Fire Chief-2022-10

**Resolution Number 306-2022**

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the report, dated October 4, 2022, regarding Fire Department Information Sign be received.

Carried

9.3 Kraft Hockeyville Winnings, Recreation Facilities-2022-09

**Resolution Number 307-2022**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the Recreation Facilities-2022-09 report, dated October 4, 2022 regarding Douro Kraft Hockeyville Winnings be received; and

That \$25,000.00 be allocated to the 2022 budget for the 4 hockey nets and wall mounted benches in the girls change room at the Douro Community Centre.

Carried

9.4 Update to Township Procurement Policy, Treasurer-2022-14

**Resolution Number 308-2022**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the report, dated October 4, 2022, regarding an Update to the Procurement Policy be received and that Council approve the amended Policy with the removal of schedule C and that the Policy to be brought back to Council in future.

Carried

9.5 Group Benefits Program – November 1, 2022 Renewal Report, C.A.O.-2022-30

**Resolution Number 309-2022**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the report, dated October 4, 2022 regarding the Group Benefits Program – November 1, 2022 Renewal Report be received for information.

Carried

9.6 COVID Vaccination Policy Review, C.A.O.-2022-31

**Resolution Number 310-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the report, dated October 4, 2022 regarding COVID Vaccination Policy Review be received for information and brought back by end of December 2022.

Carried

9.7 Draft Customer Service Policy, Clerk's Office-2022-17

**Resolution Number 311-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the report, dated October 4, 2022 regarding a draft Customer Service Policy be received and that the Policy be added to the Township Policy Manual as A-30 – Customer Service Policy.

Carried

9.8 Update to Complaint Handling Policy, Clerk's Office-2022-16

**Resolution Number 312-2022**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the report, dated October 4, 2022 regarding an update to Policy A-23 – Complaint Handling Policy be received and that the Policy be updated in the Township's Policy Manual and provided to the public via the Township website.

Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

**Resolution Number 313-2022**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received. Carried

10.2 Historical Committee Minutes - September 15, 2022

**Resolution Number 314-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the Minutes from the Historical Committee Meeting held on September 15, 2022, be received and approved. Carried

10.3 Planning Committee Minutes - September 23, 2022

**Resolution Number 315-2022**

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the Minutes from the Planning Committee Meeting held on September 23, 2022, be received and approved. Carried



10.4 Report - 2022 Santa Claus Parade

**Resolution Number 316-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the report from Councillor Shelagh Landsmann dated October 4, 2022, requesting that the Council approve the decision by the Santa Claus Parade Committee be schedule for November 26, 2022, be received and approved. Carried

10.5 Third Quarter Financial Report

**Resolution Number 317-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the report, dated September 30, 2022, being the Financial Report – 3rd Quarter be received. Carried

11. Correspondence - Action Items: None

12. By-laws:

12.1 By-law 2022 - To Amend Zoning By-law - File R-04-22, Roll No: 1522-020-005-72000

Moved by: Councillor Watt

Seconded by: Councillor Watson

That By-law 2022-48, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (File R-04-22, Roll No. 1522-020-005-72000), be passed, in open council this 4th day of October, 2022 and that the Deputy Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13. Account:

13.1 Account September 13, 2022 to September 27, 2022

**Resolution Number 318-2022**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the Township Accounts from September 13 to September 27, 2022  
be received.

Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion: No Debate: None

16. Announcements:

Councillor Tom Watt announced the Santa Claus Parade will be held on November 26, 2022, and asked anyone who would like to volunteer to help with the parade.

Deputy Mayor Moher wishes to express his gratitude to all those who supported and helped him during his term on the council.

17. Closed Session: None

18. Rise from Closed Session with or without a Report: None

19. Matters Arising from Closed Session: None

20. Confirming By-law: 2022-49

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That By-law Number 2022-49, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 2nd day of October, 2022, be passed in open Council and that the Deputy Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

21. Next Meeting:

Arena Facilities Future Ad-hoc Committee Meeting - October 12, 2022

Planning Committee Meeting - October 20, 2022

Inaugural Council Meeting - November 15, 2022

22. Adjournment**Resolution Number 319-2022**

Moved by: Councillor Watson

Seconded by: Councillor Watt

That this meeting adjourn at 6:45 p.m.

Carried

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Deputy Mayor, Karl Moher

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Acting Clerk, Martina Chait-Hartwig